

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 19 November 2025 at 9.30am**

PRESENT: Cllr S Bird (Chairman) Cllr J Candy
 Cllr N Barber Cllr A Folley
 Cllr S Bennett Cllr C Franklin

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

269. PUBLIC QUESTION TIME

None

270. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr D Aitchison, Cllr M Morris** and **Cllr B Price**

271. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as a Member of East Suffolk Council)
Cllr S Bennett Cllr S Bird	All	Other registerable interests (as a Member of Suffolk County Council)

272. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 5 November 2025 be confirmed as a true record.

273. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/25/3836/FUL Decommissioning and Removal of Old Fuel Tanks and Installation of New Underground Fuel Tanks and Associated Works Petrol Filling Station Anzani Avenue
Committee recommended APPROVAL.	

B	DC/25/4115/FUL Single Storey Rear Extension to Dwelling and Installation of First Floor Window to North Elevation 8 Picketts Road
Committee recommended APPROVAL.	
C	DC/25/3986/FUL Single storey rear extension with dormer roof to rear 2nd floor roof. 4 Cobbold Road
Committee recommended APPROVAL.	
D	DC/25/4146/VOC Variation of Condition No. 11 of DC/24/1020/OUT - Outline Application (All Matters Reserved) - Demolition of Auction House and erection of 7 dwellings – Omit the second bullet point from condition 11 and remove "a minimum of two visitor car parking spaces for the site" Diamond Mills Auction House Orwell Road
Committee recommended APPROVAL.	

274. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

275. CORRESPONDENCE

a) **Cycle Shelter, Sainsburys.**

Confirmation, following correspondence between Cllr S Bennett and the store, that a covered cycle parking area is planned for the main car park at the rear of Sainsbury's. Due to fabrication lead times, the commencement of works was scheduled for 1st December 2025.

b) **ESC Licensing - New Street Trading Policy**

Notification of ESC's new Street Trading Policy which would come into effect from 1st December 2025. As all streets in Felixstowe are undesignated, Committee sought clarification on ESC's comment that it would be for the Town Council to decide how to manage street trading in the area. Cllr J Candy would take this up at ESC and report back.

Committee noted the correspondence.

276. CLOSURE

The meeting was closed at 10.27am. It was noted that the next meeting was scheduled to take place on Wednesday 3rd December 2025 at 9.30am.

Date: _____

Chairman: _____