

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at  
TOWN HALL, Felixstowe, on Wednesday 10 June 2026 at 9.30am**

**PRESENT:** Cllr S Bird (Chair)  
Cllr C Franklin (Vice-Chair) Cllr J Candy  
Cllr N Barber Cllr T Gale  
Cllr S Bennett Cllr B Price

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs S Morrison (Planning Administration Assistant)

**41. PUBLIC QUESTION TIME**

None.

**42. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr D Aitchison** and **Cllr A Folley**.

**43. DECLARATIONS OF INTEREST**

The following interests were noted. Where a specific item on the agenda was directly related to any Members' declared interest, their participation was restricted in accordance with the Code of Conduct:

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bennett Cllr J Candy	All	Other Registerable Interest (as Member of East Suffolk Council)
Cllr T Gale	All	Other Registerable Interest (as Member of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

**44. CONFIRMATION OF MINUTES**

**It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 27 May 2026 be confirmed as a true record.**

**45. PLANNING APPLICATIONS**

**Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:**

<b>A</b>	<b>DC/26/1399/FUL</b>   Ground based Bio Diverse planting, surface water drainage from Level Two building and paving slabs to access art wall. <b>Land Adjacent Mannings Amusement Park Micklegate Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>B</b>	<b>DC/26/1663/FUL</b>   Retrospective Application - Retention of Waste Compactor <b>Mannings Amusement Park Sea Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>C</b>	<b>DC/26/1152/FUL</b>   Installation of new 1no. Gas Cooler, 1no. De-superheater and 1no. Refrigeration Pack onto a new concrete plinth at ground floor level within the service yard <b>Morrisons Supermarket Grange Farm Avenue</b>
<b>Committee recommended APPROVAL subject to ESC Environmental Protection being content as to the level of noise output or that the necessary mitigations be implemented to meet acceptable noise output.</b>	
<b>D</b>	<b>DC/26/1358/FUL</b>   Alterations to existing dwelling including lowering existing roof terrace <b>Clumber Lodge 8 Montague Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>E</b>	<b>DC/26/1572/FUL</b>   Vehicular access <b>25 High Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>F</b>	<b>DC/26/1681/FUL</b>   Retrospective application for front boundary walls, gates and replacement railings at 30 High Road East <b>30 High Road East</b>
<b>Committee recommended REFUSAL. We recognise the requirement from SCC Highways that there is a minimum of 5m from the gates to the edge of the carriageway. Insofar as Committee could ascertain, that distance is less than 5m.</b>	
<b>G</b>	<b>DC/26/1706/FUL</b>   Repair and rebuild of existing boundary brick wall adjoining Grade II listed property. <b>The Firs Residential Home 186 Grange Road</b>
<b>Committee recommended APPROVAL.</b>	

<b>H</b>	<b>DC/26/1707/LBC</b>   Listed Building Consent - Repair and rebuild of existing boundary brick wall adjoining Grade II listed property. <b>The Firs Residential Home 186 Grange Road</b>
<b>Committee recommended APPROVAL.</b>	

<b>I</b>	<b>DC/26/1656/FUL</b>   Change front door and top-light <b>5 Quilter Road</b>
<b>Committee recommended APPROVAL.</b>	

<b>J</b>	<b>DC/26/1604/TCA</b>   1no. Plane (T2 on plan) - Reduce to previous pruning points, as indicated on photograph 1no. Sycamore (T3 on plan) - Remove central dead branch and reduce 2 x branches marked on photograph <b>Morwenna 17 Beach Road East</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

<b>K</b>	<b>DC/26/1752/TCA</b>   1no. Group of mixed species (G1 on plan) - Crown lift to 4 metres and reduce away from building back to the boundary line <b>7 Undercliff Road West</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

<b>L</b>	<b>DC/26/1753/TCA</b>   1no. Sycamore (5 on plan) - Lateral reduction on building side back to boundary line <b>Behind 17 Undercliff Road West</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

<b>M</b>	<b>DC/26/1754/TCA</b>   1no. Unknown broadleaf (3 on plan) - Reduce back to boundary line <b>17 Undercliff Road West</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

#### **46. PLANNING DECISIONS**

**RESOLVED** the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

## 47. CORRESPONDENCE

**i. Local Plan timetable published.**

ESC had published the timescale of the new Local Plan that will guide how the area grows and develops up to 2045. The Local Plan would set out where new homes, jobs, infrastructure, and community facilities should be located and was scheduled for adoption in April 2029.

**Committee noted the timetable.**

**ii. Invitation to Local Plan briefing session**

ESC were inviting town and parish councils to attend an online briefing where for an overview of the Local Plan Scoping Consultation. The one hour sessions would be held on: Tuesday 16 June at 10am and Monday 22 June at 5pm. Up to 3 attendees per town or parish council were invited.

**Agreed that Cllr Franklin, Cllr Gale and the Planning Administration Assistant would attend the briefing on behalf of the Committee.**

**iii. DC/25/4807/FUL 39 High Road East.**

The planning application was presented to the referral panel as the planning officer's minded-to recommendation of approval was contrary to the objection raised by Felixstowe Town Council to the proposed scheme. Consequently the Referral Panel had referred determination of the application to the 23 June 2026 ESC Planning Committee.

**Agreed that the Chair would attend the meeting on behalf of Committee.**

**iv. Application for Pavement Licence - Wimpy, 77 Hamilton Road**

This new licence application for 3 tables and 8 chairs, with a small barrier alongside the tables. Times to be Monday to Sunday 08:30 to 19:00. Should this application be granted the licence will last for 2 years.

**Committee welcomed the application and supported the proposals.**

**v. Vehicles Access to the Promenade, accessing the promenade and parking for extended periods without authorisation.**

ESC and SCC were investigating measures to prevent unauthorised vehicles accessing the Prom. The two potential interventions being considered included physical lockable bollards at vehicular access points, or a restricted parking zone indicated by signage at access points.

**Following discussion, Committee expressed a preference for signage over physical obstructions.**

## 48. CLOSURE

The meeting was closed at 12.15pm. It was noted that the next meeting was scheduled to take place on Wednesday 24<sup>th</sup> June 2026 at 9.30am.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_