

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 23 July 2025 at 9.30am**

PRESENT: Cllr S Bird (Chairman) Cllr J Candy
 Cllr D Aitchison Cllr A Folley
 Cllr N Barber Cllr C Franklin
 Cllr S Bennett Cllr B Price

OFFICERS: Mrs D Frost (Deputy Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of Public (via Zoom)

107. PUBLIC QUESTION TIME

None.

108. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr M Morris**

109. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as a Member of East Suffolk Council)
Cllr S Bennett Cllr S Bird	All	Other registerable interests (as a Member of Suffolk County Council)

110. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 9 July 2025 be confirmed as a true record.

111. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/25/2187/FUL Remodelling of existing entrance way to facilitate DDA access along with the redecoration to front & side facades along with a new low level picket fence, festoon lighting along with associated posts and small smoking shelter. The Grosvenor 25 - 31 Ranelagh Road
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Committee recommended REFUSAL. Whilst we strongly support the investment being made to this important leisure facility in the town and whilst we are in support of the majority aspects of this application, we have two specific areas of concern. Firstly, we believe that the smoking shelter has been located wrongly in its proposed position, it will be immediately adjacent to the public footpath and residential properties (number 33), we therefore believe that this proposal will be contrary to SLCP 11.2 para d and g. Additionally we believe that this would be contrary to the provisions protecting the Conservation Area and therefore contrary to SLCP 11.5 and the Conservation and Listed Buildings Act 1990 Section 72. We would suggest that the smoking area be located to the rear of the public house. Secondly, we concur with the comments of the Suffolk Disability Forum and would ask that the front entrance be designed with doors that open outwards as well as inwards and the required push button controls are installed.

B	DC/25/2658/FUL First floor side extension with single-storey rear extension 14 Cliff Road
Committee recommended APPROVAL.	

C	DC/25/2618/VOC Variation of Condition No.2 of DC/21/4172/FUL - Construction of two new houses - The internal arrangement and external elevations have been amended to provide more suitable accommodation Part Side Garden Tehidy House 65 Orwell Road
Committee recommended APPROVAL.	

D	DC/25/2594/VOC Variation of condition No. 2 of DC/25/0730/FUL Single storey rear extension - Design Amendment 19 Park Avenue
Committee recommended APPROVAL.	

E	DC/25/2628/P3G Prior Notification - Change of use from commercial space to a two bedroom flat. Spaces will be upgraded where required to comply with fire and sound regulations. First Floor 79A High Road
Committee recommended NO OBJECTION.	

F	DC/25/2629/TCA 1no. Unknown species (marked on plan) - Fell 3no. Unknown species (marked on plan) - Pollard to 3 metres above ground level
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	1 The Courts
<p>Committee objects to this notification, we do not feel that there are adequate or sufficient grounds for the proposed pollarding or felling. Undermining of the driveway is the only reason given. We recognize that these trees are in a prominent position, highly visible, and contribute greatly to public amenity. Furthermore, we would request that if the felling of one tree is allowed, we would ask for suitable replacement planting.</p>	

112. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

113. CORRESPONDENCE

a) DC/25/1214/FUL – 1 Bredfield Close, it was reported that Committee had recommended Refusal, but the ESC Referral Panel approved the application without it going to Committee.

b) ESC Local Plan – The Deputy Clerk informed the Committee that ESC had published a short on-line questionnaire to be responded to by 3 September. ESC would like to hear from residents, businesses and community organisations on how best to engage, inform and consult during the process of preparing new planning policy documents such as Local Plans, Design Codes, neighbourhood plans and planning guidance. The link to the consultation will be forwarded to Councillors.

114. CLOSURE

The meeting was closed at 10.54am. It was noted that the next meeting was scheduled to take place on Wednesday 6th August 2025 at 9.30am.

Date: _____

Chairman: _____