

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 29 April 2026 at 9.30am**

PRESENT: Cllr S Bird (Chair)
 Cllr C Franklin (Vice-Chair) Cllr A Folley
 Cllr D Aitchison Cllr T Gale
 Cllr J Candy Cllr B Price

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

515. PUBLIC QUESTION TIME

None.

516. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr S Bennett**.

517. DECLARATIONS OF INTEREST

The following Other Registerable Interests were declared and noted:

Member(s)	Minute No.	Nature of Interest
Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett	All	Other registerable interests (as Members of Suffolk County Council)

518. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 15 April 2026 be confirmed as a true record.

519. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/26/1100/FUL The siting of a welfare modular building and associated works. Land At 1-3 Parker Avenue Trimley St Mary
Committee recommended APPROVAL.	

B	<p>DC/26/1299/VOC Variation of Condition Nos. 2, 4 & 6 of DC/23/2349/FUL - Two double skinned fuel tanks will be installed on the existing site for the offloading and loading of fuels. These tanks will be installed on new reinforced concrete slabs. An electrical GRP pre-fabricated unit will be installed for the electrical connections. A catchment area around the two tanks will be surrounded by drainage channels to capture any spills and runoff from the loading of trucks. These channels will lead to sumps which will be connected to a full class 1 interceptor. Existing underground tanks to be foam filled. - Condition 02 - change to allow for minor site layout amendments: -Installation of an additional six-hose dispenser and associated small island linked to Tank 1, including leak-detected underground pipework, to improve traffic flow and reduce standing vehicles. - Replacement of the full concrete yard within the Certas boundary with Hardicrete. - Minor layout adjustments, including relocation of lighting columns and slight positional refinements to suit the revised arrangement. - Increase width of site entrance. Condition 04 and Condition 06 - Change wording: As per discussion with planning officer and environment agency consultation (Letter ref. DC/23/4835/DRC) due to nature of required information for referenced conditions, it was advised that the correct procedure would be the submission of a variation of condition application (to allow of submittal of required information during construction / prior site occupation) where any subsequent conditions can also be amended to reflect the required action/works being undertaken in order to effectively discharge this condition.</p> <p>Haven Filling Station Dock Road The Docks</p>
Committee recommended APPROVAL.	

C	<p>DC/26/0781/FUL Change of use of former shop to a hot food takeaway restaurant with new shop front and flue to rear 4 Undercliff Road West</p>
<p>Committee recommended REFUSAL. We have no objection to the change of use in principle. This will provide an additional hot food takeaway in the town’s tourist area and will bring a redundant site back into use, which we welcome. Furthermore we have no objection to the proposed changes to the shop front’s appearance and are satisfied that the proposal will indeed enhance the appearance in the Felixstowe South Conservation Area.</p> <p>However, firstly, we believe that in retaining a step to access the shop, the premises will not be disability accessible and therefore is contrary to policy SCLP 11.1 para. (g); and secondly, the applicant has not submitted details in terms of a noise and odour assessment for the proposed extraction and we believe that this needs to be submitted to a standard acceptable to East Suffolk Council’s Environmental Protection.</p>	

D	DC/26/1307/FUL Single Storey Rear Extension and Replacement Garage. Existing rendered walls to be clad with Hardie-planks 96 Looe Road
Committee recommended APPROVAL.	

E	DC/26/1135/FUL Proposed single storey rear extension. 22 Colneis Road
Committee recommended APPROVAL.	

F	DC/26/1406/TCA 1no. Stone pine (red circle on plan) - Remove all limbs to leave main stem as habitat monolith 69 Tomline Road
<p>Committee OBJECTS to this proposal. This tree is visible in the public realm and therefore contributes to public amenity. The proposal to remove all limbs of this tree is totally unacceptable. This does not represent, in any possible way, what can be described as routine maintenance or pruning. Furthermore, no evidence has been given that this tree is in anyway dangerous or diseased and the proposal will destroy its visual appeal. We would therefore ask that the East Suffolk Council Arboricultural Officer place a TPO on this tree.</p>	

520. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

521. CORRESPONDENCE

None.

522. CLOSURE

The meeting was closed at 10.50am. It was noted that the next meeting was scheduled to take place on Wednesday 13th May 2026 at 9.30am.

Date: _____

Chairman: _____