

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at  
TOWN HALL, Felixstowe, on Wednesday 25 March 2026 at 9.30am**

**PRESENT:** Cllr S Bird (Chair)  
                   Cllr C Franklin (Vice-Chair)                   Cllr A Folley  
                   Cllr S Bennett   Cllr T Gale  
                   Cllr J Candy   Cllr B Price

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
                   Mrs S Morrison (Planning Administration Assistant)

**IN ATTENDANCE:** 1 member of the public (*via Zoom*)

**462. PUBLIC QUESTION TIME**

None.

**463. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr D Aitchison** and **Cllr N Barber**.

**464. DECLARATIONS OF INTEREST**

The following Other Registerable Interests were declared and noted:

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird	All	Other registerable interests (as Members of Suffolk County Council)

**465. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 11 March 2026 be confirmed as a true record.

**466. PLANNING APPLICATIONS**

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

<b>A</b>	<b>DC/26/0888/ADI - Proposal: Illuminated Advertisement Consent - The installation of totem pole sign 6.5m x 1.8m with associated foundation. Haven Filling Station, Dock Road, The Docks</b>
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**Committee recommended APPROVAL. We are fully supportive of this advertising sign at this location, however we note the concerns raised by SCC Street Lighting. We also note that there is some ambiguity as to whether all, or only part, of the sign will be illuminated. If the total illuminated area is less than 10m<sup>2</sup>, then we have no concern. However, if that limit is exceeded - and therefore would be in contravention of the policy quoted by SCC Street Lighting - then we would ask that the sign be redesigned in order to comply.**

<b>B</b>	<b>DC/26/0953/FUL   Retrospective Application - Single storey rear extension and front porch extension 9 Westmorland Road</b>
<b>Committee recommended APPROVAL.</b>	

<b>C</b>	<b>DC/25/4807/FUL   Proposed front boundary wall and vehicle gates 'Free go' application to replace previously withdrawn application DC/25/3156/FUL 39 High Road East</b>
<p><b>Committee recommended REFUSAL We note the proposed changes from the two earlier applications. However we feel that none of our fundamental concerns have been addressed. The proposed changes on this application, which are minor and insufficient, do not alter the visual impact of this proposal.</b></p> <p><b>Furthermore, our overriding concern remains, which is that this would introduce a solid frontage for this property which will be jarring and incongruous to the street scene. The majority of properties in this location have either open frontages or hedging. This proposal is completely inappropriate to the surrounding area. We therefore feel that this is contrary to SCLP Policy 11.1 a), b), c)iii and iv and SCLP Policy 11.2 e).</b></p>	

<b>D</b>	<b>DC/26/0706/FUL   Replacement windows 61 Ranelagh Road</b>
<b>Committee recommended APPROVAL.</b>	

<b>E</b>	<b>DC/26/0783/TPO   TPO No. 205 / 2006 1no. Lime (T2 on plan) - Crown reduce to a finished height of 15 metres and spread of 9 metres. Crown thin by 30% 12 High Road East</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

<b>F</b>	<b>DC/26/0872/TCA   1no. Sycamore (T1 on plan) - Pollard back to the main trunk / historic pollard points Felixstowe Community Hospital Constable Road</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

**467. PLANNING DECISIONS**

**RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.**

**468. CORRESPONDENCE**

**a) Bloor Homes – Jubilee Avenue, Felixstowe**

Noted that Bloors are currently working with Suffolk Highways to sign off the main spine road. Following this they intend to progress the consideration of Traffic regulation Order to introduce yellow lines along the spine road and will bring an update to Committee on this matter.

**b) Beach Hut Applications**

Noted that three applications for proposed additional Beach Huts were approved at the East Suffolk Council Planning Committee South.

**c) East Suffolk Call For Sites**

Committee noted the conclusion of the Call for Sites process together with the publication of a map of the sites submitted. The new Local Plan, anticipated to be adopted in 2029, will set out how and where development, including new homes, employment land and infrastructure, should take place up until at least 2044.

**d) East Suffolk Design Code Workshop**

Cllr Folley reported attendance at the East Suffolk Council Design Code Workshop and commended it to fellow Members.

**RESOLVED that the correspondence above be noted.**

**469. CLOSURE**

The meeting was closed at 11.17am. It was noted that the next meeting was scheduled to take place on Wednesday 15<sup>th</sup> April 2026 at 9.30am.

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_