

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 27 August 2025 at 9.30am**

PRESENT: Cllr C Franklin (*in the Chair*)
Cllr D Atchison
Cllr N Barber
Cllr S Bennett
Cllr J Candy
Cllr A Folley
Cllr B Price

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

In the absence of the Chairman, Cllr Corrine Franklin was elected to the Chair for this meeting.

Cllr Franklin in the Chair.

129. PUBLIC QUESTION TIME

None.

130. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Bird** and **Cllr M Morris**.

131. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr A Folley Cllr J Candy	All	Other registerable interests (as a Member of East Suffolk Council)
Cllr S Bennett	All	Other registerable interests (as a Member of Suffolk County Council)
Cllr D Aitchison	133D	Other registerable interests (as Trustee to Level Two)

132. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 6 August 2025 be confirmed as a true record.

133. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:

A	DC/25/3001/FUL Redevelopment of the site for continued HGV Fuel Provision and associate works Certus Terminal Dock Road Felixstowe Docks
Committee recommended APPROVAL.	

B	DC/25/2586/FUL Installation of two Automatic Number Plate Recognition (ANPR) pole mounted cameras and associated non-illuminated car park signage. East Of England Supermarket 189 Hamilton Road
Committee recommended APPROVAL.	

C	DC/25/2587/ADN Non-illuminated car park signage. East Of England Supermarket 189 Hamilton Road
<p>Committee recommended REFUSAL. Whilst Committee are not, in principle, opposed to the signage as per its comments to DC/25/2586/FUL (above), Members queried the extent of the parking restrictions proposed. The application denotes that it is only the Sainsbury’s car park site being subject to the parking restrictions – which is as Members understand to be the case – however the location of the cameras as proposed under DC/25/2586/FUL appear to capture every vehicle entering and exiting the site, irrespective of using the Sainsbury’s car park. Members are concerned about the impact of customers to the Range car park site and those dropping off and picking up from the Railway Station.</p>	

D	DC/25/3010/VOC Variation of Condition No. 2d of DC/24/1914/FUL - Youth support and training facility with multimedia music & digital arts centre - Revised Drawing Land Adjacent To Manning Amusement Park Micklegate Road
Committee recommended APPROVAL and welcome this application.	

E	DC/25/2921/FUL Removal of existing garage. New garage and garden room erected to side of the existing dwelling 44 Princes Road
Committee recommended APPROVAL.	

F	DC/25/2869/FUL Change of Use of studio to residential in connection with existing residential use. Art Studio 36 Gainsborough Road
Committee recommended APPRROVAL.	

G	DC/25/2995/FUL Retention of two banks of solar panels Gulpher Hall Gulpher Road
Committee recommended APPROVAL.	

H	DC/25/3056/TCA Yew (T1 on plan) - Crown reduce by up to 1.25 metres The Gatehouse Maybush Lane
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

134. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

135. CORRESPONDENCE

East Suffolk Council advised that it has commissioned an independent review of our Planning Committees, including their processes and reporting, to support future reflection, transparency, and any necessary improvements.

To support the evidence-gathering for the final report, which has been commissioned to be undertaken by the Planning Advisory Service (PAS), the review process will include a series of brief interviews, to which the Town Council's Planning & Environment Committee has been invited to participate. As Chair of the Committee, Cllr S Bird will attend an interview, scheduled to take place in person at East Suffolk House office in Melton, Woodbridge on 3rd and 4th September 2025.

Committee NOTED the correspondence.

136. CLOSURE

The meeting was closed at 10.48am. It was noted that the next meeting was scheduled to take place on Wednesday 10th September 2025 at 9.30am.

Date: _____

Chairman: _____