

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 19 March 2025 at 9.30am**

PRESENT: Cllr S Bird (Chairman)
Cllr N Barber
Cllr S Bennett
Cllr J Candy
Cllr A Folley
Cllr C Franklin
Cllr B Price

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public (via Zoom)

450. PUBLIC QUESTION TIME

None.

451. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr M Morris** and **Cllr S Wiles**.

452. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird	All	Other registerable interests (as Members of Suffolk County Council)

453. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 5 March 2025 be confirmed as a true record.

454. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/25/0540/FUL Loft Extension 40 Russell Road
Committee recommended APPROVAL. We believe that this loft extension has been sympathetically designed within the Conservation Area. We also note that there will be no new windows directly overlooking neighbouring properties. We therefore feel that this application complies with S.72 of the Conservation and Listed Buildings Act 1990. Additionally we note that the Suffolk County Council guidance requires three off road parking spaces but we accept that the existing three bedroom property has no off street parking.	

B	DC/25/0730/FUL Single storey rear extension 19 Park Avenue
Committee recommended APPROVAL.	

C	DC/25/0761/FUL New front bay window and lean-to roof canopy 20 Ferry Road
Committee recommended APPROVAL.	

D	DC/25/0213/FUL Garden room/workshop. 7.5m wide 4m deep and 2.39m high plus base work. 27 Winston Close
Committee recommended APPROVAL.	

455. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

456. CORRESPONDENCE

None.

457. CLOSURE

The meeting was closed at 10.12am. It was noted that the next meeting was scheduled to take place on Wednesday 2nd April 2025 at 9.30am.

Date: _____

Chairman: _____