MINUTES of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at **TOWN HALL, Felixstowe,** on **Wednesday 7 October 2026** at **9.30am**

PRESENT: Cllr S Bird (Chair)
Cllr J Candy
Cllr T Gale
Cllr A Folley
Cllr B Price
Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public *(via Zoom)*

190. PUBLIC QUESTION TIME

None.

191. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr D Aitchison**, **Cllr S Bennett** and **Cllr C Franklin**.

192. DECLARATIONS OF INTEREST

The following interests were noted. Where a specific item on the agenda was directly related to any Members' declared interest, their participation was restricted in accordance with the Code of Conduct:

Member(s)	Minute No.	Nature of Interest
Cllr J Candy Cllr A Folley	All	Other Registerable Interest (as Member of East Suffolk Council)
Cllr T Gale	All	Other Registerable Interest (as Member of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

193. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 23 September 2026 be confirmed as a true record.

194. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:

A	**DC/26/3015/FUL |** Retrospective Application - Change of use from car sales (Sui Generis Use Class) to open air storage (B8 Use Class) (retrospective) **Land North Of Walton Avenue**
	Committee recommended APPROVAL, subject to ESC Environmental Protection being satisfied with a submitted noise assessment and ESC Ecology being satisfied with an external lighting strategy.

B	**DC/26/2907/FUL |** Two storey 3 bedroom family dwelling (Self Build) **Land Between No 7 And 11 Coniston Close**
	Committee recommended APPROVAL. We strongly welcome this additional residential property. It is utilising a vacant site which is sufficient to accommodate this intended self-build property. We note the comments of SCC Highways and would ask that the application be conditioned to the hours of construction proposed by ESC Environmental Protection.

C	**DC/26/2793/CLE |** Lawful Development Certificate (Existing) - The use of the building known as the Old Pilot Hut, The Ferry, Felixstowe, IP11 9RZ, as a permanent residential dwelling, in breach of Condition 3 of planning permission C/13/1097. **Old Pilot Hut The Ferry**
	Committee recommended APPROVAL.

D	**DC/26/3359/FUL |** Single storey rear extension, following demolition of conservatory. Addition of roof lights to roof loft space. Addition of front porch pitch roof canopy. **44 St Georges Road**
	Committee recommended APPROVAL.

E	**DC/26/3279/AND |** Non Illuminated Advertisement Consent - Replacement of existing 'NATIONAL COASTWATCH' sign on south east facing fascia above NCI Lookout windows on top of Martello Tower P, and an additional new sign 'CALL US ON CH65' on the south facing fascia. The original sign has been in place for over ten years and is delaminating badly. It is believed that the original sign may have schedule 13 consent already, if not full approval. The second sign would be new. Both signs would be powder coated aluminium in Pantone 2768 (RGB 12.28.71, CMYK,100,100,36,43),dark blue, with white lettering in Arial Bold. The signs would almost fill both fascias as stated above. Whilst the NCI lookout is on top of the Martello Tower P scheduled monument, the lookout is not part of that scheduled monument as of 2026 April **Coastwatch Offices Martello Tower P South Seafront Langer Road**
	Committee recommended APPROVAL.

F	**DC/26/3041/FUL |** Orangery extension to replace existing conservatory **17A Beatrice Avenue**
	Committee recommended APPROVAL.

At this point, 10.50am, Cllr T Gale left the Chamber. The meeting was adjourned for 5 minutes.

The meeting resumed at 10.55am.

G	**DC/26/3195/FUL |** Erection of a timber garden cabin to accommodate a golf simulator. **7 Newry Avenue**
	Committee recommended REFUSAL. Whilst we have no objection in terms of the ability for a plot of this size to accommodate a building, and no objection to the intended use - which we understand will not produce significant noise - we have concerns for neighbour amenity. **This structure will introduce an 8m long building projecting a further 1.78m in height above the existing fence height. We therefore believe that this will significantly impact and diminish amenity for the neighbouring properties at the side and rear. We therefore believe that this application is contrary to SCLP11.2 paras. b) and e).**

Cllr T Gale returned, 10.59am.

H	**DC/26/3296/TPO |** G1 of TPO No. 140 / 2000 1no. Holm oak (1 on plan) - Crown lift by up to 6 metres above ground level **7 Foxgrove Gardens**
	Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer. We do note that the application is described as work to one tree, however on the submitted application form we understand that a dead branch is to be removed from a second tree.

I	**DC/26/3254/TCA |** 1no. Ash (marked on plan) - Re-pollard to previous pruning points **22 Barton Road**
	Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer. We note that the applicant believes that the application would permit ongoing maintenance, however we understand that any work to trees in a Conservation Area requires prior notification each time.

195. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

196. CORRESPONDENCE

Committee noted that East Suffolk Council was re-opening the Local Plan Call for Sites process for new site submissions by 5pm on 16 November 2026.

197. CLOSURE

The meeting was closed at 11.40am. It was noted that the next meeting was scheduled to take place on Wednesday 21 October 2026 at 9.30am.

Date: _____ Chairman: _____