MINUTES of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at **TOWN HALL, Felixstowe,** on **Wednesday 23 September 2026** at **9.30am**

PRESENT: Cllr S Bird (Chair)
Cllr C Franklin (Vice-Chair)
Cllr S Bennett
Cllr J Candy
Cllr A Folley
Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public *(via Zoom)*

182. PUBLIC QUESTION TIME

None.

183. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr D Aitchison, Cllr T Gale,** and **Cllr B Price**.

184. DECLARATIONS OF INTEREST

The following interests were noted. Where a specific item on the agenda was directly related to any Members' declared interest, their participation was restricted in accordance with the Code of Conduct:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other Registerable Interest (as Member of East Suffolk Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

185. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 9 September 2026 be confirmed as a true record.

186. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:

A	**DC/26/2992/FUL |** Replacement of store front elevations at ground floor level. **61 Hamilton Road**
	Committee recommended APPROVAL.

B	**DC/26/3007/ADI |** Illuminated Advertisement Consent - Installation of fascia signage with through light accompanied by projecting sign **61 Hamilton Road**
	Committee recommended APPROVAL.

C	**DC/26/3039/FUL |** Replacement of the existing rooflight with a new lantern turret. **Christ Church Felixstowe Grange Farm Avenue**
	Committee recommended APPROVAL.

D	**DC/26/3018/FUL |** Rear extension **44 Looe Road**
	Committee recommended APPROVAL.

E	**DC/26/3069/VOC |** Variation of Condition No. 2 of DC/24/2393/FUL - Single storey front extension and two storey rear extension with raised roof front with front and rear balconies and internal alterations. - Refinements to the internal arrangement, fenestration, roof detailing and external access, together with a limited increase in the depth of the approved rear extension **91 Cliff Road**
	Committee recommended APPROVAL.

F	**DC/26/3145/TCA |** 1no. Pittosporum (red circle on plan) - Fell **87 Queens Road**
	Committee OBJECTS to the proposed felling of this tree. We have had regard to the criterion for applying a TPO. We believe that this tree is not only visible from the public realm but plays a significant part of the public vista on this road. Furthermore, we feel that the reason given for felling is neither sufficient nor adequate and we believe that appropriate tree management would be more applicable. We understand, in terms of this particular species, offending root material – which are shallow and fibrous - can be professionally cut

back without endangering the life or viability of the tree. As such, Committee requests that the ESC Arboricultural Officer considers a TPO for this tree.

187. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

188. CORRESPONDENCE

i) DC/26/2677/TCA - 26 Cavendish Road

Members noted the correspondence from the ESC Arboricultural Officer confirming that the trees did not meet the criteria for a Tree Protection Order. Members discussed the unsatisfactory framework for the protection of trees. With Committee's support the Chair would put a Motion to Council to write to the Secretary of State for Housing, Communities and Local Government and NALC seeking a review of the rules.

ii) ESC Planning Forum 16 September

The Planning Administration Assistant reported attendance at the above where forthcoming changes to the way planning applications are processed and determined, particularly in relation to Schedule 1 householder applications, were discussed. It was noted that ESC were intending to continue to report back to town and parish councils on occasions where the planning officers' minded-to decision was contrary to the recommendation of the local council.

iii) Tourism signage at Gt. Eastern Square.

The Clerk reported correspondence from a local art group on the lack of wayfinding signage at Gt. Eastern Square. It was noted that ESC were exploring an opportunity to improve signage to direct visitors from car parks into town or key points that do not exist currently, including maps and local information. It was also noted that an ESC project to refresh signage along the seafront could be supplemented to include the town centre, perhaps via CIL funding, and so will be referred to the CIL Working Group.

189. CLOSURE

The meeting was closed at 11.12am. It was noted that the next meeting was scheduled to take place on Wednesday 7 October 2026 at 9.30am.

Date: _____ Chairman: _____