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9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)
Cllr M Morris (Vice Chairman)
Cllr N Barber
Cllr S Bennett
Cllr J Candy

Cllr A Folley
Cllr C Franklin
Cllr B Price
Cllr S Wiles

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 17 July 2024 at 9.30am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Our online meeting guidance can be found here: <https://felixstowe.gov.uk/wp-content/uploads/2022/02/Remote-Meeting-Guidelines.pdf>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.



The Council kindly asks that anyone planning to attend the meeting in-person to consider car-sharing or low-carbon modes of transport to the Town Hall.

Ash Tadjrishi
Town Clerk
10 July 2024

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 3 July 2024 as a true record. **(Pages 4-6)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/24/1656/OUT** | Outline Application (Some Matters Reserved) -
Construction of 2 no. three-storey plus basement dwellings.
Former 9 Manor Road
Applicant: Ms N Owen [Link to Documents](#)

- b) **DC/24/2210/ADI** | Illuminated Advertisement Consent - 1. Powder coated aluminium fascia sign. 2. Double sided projecting illuminated 'bus' stop sign.
45 Hamilton Road
Applicant: Jacobs & Turner Ltd (T/A Trespass) [Link to Documents](#)

- c) **DC/24/2230/FUL** | Single storey side extensions to both sides.
73 Western Avenue
Applicant: Mr & Mrs J Duff [Link to Documents](#)

- d) **DC/24/2258/FUL** | Rear extension in an L shape to form a new kitchen and dining area.
7 Park Avenue
Applicant: Mr S Mangat [Link to Documents](#)

- e) **DC/24/2370/FUL** | Erection of single storey rear extension, insertion of roof windows to the east elevation and replacement roof lantern window to the hall.

15 Victoria Road

Applicant: Mr & Mrs S Hill

[Link to documents](#)

- f) **DC/24/2304/FUL** | Alterations to roof including dormer window and rooflights to facilitate loft conversion (revised scheme to DC/23/0507/FUL as amended by DC/24/1247/AME)

11 Picketts Road

Applicant: Mr U Bhoola

[Link to Documents](#)

- g) **DC/24/2413/TCA** | 5no. Lime (marked on plan) - Pollard to 3 metres above ground level

23 Montague Road

Applicant: Mr D Keeley

[Link to Documents](#)

- h) **DC/24/2378/TCA** | 1no. Mountain Ash (T1 on plan) - Fell 1no. Cordyline (T2 on plan) - Remove main leader to sub co-dominant stem

15 Montague Road

Applicant: Mr P Johnson

[Link to Documents](#)

6. Planning Decisions

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 31st July 2024 at 9.30am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES
MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at TOWN HALL, Felixstowe, on Wednesday 3 July 2024 at 9.30am

PRESENT: Cllr S Bird (Chairman) Cllr A Folley
 Cllr M Morris (Vice Chairman) Cllr C Franklin
 Cllr S Bennett Cllr B Price
 Cllr J Candy (*to item #96E*)

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public (via Zoom)

92. PUBLIC QUESTION TIME

None.

93. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr S Wiles**.

Apologies in advance of leaving the meeting at 10.40am were received from **Cllr J Candy**.

94. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird	All	Other registerable interests (as Members of Suffolk County Council)

95. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 19 June 2024 be confirmed as a true record.

96. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	<p>DC/24/1710/FUL Conversion of the existing building to create 8 new residential units. Retention of commercial units at ground floor level. Rear extension at second floor level. Associated alterations including landscaping.</p> <p>18 Hamilton Road</p>
<p>Committee recommended APPROVAL. We recognise the need for small residential units in the town centre. We are sympathetic to the objection from the neighbouring church with regards to the solar panels. However, we feel that the benefits of this scheme far outweigh any perceived harms. In terms of the Conservation Area, we believe that the existing appearance of the rear of this building is unattractive and that the proposed second floor extension will significantly enhance its appearance in the Conservation Area and is therefore compliant with SCLP11.5.</p>	
B	<p>DC/24/2048/ARM Approval of Reserved Matters for Outline Planning Permission granted under DC/23/0539/VOC (Variation of Condition No. 11 of Hybrid Permission DC/21/0541/FUL) - Appearance, Landscaping, Layout & Scale of the redevelopment and extension of retained sports hall to provide an indoor bowls facility and cricket pitch with pavilion, parking, landscaping and associated works.</p> <p>Former Felixstowe International College Garrison Lane Felixstowe Suffolk</p>
<p>Committee recommended APPROVAL.</p>	
C	<p>DC/24/1925/FUL Changes to rear single storey extension roof and windows to rear elevation</p> <p>6 Lansdowne Road</p>
<p>Committee recommended REFUSAL we recognise that the submitted drawings are unclear particularly in relation to the treatment of the perimeter of the proposed balcony. However, we feel that this proposed balcony element will cause unacceptable overlooking and loss of amenity for the rear gardens of the neighbours on both sides. We therefore feel that this application is contrary to SCLP11.2 paragraphs a), d) and e).</p>	
D	<p>DC/24/1103/FUL Reconstruction and rebuilding of garden boundary wall</p> <p>2 Coniston Close</p>
<p>Committee recommended APPROVAL.</p>	

At this point, 10.40am, Cllr Candy left.

E	DC/24/2068/FUL Installation of a domestic air source heat pump (8kW) 33 Hintlesham Drive
Committee recommended APPROVAL.	

F	DC/24/2035/TPO W1 of TPO No. 51 / 1964 1no. Pine (T1 on plan) - Fell 8 The Pines
Committee strongly OBJECTS to the proposed felling of this iconic and highly visible pine. The applicant has submitted no evidence that this tree is diseased, dying or dangerous. It is a very significant mature tree, in a highly visible location contributing significantly to vistas in the area. Indeed, the name of the road concerned was taken from this row of pine trees. We therefore object in the strongest possible terms to the felling of this tree and request that the East Suffolk Council's Arboricultural Officer consider this.	

97. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

98. CORRESPONDENCE

None.

99. CLOSURE

The meeting was closed at 11.03am. It was noted that the next meeting was scheduled to take place on Wednesday 17 July 2024 at 9.30am.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/24/1462/FUL Single storey side and rear extension, internal alterations, new detached garage, new front boundary wall, render to front elevation, front bay window, timber cladding to front door with new pitch roof over, and new vehicular access. 68 Links Avenue
DC/24/1773/FUL Rear extension The Postern Marcus Road
DC/24/1699/VOC Variation of Condition No. 2 of Planning Permission DC/23/1389/FUL - Extensions and alterations to dwelling - To revert back to a two storey extension 106 Garrison Lane
DC/24/1396/FUL Replace the existing flat roof on the side first floor extension with a new pitched roof. 17 Fleetwood Avenue
DC/24/1786/FUL Rear extension 24 Berners Road
DC/24/1885/TCA 1no. Group of Cherry, Lime, Horse chestnut and Beech (G1 on plan) - Crown reduce the height and spread by 1.5 metres 1no. Group of Leyland cypress (H1 on plan) - Reduce in height by 1 -1.2 metres, trim the sides as hard as possible whilst retaining enough live growth to maintain their health and screening effect. 3 Barton Road
DC/24/1828/TCA 1no. Oak (marked on plan) - Pollard to previous pruning points Manor Court 9 The Courts
DC/24/1927/TCA 3no. Leylandii (shown in photograph) - Fell The Cottage Martello Lane

Refused (and recommended for Refusal by this Committee): None

Approved (and recommended for Refusal by this Committee): None

Refused (and recommended for Approval by this Committee): None