Felixstowe Town Council
Assets & Services Committee
Notes to draft budget 2027-28

Code	Title	Cost Centre	Notes
1000	Hirings	201 Town Hall	Based on expected income 2026/27
1001	Weddings	201 Town Hall	Budget calculated on weddings booked so far + expected
1030	Leases, Rents & Licences	201 Town Hall	Income due from licenses for room hire ESC/SCC, + 18 Month Santander contract
4003	Employee Salaries	201 Town Hall	As per Personnel Committee Min #205 of 2026/27
4004	Employer National Insurance	201 Town Hall	As per Personnel Committee Min #205 of 2026/27
4005	Employer Pension Contributions	201 Town Hall	As per Personnel Committee Min #205 of 2026/27
4031	Training	201 Town Hall	As per Personnel Committee Min #205 of 2026/27
4110	Rates	201 Town Hall	Business Rates + 5%
4115	Water & Sewerage	201 Town Hall	Retain similar provision for 2027-28
4120	Gas	201 Town Hall	Retain similar provision for 2027/28 - Fixed 3 Year Contract
4122	Electricity	201 Town Hall	Reduced due to new 3 year contract based on usage
4155	Cleaning Materials	201 Town Hall	Retain similar provision for 2026/27
4170	Repairs & Maintenance	201 Town Hall	Retain similar provision for 2026/27
4180	Licences	201 Town Hall	Wedding Licence fee - new 3 year contract from June 2025
4260	Equipment Purchases	201 Town Hall	Based on expected expenditure & inflation
4466	Catering Sundries	201 Town Hall	Reduced frequency of coffee subscription
4553	Loan Repayments	201 Town Hall	PWLB payments are a set cost
1002	Hirings	202 Walton	Fees frozen - retain similar income for 2027/28
4006	Employee Salaries	202 Walton	As per Personnel Committee Min #205 of 2026/27
4007	Employer National Insurance	202 Walton	As per Personnel Committee Min #205 of 2026/27
4008	Employer Pension Contributions	202 Walton	As per Personnel Committee Min #205 of 2026/27
4111	Rates	202 Walton	Budget based on 2026/27 +5%
4116	Water & Sewerage	202 Walton	Budget based on usage for 2026/27
4123	Electricity	202 Walton	New Contract + Solar Panels to significantly reduce expenditure
4171	Repairs & Maintenance	202 Walton	Reduced provision for 2027/28 due to recent refurbishment project
4261	Equipment Purchases	202 Walton	Retain similar provision for 2027/28
1031	Leases, Rents & Licences	203 Broadway House	Licence fee + uplift RPI
4009	Employee Salaries	203 Broadway House	As per Personnel Committee Min #205 of 2026/27
4010	Employer National Insurance	203 Broadway House	As per Personnel Committee Min #205 of 2026/27
4011	Employer Pension Contributions	203 Broadway House	As per Personnel Committee Min #205 of 2026/27
4172	Repairs & Maintenance	203 Broadway House	Retain similar provision for 2027/28
1032	Mobile Phone Mast	204 Cemetery	New mobile phone mast licence
1100	Interment Fees	204 Cemetery	Increased based on expected income for 2026/27
1120	Purchase of Graves	204 Cemetery	Budget based on expected income for 2026/27
1130	Memorials	204 Cemetery	Budget based on expected income for 2026/27
1140	Upkeep of Graves Spaces	204 Cemetery	Reduced, based on current customer base
1160	Admin Fees	204 Cemetery	Similar return expected for current and next financial year
4012	Employee Salaries	204 Cemetery	As per Personnel Committee Min #205 of 2026/27
4013	Employer National Insurance	204 Cemetery	As per Personnel Committee Min #205 of 2026/27
4014	Employer Pension Contributions	204 Cemetery	As per Personnel Committee Min #205 of 2026/27
4032	Training	204 Cemetery	As per Personnel Committee Min #205 of 2026/27
4112	Rates	204 Cemetery	Budget based on 2026/27 +5%
4117	Water & Sewerage	204 Cemetery	Budget based on usage 2026/27
4124	Electricity	204 Cemetery	Reduced due to new 3 year contract based on usage
4173	Repairs & Maintenance	204 Cemetery	Retain similar provision for 2026/27

4262	Equipment Purchases	204 Cemetery	Retain similar provision for 2026/27
4300	Vehicle Running Costs	204 Cemetery	Retain similar provision for 2026/27
4310	Electric Van Lease	204 Cemetery	Hybrid Truck Leased @£558.87 per month - Contract ends October 2028
4320	Vehicles/Tool Hire	204 Cemetery	Increase due to expected increase in skip + digger necessity
4330	Fuel	204 Cemetery	Increase due to rising fuel cost
1080	Allotment Rents	205 Allotments	Based on full occupancy at new rates agreed for 2027-28
4015	Employee Salaries	205 Allotments	As per Personnel Committee Min #205 of 2026/27
4016	Employer National Insurance	205 Allotments	As per Personnel Committee Min #205 of 2026/27
4017	Employer Pension Contributions	205 Allotments	As per Personnel Committee Min #205 of 2026/27
4118	Water & Sewerage	205 Allotments	Based on usage 2026/27 and 2025/26
4174	Repairs & Maintenance	205 Allotments	Budget to retain similar provision for 2027/28
4321	Vehicles/Tool Hire	205 Allotments	Outlier-caused overspend for 2026/27,increase based on 2025/26 usage
4018	Employee Salaries	206 Parks and Recreation	As per Personnel Committee Min #205 of 2026/27
4019	Employer National Insurance	206 Parks and Recreation	As per Personnel Committee Min #205 of 2026/27
4020	Employer Pension Contributions	206 Parks and Recreation	As per Personnel Committee Min #205 of 2026/27
4175	Repairs & Maintenance	206 Parks and Recreation	Budget to retain similar provision for 2026/27
4615	Street Furniture	206 Parks and Recreation	Allowance for in-year street furniture costs including Defibs