

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at  
TOWN HALL, Felixstowe, on Wednesday 9 July 2025 at 9.30am**

**PRESENT:** Cllr C Franklin (in the Chair)  
Cllr D Aitchison  
Cllr N Barber  
Cllr J Candy  
Cllr B Price

**OFFICERS:** Mr A Tadjirishi (Town Clerk)  
Mrs S Morrison (Planning Administration Assistant)

**IN ATTENDANCE:** 2 member of Public (via Zoom)

**In the absence of the Chair and Vice-Chair, it was proposed, seconded and resolved that Cllr C Franklin be the Chair of the meeting.**

**Cllr Franklin in the Chair.**

**89. PUBLIC QUESTION TIME**

None.

**90. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr S Bird, Cllr S Bennett, Cllr M Morris** and **Cllr A Folley**.

**91. DECLARATIONS OF INTEREST**

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr J Candy	All	Other registerable interests (as a Member of East Suffolk Council)

**92. CONFIRMATION OF MINUTES**

**It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 25 June 2025 be confirmed as a true record.**

**93. PLANNING APPLICATIONS**

**Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:**

<b>A</b>	<b>DC/25/0081/FUL</b>   Replacement dwelling (self-build) and change of use of land to garden <b>Deben View The Ferry</b>
<b>Committee recommended APPROVAL.</b>	

<b>B</b>	<b>DC/25/2415/FUL</b>   Front windows and rear steps (above 300mm) <b>2 Foxgrove Lane</b>
<b>Committee recommended APPROVAL.</b>	

<b>C</b>	<b>DC/25/2350/FUL</b>   Retrospective Application - Re-cladding and replacement windows / doors and enlargement of balcony to the Riverside building <b>Felixstowe Ferry Sailing Club The Ferry</b>
<b>Committee recommended APPROVAL.</b>	

<b>D</b>	<b>DC/25/2377/ADI</b>   Non/ Illuminated Advertisement Consent - Installation of replacement signs to include, 1x double sided post mounted pictorial sign complete with 2x amenity boards, 1x fascia sign, 1x set of sign written house name, 2x amenity boards and, 1x distress effect sign written text <b>The Grosvenor, 25-31 Ranelagh Road</b>
<b>Committee recommended APPROVAL and welcome the proposed improvements, but would ask that the illumination of the sign be turned off overnight.</b>	

<b>E</b>	<b>DC/25/2211/FUL</b>   Proposed single storey side extension to create games room <b>58 Seaton Road</b>
<b>Committee recommended APPROVAL.</b>	

<b>F</b>	<b>DC/25/1671/FUL</b>   Replace existing windows and doors with UPVC windows and doors. <b>The Chapel Maybush Lane</b>
<b>Committee recommended APPROVAL.</b>	

<b>G</b>	<b>DC/25/1933/ADN</b>   Non Illuminated Advertisement - A traditional timber, hand painted, A-Board. <b>1 Bent Hill</b>
<b>Committee recommended APPROVAL, subject to the A board being strictly placed within the area proposed in the plan.</b>	

<b>H</b>	<b>DC/25/2213/FUL</b>   Retrospective Application - Resurface tiered rear garden middle and top tier with decking to refresh garden space <b>8 Blyford Way</b>
<b>Committee recommended REFUSAL due to the overall height of the fence causing an unacceptable impact on residential amenity, contrary to SCLP policy 11.2.</b>	

<b>I</b>	<b>DC/25/1214/FUL</b>   Construction of extension to rear of property encompassing single storey and two storey <b>1 Bredfield Close</b>
<b>Committee recommended REFUSAL. Whilst we accept that this proposal has been designed so that there is no overlooking of neighbours we recognise that this dwelling is one of four properties that are small and on narrow plots. We believe that the proposal represents unacceptable impact on residential amenity in terms of outlook and is therefore contrary to SCLP policy 11.2 para. b) and in terms of design is contrary 11.1 para. c) i, ii and iii.</b>	

<b>J</b>	<b>DC/25/2405/TCA</b>   2no. Holm oak (T1 and T2 on plan) - Reduce height by 3 metres and prune in sides by 1.5 to 2 metres. Remove lowest branches to the trunk all round. <b>Saville Court Victoria Road</b>
<b>Committee OBJECTED with reservations about the extent of the proposed works to these trees and requests that East Suffolk Council's Arboricultural Officer consider them for a TPO; with further consideration be given to their appropriate future care and management.</b>	

<b>K</b>	<b>DC/25/2447/TCA</b>   1no. Cedar (1 on plan) - Fell 1no. Laburnum (2 on plan) – Fell Conifers <b>11 High Beach</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

<b>L</b>	<b>DC/25/2489/TCA</b>   2no. Holm oak (T001 and T002 on plan) - Remove the upright side stems growing from the base of the main trunks and lift crowns to 5 metres 1no. Holm oak (T003 on plan) - Fell 1no. Holm oak (T004 on plan) - Remove the 2 leaning side stems to their union at 1 metre in height and prune back selected lower and mid crown branches on the house side by up to 2 metres 1no. Holm oak (T005 on plan) - Remove the leaning side stem, remove the lower epicormic regrowth, lift the crown to 5 metres, and prune back selected lower and mid crown branches on the house side by up to 2 metres 1no. Holm oak (T006 on plan) – Fell.
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	<b>Maytree House 60 Maybush Lane</b>
	<b>Committee had NO OBJECTIONS to the maintenance works proposed to the four trees but see no reason for the proposed felling of the two other Holm Oaks and asks that East Suffolk Council's Arboricultural Officer consider the appropriateness of felling these trees and whether they should be given TPOs.</b>

**94. PLANNING DECISIONS**

**RESOLVED** the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

**95. CORRESPONDENCE**

None.

**96. CLOSURE**

The meeting was closed at 11.04am. It was noted that the next meeting was scheduled to take place on Wednesday 23<sup>rd</sup> July 2025 at 9.30am.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_