# MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at TOWN HALL, Felixstowe, on Wednesday 25 June 2025 at 9.30am

PRESENT: Cllr S Bird (Chair) Cllr A Folley

Cllr S Bennett Cllr C Franklin (to item 88)

Cllr J Candy Cllr B Price

**OFFICERS:** Mrs D Frost (Deputy Town Clerk)

Mrs S Morrison (Planning Administration Assistant)

**IN ATTENDANCE**: 1 member of Public (in person)

2 members of the public (via Zoom)

# 81. PUBLIC QUESTION TIME

The Chair advised that he would invite members of the public to make their representations immediately prior to the application being considered.

# 82. APOLOGIES FOR ABSENCE

Apologies for absence were received from **CIIr D Aitchison**, **CIIr N Barber** and **CIIr M Morris**.

# 83. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as a Member of East Suffolk Council)
Cllr S Bennett Cllr S Bird	All	Other registerable interests (as a Member of Suffolk County Council)

#### 84. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 11 June 2025 be confirmed as a true record.

# 85. PLANNING APPLICATIONS

Cllr C Franklin left the meeting at 10.16 and returned at 10.18am just before decision 5a) was decided.

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council: In relation to item A below, Mr. C Manning spoke about Beach Street needing support from the Council, having spent five years setting it up. The stall holders at Beach Street welcomed the parking facility but were anxious that the food outlet customers would use their facilities so were requesting toilets should be provided within the car park.

Α

**DC/25/1957/FUL** | Use of land as car park together with an area for street food venders and car wash facilities (temporary application for a period of two years)

Land West Of Sea Road

Committee recommended APPROVAL. However, we have some concerns. Firstly we would ask that any approval is conditioned for 2 years only as per the applicant's request. Secondly in line with the provisions of SCLP 9.1 concerning renewable energy we would ask that there is no use of diesel generators for the proposed vending vans. Additionally we would ask for the provision of toilet facilities, for the use of staff and customers. Furthermore, we would ask for the car park to be lit to facilitate safe use.

В

**DC/25/1865/P3MA** | Prior Notification - Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3) - This Prior Approval application seeks the conversion of the first floorspace at the application site to create four self-contained residential units under Schedule 2, Part 3, Class MA of the GPDO 2015.

80-86 Hamilton Road And 47 Cobbold Road

Committee had NO OBJECTIONS to this proposal, however for the benefit of the existing commercial premises on the ground floor, we would ask that sound proofing is fitted at an early stage of the conversion to minimise noise during the construction and conversion phase. We note that there is no car parking provision for these residential units but recognise that there is plentiful car parking nearby.

С

DC/25/1386/OUT | Outline Application (All Matters Reserved)
Construction of 1 No.1 bed dwelling
Land Adjacent To 132 Mill Lane

Committee recommended REFUSAL. Whilst we recognise that this proposal is outline only and the drawings supplied are indicative only, we believe that the provision of a 1 bed property on this severed plot regardless of where on the plot the dwelling is located, the proposed dwelling would have unacceptable overlooking from numbers 130 and 128. Furthermore, number 130 would lose all rear amenity space and have a boundary located only 1 m from its rear elevation. We therefore feel that this proposal is contrary to SCLP 5.7 and SCLP 11.2 para a and e.

DC/25/2107/FUL | Change of Use - conversion of Upper Floor of business premises to provide a separate C3 flat; Ground Floor to remain as commercial premises

71 Hamilton Road

Committee recommended APPROVAL. We strongly welcome this application which will make use of unused premises and will provide much needed residential accommodation. Furthermore we believe that this conversion will enhance the presentation of this site in the Conservation Area.

Committee took a 5 minute break at 11.02am.

The meeting resumed at 11.07am.

E DC/25/2103/FUL | Construction of a rear extension 14 Chaucer Road

Committee recommended APPROVAL.

F DC/25/2184/FUL | Cart Lodge, Side Porch and Front balcony 14 Foxgrove Gardens

Committee recommended APPROVAL. We recognise and strongly welcome that no trees will be removed as part of the application and measures will be taken during construction to protect tree root structures.

DC/25/2150/FUL | Change of use of former Art Room (Use Class F1(b))
 to return to part of the existing dwelling (Use Class C3).
 127 Undercliff Road West

Committee recommended APPROVAL.

DC/25/2322/ADN | Non-Illuminated Advertisement Consent - Changing of WHSMITH brand to TG Jones. Like for Like replacements
 64 Hamilton Road

Committee recommended APPROVAL.

DC/25/2269/TCA | 1no. Holm Oak (T1 on plan) - Fell 3 Northcliffe Court

Committee OBJECTED to this proposed felling. This is a significant tree contributing to the views in the public realm, there is no evidence provided that structural damage to the building is occurring and superficial damage to a driveway is not sufficient reason or the felling of a valuable and significant tree.

J DC/25/2277/TCA | 2no. Palm trees (T1 and T2 on plan) – Fell 4 Northcliffe Court

Committee OBJECTED to this proposed felling. There is no valid reason given to the felling of these trees which is not diseased or dying, furthermore, whilst they are in the rear garden of the property they are highly visible from Maybush Lane and therefore, contribute significantly to the vistas in the public realm. Additionally we understand that this species absorbs significant amounts of CO2.

DC/25/2325/TCA | 1no. Scots pine (T1 on plan) - Side prune branches overhanging gardens of 44 and 46 Tower Road by 2 metres 46 Tower Road

Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.

# 86. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

# 87. CORRESPONDENCE

The following was reported as correspondence:

- a) CS 20135124 Proposed Base Station Upgrade Laurel Farm Felixstowe where the base station height 17.5m was to be replaced by 22.5m Committee had no objection.
- b) Active Travel England Funded improvements for Walking and Cycling in West Felixstowe covering 3 schools, SET Felix Primary School, Grange Community Primary School and the Bridge School. The Report on the Consultation has now been published on the Suffolk County Council website.

Cllr C Franklin left the meeting 11.56am.

c) Following notification from a member of the public with concerns regarding intrusion into the former Marlborough Hotel site. It was reported East Suffolk Council have recently surveyed the structure and deemed it structurally sound but will now monitor the situation.

RESOLVED that the correspondence be noted.

#### 88. CLOSURE

The meeting was closed at 12.04pm.	It was noted that the next meeting was
scheduled to take place on Wednesda	ay 9 <sup>th</sup> July 2025 at 9.30am.

Date:	Chairman:	