



FELIXSTOWE

TOWN COUNCIL

Accessibility Statement for Felixstowe Town Council

Felixstowe Town Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This accessibility statement applies to www.felixstowe.gov.uk.

Compliance status

This website is partially compliant with the Web Content Accessibility Guidelines version 2.2 AA standard, due to the non-compliances and the exemptions listed below.

Non-accessible content

The content listed below is non-accessible for the following reason(s):

(a) non-compliance with the accessibility regulations

- **Images:** Some images lack descriptive alternative text (Alt-Text) in the code, which means people using screen readers cannot access this information. This fails WCAG 2.2 success criterion 1.1.1 (Non-text Content).
- **Document Structure:** Many Word and PDF documents produced by the Council do not currently use H1, H2, and H3 heading styles. This makes it difficult for screen reader users to navigate the structure of the document. This fails WCAG 2.2 success criterion 4.1.2 (Name, Role, Value).

(b) disproportionate burden

- **Interactive Tools:** Certain interactive forms are hosted by third-party suppliers and are not currently fully accessible via keyboard navigation. We have assessed that fixing these immediately would be a disproportionate burden. We will reassess this when the supplier contracts are up for renewal.

(c) the content is not within the scope of the accessibility regulations

- **Third-Party Content:** The Council publishes documents from external bodies (e.g., Planning Applications) that are not under our direct control and are exempt from the regulations.
- **Pre-2018 PDFs:** Older PDFs and documents published before 23 September 2018 are exempt unless they are essential to providing our services.

Preparation of this accessibility statement

This statement was prepared on **18 March 2026**.

It was prepared following a manual accessibility review conducted on **5 March 2026**. The review followed the official **UK Government WCAG 2.2 Manual Testing**

Methodology (scoped for Town Council functions) and included tests for keyboard-only access, focus visibility, and target sizing.

Sample pages tested included the Home page, Planning Committee Minutes, Contact Us, and Allotments.

The statement was last reviewed on **18 March 2026**.

Feedback and contact information

If you cannot access parts of this website or need information in a different format (accessible PDF, large print, etc.), please contact us:

- **Email:** enquiries@felixstowe.gov.uk
- **Call:** 01394 282086
- **Online:** [Contact Us](#)

We will consider your request and get back to you within **10 working days**.

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the accessibility regulations. If you are not happy with how we respond to your complaint, contact the [Equality Advisory and Support Service \(EASS\)](#).