

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 5 November 2025 at 9.30am**

PRESENT: Cllr S Bird (Chairman) Cllr S Bennett
 Cllr D Aitchison Cllr J Candy
 Cllr N Barber Cllr A Folley

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public (via Zoom)

243. PUBLIC QUESTION TIME

None

244. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr C Franklin**, **Cllr M Morris**, and **Cllr B Price**.

245. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as a Member of East Suffolk Council)
Cllr S Bennett Cllr S Bird	All	Other registerable interests (as a Member of Suffolk County Council)

246. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 22 October 2025 be confirmed as a true record.

247. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/25/4001/VOC Variation of Condition Nos. 5 and 10 of DC/21/3854/FUL - Retention and refurbishment of Riby House and sub division of Plot to create two additional dwellings - Wording of conditions Riby House 9 Riby Road
Committee recommended APPROVAL.	

B	DC/25/3991/CLE Certificate of Lawful Use (Existing) - C3 Dwelling - The outbuildings are incidental to the dwelling and for use of the occupiers only. 102 Coronation Drive
Committee recommended APPROVAL.	

248. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

249. CORRESPONDENCE

- i. The Town Clerk reported the receipt of correspondence from Mr Robert Edge, Clean Energy Specialist at Freeport East, advising of a prospective collaborative bid for an autonomous electric minibus trial in Felixstowe. The proposed pilot would link Landguard Fort car park with Felixstowe Pier via the seafront, using 5G-enabled technology to support vehicle operation. The initiative aims to reduce seafront traffic while maintaining visitor accessibility. Mr Edge confirmed that discussions are also taking place with Suffolk County Council, East Suffolk Council and the Landguard Trust. Members looked forward to hearing further details and suggested the BID should be informed.
- ii. The Town Clerk reported correspondence with Suffolk County Councillor Steve Wiles concerning a resident's complaint about speeding along High Road East. It was noted that police may be planning monthly speed checks, although this had not yet been confirmed. Other options available to local councils under Suffolk County Council's *Working Together to Reduce Speeding* initiative include Police enforcement, Community Speed Watch, Speed Indicator Devices (SIDs), or inclusion on the Temporary Vehicle Activated Sign (TVAS) programme. Members noted that any monitoring undertaken by the Police could provide useful data to inform future interventions.

Committee noted the correspondence.

250. CLOSURE

The meeting was closed at 10.03am. It was noted that the next meeting was scheduled to take place on Wednesday 19th November 2025 at 9.30am.

Date: _____

Chairman: _____