



FELIXSTOWE

TOWN COUNCIL

Walton Community Hall

WALTON COMMUNITY HALL Hire includes VAT where applicable. Fees are higher outside of office hours to reflect additional staffing costs.	Weekdays 9-5pm	Evenings and Weekends up to 10pm	Session Rate Mon-Sun 9am- 10pm (up to 4 hours)
Commercial/Business Hire	£18	£21.50	£57
Voluntary/Charity/Community /Private Hire	£9.50	£12.50	£31.50

All prices shown are fully inclusive of VAT at 20%

Please note that bookings are only confirmed on receipt of the hire fee due. The balance of which is refundable on a sliding scale basis as shown in the table below:

Cancellation charges

Booking cancelled between 0-7 days of the hire date	NIL refund
Booking cancelled between 8-30 days of the hire date	50% refund
Booking cancelled with more 30 days' notice	100% refund