MINUTES of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at **TOWN HALL, Felixstowe,** on **Wednesday 9 September 2026** at **9.30am**

PRESENT: Cllr S Bird (Chair)
Cllr C Franklin (Vice-Chair)
Cllr S Bennett
Cllr J Candy
Cllr A Folley
Cllr T Gale
Cllr B Price
Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)

IN ATTENDANCE: 1 member of the public *(via Zoom)*

150. PUBLIC QUESTION TIME

None.

151. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr D Aitchison**.

152. DECLARATIONS OF INTEREST

The following interests were noted. Where a specific item on the agenda was directly related to any Members' declared interest, their participation was restricted in accordance with the Code of Conduct:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other Registerable Interest (as Member of East Suffolk Council)
Cllr T Gale	All	Other Registerable Interest (as Member of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

153. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 26 August 2026 be confirmed as a true record.

154. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:

A	**DC/26/2667/ADI | Illuminated Advertisement Consent - Erection of illuminated and** non-illuminated signs to the exterior of the building: Sign A - Two x sets of individual house name letters with trough light Sign B - One x new double sided pictorial to new bracket/boot and post with new linolites Sign C - One x new poster case Sign D - One x sign written transom location TBC Sign E - Two x directional signs to existing posts Sign F - Three x gold window decals **The White Horse 33 Church Road**
	Committee recommended APPROVAL. Committee asks that it be conditioned that the illumination of the signs be switched off at pub closing time.

B	**DC/26/2857/ADI |** Illuminated Advertisement Consent - Removal of old Volvo signage and display of new Volvo signage **Volvo Truck And Bus Bryon Avenue The Docks**
	Committee recommended APPROVAL.

C	**DC/26/1399/FUL |** Proposal: Revised scheme (following the grant of time-limited Planning Permission DC/24/1914/FUL, as amended by DC/25/3010/VOC) for a Youth Support and Training Facility incorporating a multimedia music and digital arts centre and counselling rooms, including an enlarged application site area, omission of the approved green roof, a new surface water drainage strategy, ground based biodiverse planting, landscaping and associated works, cabinet structure (part retrospective) **Land Adjacent Mannings Amusement Park Micklegate Road**
	Committee recommended APPROVAL.

D	**DC/26/2827/CON |** To improve and reinforce the existing local electricity network at Brook Lane, Felixstowe. UKPN propose to replace the existing 8m medium low voltage pole with a 10m stout pole to allow for the removal of the stay wire. To facilitate the improvement of the local network, the existing pole and overhead wires must both be upgraded shown on the attached plan. **9 Brook Lane**
	Committee recommended APPROVAL.

E	**DC/26/2973/FUL |** Single storey front extension, single & two storey rear extension & alterations **2 Rosemary Avenue**
	Committee recommended APPROVAL.

F	**DC/26/2706/FUL |** Conversion of existing 2 Bed Flat to create 2 x 1 Bedroom Flats **Flat 1 Colbourn Court 11 Ranelagh Road**
	Committee recommended APPROVAL. We recognise the severe demand for small housing units in Felixstowe, in particular in the town centre. We believe that this conversion is well-considered and well-designed, including the provision of one parking space for each of the proposed dwellings. We recognise that one of the two proposed flats will be marginally smaller than the NDSS size guidance. However, on balance, we believe that the merits of this proposal outweigh this consideration.

G	**DC/26/2991/FUL |** Proposed loft conversion **Dalesview 7 Margaret Street**
	Committee recommended APPROVAL.

H	**DC/26/2891/FUL |** External AC condenser **Flat 1 The Old Rectory 52 Princes Road**
	Committee recommended APPROVAL.

I	**DC/26/2697/TPO |** TPO No. 217 / 2007 1no. Sycamore (T1 on Order, red circle on plan) - Fell **337 High Street Walton**
	Committee OBJECT to the proposed felling of this tree. We recognise that this is a significant tree playing an important part in the public vista, hence the TPO. We therefore believe that to solve the two issues of potential damage and shading, ongoing tree management in terms of pruning or crown lifting would be more appropriate.

J	**DC/26/2930/TCA |** 1no. Holm Oak (T1 on plan) - Re-pollard at 1.5 metres above ground **3 Hamilton Gardens**
	Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.

155. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

156. CORRESPONDENCE

i) Renewal of Pavement Licence - Ruby's 1 Bent Hill.
Committee had No Objection.

ii) Renewal of Pavement Licence - All Things Nice Cafe, 79 Hamilton Road
Committee had No Objection.

iii) Renewal of Pavement Licence – Costa Coffee, 74-77 Hamilton Road
Committee had No Objection in principle to the renewal of this licence. However, Members noted a discrepancy between the current layout in terms of the number of chairs and the apparent 'renewal' plan layout. More significantly, Members noted the unacceptable obstruction of the tactile paviours in the supplied photo. This was noted as a matter of ongoing concern and review by the Suffolk Coastal Disability Forum.

iv) Appeal: DC/26/1681/FUL - 39 High Road
Committee Noted the Appeal.

v) DC/26/2427/TCA - 17 Undercliff Road West – to fell a tree.
Committee noted the detailed response from ESC Aboriculturalist and reasons for not applying a TPO in this case.

157. CLOSURE

The meeting was closed at 11.55am. It was noted that the next meeting was scheduled to take place on Wednesday 23 September 2026 at 9.30am.

Date: _____ Chairman: _____