MINUTES of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at **TOWN HALL, Felixstowe,** on **Wednesday 21 October 2026** at **9.30am**

PRESENT: Cllr S Bird (Chair)
Cllr C Franklin (Vice Chair)
Cllr J Candy
Cllr A Folley
Cllr T Gale
Cllr B Price
Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 2 members of the public *(via Zoom)*

221. PUBLIC QUESTION TIME

None.

222. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr D Aitchison** and **Cllr S Bennett**.

223. DECLARATIONS OF INTEREST

The following interests were noted. Where a specific item on the agenda was directly related to any Members' declared interest, their participation was restricted in accordance with the Code of Conduct:

Member(s)	Minute No.	Nature of Interest
Cllr J Candy Cllr A Folley Cllr C Franklin	All	Other Registerable Interest (as Member of East Suffolk Council)
Cllr T Gale	All	Other Registerable Interest (as Member of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

224. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 7 October 2026 be confirmed as a true record.

225. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:

A	**DC/26/3258/FUL |** Replacement Windows (excluding shopfront) **55 Hamilton Road**
	Committee recommended APPROVAL.

B	**DC/26/3453/FUL |** Two storey side extension, first floor front extension, rear canopy and rendering of existing brickwork **76 Links Avenue**
	Committee recommended APPROVAL. We have carefully considered this application and recognise that this represents a large extension, with the resultant property being considerably larger, given the extension already approved on the other side of the building. **Whilst we note that the property would retain amenity space at both the front and rear, we would ask that consideration be given as to whether the cumulative impact of the proposals, including other existing structures on site, would result in the built form exceeding 50% of the original plot of no 76.**

C	**DC/26/3413/FUL |** Part rear/part side single storey extension and alterations to include chimney removal and replace existing lounge window with bi-fold doors **19 Upperfield Drive**
	Committee recommended APPROVAL.

226. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

227. CORRESPONDENCE

Committee noted a licensing application to renew a pavement licence for Nutshells by the Sea, 1b Hamilton Road, on continuing terms.

Members noted the application had no objections to the renewal of this licence.

228. CLOSURE

The meeting was closed at 10.36am. It was noted that the next meeting was scheduled to take place on Wednesday 4 November 2026 at 9.30am.

Date: _____ Chairman: _____