

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 26 August 2026 at 9.30am**

PRESENT: Cllr S Bird (Chair) Cllr A Folley
Cllr C Franklin (Vice-Chair) Cllr T Gale
Cllr D Aitchison (*from item #131B*) Cllr B Price
Cllr S Bennett Cllr S Wiles

OFFICERS: Mr A Tadjirishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public.

127. PUBLIC QUESTION TIME

None.

128. APOLOGIES FOR ABSENCE

Apologies for lateness were received from **Cllr D Aitchison**.

129. DECLARATIONS OF INTEREST

The following interests were noted. Where a specific item on the agenda was directly related to any Members' declared interest, their participation was restricted in accordance with the Code of Conduct:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr A Folley	All	Other Registerable Interest (as Member of East Suffolk Council)
Cllr T Gale	All	Other Registerable Interest (as Member of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

130. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 5 August 2026 be confirmed as a true record.

131. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:

A	DC/26/2621/DEM Prior Notification - Demolition of three buildings within the Port of Felixstowe - Walton House, Trimley House and South Engineering workshop. The Port Of Felixstowe Dock Road The Docks
Committee had NO OBJECTIONS to this notification.	

At this point, 9.37am, Cllr Aitchison joined the meeting.

B	DC/26/2683/VOC Variation of Condition No. 2 and Discharge of Conditions Nos., 3, 4, 5, 6 ,7 of DC/25/0907/FUL - Construction of a single storey detached building for Felixstowe Sea Cadet headquarters (three existing structures to be demolished) - 2. Amendment to plans and elevations and discharge of - 3. Tree Protection Plan (TPP) and Arboricultural Method Statement (AMS)- 4. Site investigation - 5 and 6. Remediation Strategy. - 7. contamination verification report Hall 137 Garrison Lane
Committee recommended APPROVAL.	

C	DC/26/2609/FUL Proposal: Single storey front and side extensions and works to driveway 127 St Andrews Road
Committee recommended APPROVAL.	

D	DC/26/2722/FUL Replacement Garage and Garden Room and External Alterations Conifers 11 High Beach
Committee recommended APPROVAL, we believe that this proposal will enhance the appearance of this dwelling, particularly in terms of the brick built garage in the Conservation Area.	

E	DC/26/2788/FUL Single storey rear extension 27 Wentworth Drive
Committee recommended APPROVAL.	

F	DC/26/1613/FUL External redecoration of the building (like-for-like) and replacement of the side section of the bay window on the Orwell Road elevation; and the small sash window above the decorative railings on the Leopold Road elevation Edward Cordy House Orwell Road
Committee recommended APPROVAL.	

G	DC/26/2863/TCA 1no. Cherry (marked on plan) - Overall crown reduction by 2 metres 45 Bath Road
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	
H	DC/26/2677/TCA 2no. Japanese Spindle Trees (Euonymus Japonica) (marked 1 & 8 on submitted plan) - Fell 1no. Red Robin tree/shrub (marked 2 on submitted plan) - Fell 1no. Elderberry (marked 3 on plan) - Fell 3no. Buddleia (marked 4, 5 & 6 on submitted plan) - Fell 1no. Rowan (marked 7 on submitted plan) - Fell 26 Cavendish Road
Committee OBJECTS to the felling of these trees. Committee requests that consideration be given to a TPO for this group of trees as they provide public amenity value in an otherwise sparsely vegetated location in the Conservation Area, and much needed habitat and contribution to the natural environment. Committee would have no objections to careful and appropriate management of these trees, subject to the guidance of the East Suffolk Council's Arboricultural Officer.	
I	DC/26/2752/TCA 1 no. Oak (marked T1 on plan) - Reduce crown by 25% and shape to clear BT line St Felix Church Gainsborough Road
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	
J	DC/26/2779/TPO ESCC/64/00051 - W1 1 no. Scots Pine (red circle on submitted map) - Remove deadwood, thin crown by 20% 6 The Pines
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	
K	DC/26/2724/TPO SCDC/00/00140 - G1 1no. Holm Oak (marked T1 on plan) - Reduce east side of crown back to boundary away from neighbouring garage 11 Foxgrove Gardens
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

132. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

133. NATIONAL PLANNING POLICY FRAMEWORK – IMPLICATION FOR FELIXSTOWE

Committee noted the revised National Planning Policy Framework (NPPF). The Chair highlighted some of the changes from the previous edition, as well as the retention of policies such as N3 (previously paragraph 136), which refers to the expectation for tree-lined streets in new development, unless there are clear, justifiable and compelling reasons why this would be inappropriate, and HC5 (formerly paragraph 97), which sets out criteria for the consideration of hot food takeaways and fast-food outlets, including their proximity to schools and other places where children and young people congregate and potential impacts on health, pollution and anti-social behaviour.

It was also noted that the substantive provisions relating to highways had been retained, with development proposals to be refused where they would have a severe adverse impact on the transport network or an unacceptable impact on highway safety, taking account of relevant mitigation and wider network improvements.

Committee noted the publication of the revised National Planning Policy Framework.

134. CORRESPONDENCE

None

135. CLOSURE

The meeting was closed at 11.22am. It was noted that the next meeting was scheduled to take place on Wednesday 9 September 2026 at 9.30am.

Date: _____

Chairman: _____