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9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)
Cllr C Franklin (Vice Chairman)
Cllr D Aitchison
Cllr N Barber

Cllr S Bennett
Cllr J Candy
Cllr A Folley
Cllr B Price

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 11 February 2026 at 9.30am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Our online meeting guidance can be found here: <https://felixstowe.gov.uk/wp-content/uploads/2022/02/Remote-Meeting-Guidelines.pdf>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.



The Council kindly asks that anyone planning to attend the meeting in-person to consider car-sharing or low-carbon modes of transport to the Town Hall.

Ash Tadjrishi
Town Clerk
4 February 2026

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 28 January 2026 as a true record. **(Pages 4-6)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/25/1682/RG3** | Creation of 7 new beach hut plots, 3 x plot row adjacent to Nut No 319 and 4 x plot row extension adjacent to Hut No 331B
Brackenbury Fort Car Park Golf Road
Applicant: Mrs Parker, ESC [Link to Documents](#)

- b) **DC/26/0076/FUL** | The erection of beach huts and associated wooden platforms located on the beach between the shelter and Spa Pavilion, an area where beach huts were previously located.
Part Beach At Undercliff Road West
Applicant: Mr W Crisp [Link to Documents](#)

- c) **DC/26/0214/FUL** | Rear/side, single storey extension
128 St Andrews Road
Applicant: Mr & Mrs Tonk [Link to Documents](#)

- d) **DC/26/0172/FUL** | Two-storey and single-storey rear extensions and single storey side extension
52 Seaton Road
Applicant: Mr & Mrs Bullock [Link to Documents](#)

- e) **DC/26/0005/FUL** | Conversion of an existing unused garage to a ground floor bedroom with en-suite shower
Thistleton 8 Crescent Road
Applicant: Mrs L Evans [Link to Documents](#)
- f) **DC/25/4816/FUL** | Erection of carport with solar panels
6 Ferndown Road
Applicant: Mr R Crosby [Link to Documents](#)
- g) **DC/26/0013/FUL** | Replacement of six windows & two external doors to flat (in existing openings)
5 Cranmer Cliff Gardens
Applicant: Mr S Smith [Link to Documents](#)
- h) **DC/25/4807/FUL** | Proposed front boundary wall and vehicle gates
'Free go' application to replace previously withdrawn application
DC/25/3156/FUL
39 High Road East
Applicant: Mr Butler [Link to Documents](#)
- i) **DC/25/4876/FUL** | Replacement windows (11 in total)
274 High Street Walton
Applicant: Mrs Frost, Felixstowe Town Council [Link to Documents](#)
- j) **DC/25/4777/FUL** | Replace all ground floor sash windows in the front bay to the right of the front door
Flat 2 4 Montague Road
Applicant: Ms A Thompson [Link to Documents](#)
- k) **DC/26/0089/FUL** | Removal of existing timber framed double glazed windows and french doors to rear conservatory and replacement with UPVC double glazed windows and french doors.
10 Red Hall Court
Applicant: Mr Harper [Link to Documents](#)
- l) **DC/26/0230/TCA** | 1no. Apple (T6 on plan) - Fell 1no. Group of Willow (G1 on plan) - Remove 5 stems closest to building
Dinsdale Court Undercliff Road West
Applicant: Orbit Housing Assoc. Ltd [Link to Documents](#)

6. Planning Decisions

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda **(Page 7)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 25th February 2026 at 9.30am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES
MINUTES of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held
at **TOWN HALL, Felixstowe**, on **Wednesday 28 January 2026** at **9.30am**

PRESENT: Cllr S Bird (Chair)
Cllr S Bennett
Cllr B Price

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

352. PUBLIC QUESTION TIME

None

353. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr D Aitchison, Cllr N Barber, Cllr J Candy, Cllr C Franklin and Cllr A Folley.**

354. DECLARATIONS OF INTEREST

The following Other Registerable Interests were declared and noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett	All	Other registerable interests (as a Member of East Suffolk Council)
Cllr S Bennett Cllr S Bird	All	Other registerable interests (as Members of Suffolk County Council)

355. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee meeting held on 14 January 2026** be confirmed as a true record.

356. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/25/4881/OUT Outline Application (Some Matters Reserved) - Construction of four dwellings. 1 Gulpher Road
Committee recommended APPROVAL.	

B	DC/25/1683/RG3 Creation of tarmac area and use of land for the siting of 8 beach huts. Part Clifflands Dip Promenade Cliff Road
Committee recommended APPROVAL.	

C	DC/25/4690/FUL Two storey side extension and single storey rear extension 32 Exeter Road
Committee recommended APPROVAL.	

D	DC/25/4817/FUL Side extension, alterations to infill window openings of sun room and rear extension to existing garage with new external staircase up to storage area. Cambroun 1 Candlet Grove
Committee recommended APPROVAL.	

E	DC/26/0011/FUL Front extension and replacement garage roof. 9 Eastcliff
Committee recommended APPROVAL.	

F	DC/26/0038/TCA 2no. Sycamore and 1no. Walnut (T1-T3 on plan) - Prune back side branches going towards houses numbered 12 to 16, prune back by 2 to 2.5 metres Flat 12 Beach Place Undercliff Road East
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

G	DC/26/0134/TCA 1no. Birch (marked on plan) - Overall crown reduction by 33% 38 Brook Lane
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

357. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

358. CORRESPONDENCE

a) Rerouting of Overhead Electricity Cables to Underground Cables at Felixstowe Ferry

Clerk reported notice of the proposed replacement of overhead electrical cables with new underground cables. It was noted that permission was required by the Secretary of State for Environment, Food and Rural Affairs (DEFRA) under section 38 of the Commons Act 2006 as part of improvements to the electricity network within the area; and that any objections would need to be received by 9 February 2026. Members had no objections.

b) DC/24/3429/VOC - Felixstowe Skatepark to be determined at Planning Committee South meeting on 27th January.

It was noted that the application to extend the lighting hours had been determined for approval, with shrouding to be added to the lights to reduce spillage.

c) DC/25/4381/FUL - Rear and side extension to an existing house - at 10 Park Avenue

It was noted that this application was presented to the ESC Referral Panel as the recommendation to refuse the application was contrary to the 'minded to' recommendation of the planning officers. The application had been delegated to the planning officer for approval.

d) Bloor Homes attendance at future Committee meeting.

It was noted that Bloor Homes would be attending the Committee meeting on 25th March to provide an update on the Walton North development.

359. CLOSURE

The meeting was closed at 10.34am. It was noted that the next meeting was scheduled to take place on Wednesday 11th February 2026 at 9.30am.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/25/3986/FUL | Single storey rear extension with dormer roof to rear 2nd floor roof.
4 Cobbold Road

DC/25/4115/FUL | Single Storey Rear Extension to Dwelling and Installation of First Floor Window to North Elevation|
8 Picketts Road

DC/24/3429/VOC | Variation of Condition 2 of C/06/0303 (Construction of a skateboard area with pedestrian access and including bunds, landscaped areas and floodlighting) - Extension of floodlighting operational hours to 2200hrs Fridays-Sundays inclusive and 2100hrs Mondays-Thursdays inclusive|
Skatepark Orwell Green Grange Farm Avenue

Approved by ESC (recommended for Refusal by this Committee):

DC/25/4381/FUL | Rear and side extension to an existing house
10 Park Avenue

DC/25/1726/ARM | Approval of Reserved Matters of DC/25/4146/VOC (Outline Application with All Matters Reserved) - Demolition of Auction House and Erection of Seven Dwellings with associated works.
Diamond Mills Auction House Orwell Road

Refused (and recommended for Approval by this Committee): None

Refused (and recommended for Refusal by this Committee): None

Appeal:

AP/26/0002/REFUSE - DC/25/1386/OUT – Land Adjacent to 132, Mill Lane.