

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 25 February 2026 at 9.30am**

PRESENT: Cllr S Bird (Chair)
Cllr C Franklin
Cllr N Barber
Cllr S Bennett
Cllr J Candy
Cllr A Folley
Cllr B Price

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: Cllr T Gale

406. PUBLIC QUESTION TIME

None

407. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr D Aitchison**.

408. DECLARATIONS OF INTEREST

The following Other Registerable Interests were declared and noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird	All	Other registerable interests (as Members of Suffolk County Council)

409. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 11 February 2026 be confirmed as a true record.

410. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/26/0426/FUL Alterations and single storey rear extension 119 Cliff Road
Committee recommended APPROVAL.	
B	DC/26/0286/FUL Single story rear extension to existing dwelling 42 High Road East
Committee recommended APPROVAL.	
C	DC/26/0520/FUL First floor side extension, ground floor front extension, alterations to window and door details 36 Links Avenue
Committee recommended APPROVAL. We believe that this extension is sympathetically designed and that there will be no issue of overlooking or loss of light or amenity for the neighbour at 38 Links Avenue.	
D	DC/26/0525/TCA 2no. Sycamore and 1no. Norway maple (T1-T3 on plan) - Crown reduce from 4.5 metres to 3 metres 1no. Yew (T4 on plan) - Trim and shape 1no. Holm oak (T5 on plan) - Reduce lateral branches over lawn by 1.5 metres Marden House Martello Lane
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

411. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

412. CORRESPONDENCE

- a) **Application for Pavement Licence for Greggs, 85 Hamilton Road**
 Committee noted that Greggs were seeking to place 4 tables and 8 chairs within an area 7.1m x 3.2m, on relocation from its current premises at 35 Hamilton Road. Times to be Monday to Sunday 06:00 to 23:00. Such licence, if granted, will last for 2 years.
 Committee had no objection in principle to tables and chairs outside this café. However, Committee objected to the proposed location of the table and chairs immediately against the shop front as this will compromise the width of the pavement and access to the tactile pavements, which must be maintained for visually-impaired pedestrians. Committee suggests moving the tables and chairs into the space the other side of this line.

b) Planning Reforms Consultation

Committee noted the government consultation on proposed reforms to national planning policy and infrastructure delivery, affecting areas such as: local plan expectations, housing delivery, infrastructure planning, the role of statutory consultees, and community engagement. The Clerk would circulate the information and Members were invited to respond as individual councillors.

c) East Suffolk Design Code Engagement Workshop

Cllr Folley and Cllr Franklin would attend this on-line workshop which would be taking place on 18th March 7.30pm - 9.30pm.

RESOLVED that the correspondence above be noted.

413. CLOSURE

The meeting was closed at 10.33am. It was noted that the next meeting was scheduled to take place on Wednesday 11th March 2026 at 9.30am.

Date: _____

Chairman: _____