



**MINUTES of a FELIXSTOWE YOUTH FORUM MEETING held at TOWN HALL,  
Felixstowe, on Wednesday 22 January 2025 at 4pm**

**ATTENDEES:**

Felixstowe School  
Colneis Junior School  
Grange Primary School  
Trimley St Mary Primary School (Chairing)  
Langer Primary Academy  
Level Two Youth Project  
St Felix Primary School

Ms H Miles, Communications Officer, Felixstowe Town Council  
Mrs S Faversham, Civic Events Officer, Felixstowe Town Council  
Mrs D Frost, Deputy Town Clerk, Felixstowe Town Council  
Ms S Shinnie, Corporate Events and Commercial Partnerships Officer, East Suffolk Council

**1. INTRODUCTIONS**

Trimley St Mary Primary School chaired and welcomed everyone to the meeting. Representatives from each school gave a short introduction.

**2. APOLOGIES**

Apologies were received from Cllr Darren Aitchison and Cllr Wendy Underwood.

**3. REFURBISHMENT OF SEATON ROAD AND WALTON RECREATION GROUNDS**

Sarah Shinnie, Corporate Events and Commercial Partnerships Officer at East Suffolk Council, provided a short report on the planned refurbishment of the play areas at Seaton Road and Walton Recreation Grounds. The report included newly released drawings of five different designs for each site, provided by five different companies. It was agreed that all schools attending would be involved in the online consultation process, providing feedback on their preferred designs.

It was agreed that schools would be contacted directly with the details of the following stages of the consultation on Seaton Road and Walton Recreation Grounds.

#### **4. REPORTS FROM SCHOOLS**

Attendees provided a short report on the Spring Term and the activities they were looking forward to in the year ahead.

#### **5. PROPOSALS FOR THE YOUTH FORUM BUDGET**

Each school presented a proposal for the Youth Forum Budget, noting that there was a total of £1,000 available for 2024/25.

The proposals were as follows:

##### **Level Two Youth Project**

A fundraising event, including all schools, such as a talent show, with proceeds donated to the British Red Cross.

##### **Trimley St Mary Primary School**

Interactive rubber matting for children to use in recreational spaces in Felixstowe and the surrounding area. This could include an interactive game or a roller-skating trail.

##### **Colneis Junior School**

Healthy food and snacks to be distributed to children and young people in Felixstowe and the surrounding area.

##### **Langer Primary Academy**

Protected environmental spaces at Langer Primary Academy, including 'wildlife hotels', bird boxes, bug boxes, bird feeders, and a designated bird-watching area for students and teachers, as well as recycling bins to protect wildlife from litter.

##### **Grange Primary School**

Bug hotels, bee boxes, and bird boxes to support local wildlife in Felixstowe and the surrounding area.

##### **Felixstowe Primary School**

Protected natural spaces for children, families, and dog-walkers to enjoy, as well as a book trail, similar to the Gruffalo trail in Thetford.

#### **6. DISCUSSION**

Attendees discussed the feasibility of each proposal for 5 minutes before voting on their preferred proposal.

#### **7. VOTING**

Representatives from each school cast a vote on their preferred proposal. The winning proposal was the proposal put forward by Level Two Youth Project. It

was agreed that the Youth Forum Budget would be spent on a fundraising event involving all attending schools, with the proceeds donated to the British Red Cross.

**Agreed that Felixstowe Town Council's Communications Officer, Civic Events Officer, and Deputy Town Clerk would review the provision of the project and the distribution of the Youth Forum Budget in advance of the next meeting on 19<sup>th</sup> March 2025.**

**8. ANY OTHER BUSINESS**

None.

**9. NEXT MEETING DATES**

The meeting was closed at 5pm.

The remainder of the Youth Forum meetings for 2024/25 were confirmed as being at 4pm on the following dates:

Wednesday, 19th March 2025

Wednesday, 7th May 2025

Wednesday, 9th July 2025