

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 13 May 2026 at 9.30am**

PRESENT: Cllr S Bird (Chair)
Cllr C Franklin (Vice-Chair) Cllr J Candy
Cllr D Aitchison Cllr A Folley
Cllr N Barber Cllr T Gale
Cllr S Bennett Cllr B Price

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 7 members of the public.

523. PUBLIC QUESTION TIME

The Chair advised that he would invite members of the public to make their representations immediately prior to the application being considered.

524. APOLOGIES FOR ABSENCE

None.

525. DECLARATIONS OF INTEREST

The following Other Registerable Interests were declared and noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr T Gale	All	Other registerable interests (as Member of Suffolk County Council)
Cllr D Aitchison	566A	Other registerable interests (as Trustee of Level Two Youth Project)

526. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 29 April 2026 be confirmed as a true record.

527. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

At the direction of the Chair, item D was considered first. Committee head from members of the public in relation to item D below, with concerns around the lack of onsite parking – and subsequent impact on on-street parking – due to the number of staff and other visitors to the premises. Neighbouring residents raised health and safety concerns due to the intensity of traffic on the road, and the level of care required for the young residents of the home.

D	DC/26/0261/FUL Change of use from a C3 home to a C2 residential children's home with independent school education on site 26 Princes Road
<p>Committee recommended APPROVAL. We welcome this much needed facility to provide a residential home within the community for vulnerable young people. However, we recognise issues raised by nearby residents concerning parking. We would therefore ask that any approval is conditioned: a) that both the garage and parking space in front of the garage are utilised for off-street parking; and, b) that staff must use the nearby Crescent Road car park and be issued parking permits accordingly.</p>	

A	DC/26/1398/VOC Variation of Condition No. 02(d), 02(f) & 07 of DC/25/3010/VOC - Variation of Condition No. 2d of DC/24/1914/FUL - Youth support and training facility with multimedia music & digital arts centre - addition of external lift shaft and fire lobby Land Adjacent To Manning Amusement Park Micklegate Road
<p>Committee recommended APPROVAL. However, we share the concerns of ESC Environmental Protection concerning sound-proofing and would therefore insist that the appropriate level of acoustic and thermal linings, as proposed for the walls, are also extended to the ceiling in lieu of the loss of the sedum roof.</p>	

B	DC/26/1113/VOC Application to vary condition 9a (approved plans) of DC/24/0773/VOC (amended scheme to that approved under DC/21/0541/FUL) in relation to the design and layout of the apartment roofs (to increase the provision of PV panels and reduce the extent of green roof). Variation of all conditions relating to the Outline consent of DC/24/0773/VOC and condition 1 (approved plans), condition 2 (cricket building materials), condition 3 (indoor sports club materials), condition 4 (green roofs) and condition 8 (operation hours) of the Reserved Matters consent DC/24/2048/ARM to amend the approved plans and drainage strategy (by substituting the green roofs for alternative drainage strategies) and amend the operation hours (to allow for operation between 09:00hrs to 23:00hrs inclusive). Former Deben High School Garrison Lane
<p>Committee recommended APPROVAL.</p>	

C	DC/26/1232/FUL Rear first floor extension. pitched roof to present front roof dormer window 202 Ferry Road
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Committee recommended APPROVAL.

E	DC/26/1484/VOC Variation of Condition No. 2 of DC/26/0286/FUL - Single story rear extension to existing dwelling - External wall element change from cladding to dark colour brick 42 High Road East
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Committee recommended APPROVAL.

F	DC/26/0878/FUL Creation of a vehicular access. 31 High Road West
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Committee recommended APPROVAL, subject to detailed drawings being submitted to the satisfaction of SCC highways.

528. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

529. CORRESPONDENCE

a) Felixstowe Steps Replacement Consultation

Committee noted that East Suffolk Council’s Coastal Management and Adaptation Team were proposing to install new sets of access steps from the promenade to the concrete toe of the sea wall to allow safe access to the beach, as the current wooden the beach steps were coming to the end of their design life. It was noted that, whilst the number of sets of steps was being reduced from 10 to five, access would not be adversely impacted as the landward end of the groynes were open.

530. CLOSURE

The meeting was closed at 11.50am. It was noted that the next meeting was scheduled to take place on Wednesday 27th May 2026 at 9.30am.

Date: _____

Chairman: _____