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9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)
Cllr M Morris (Vice Chairman)
Cllr N Barber
Cllr S Bennett
Cllr J Candy

Cllr A Folley
Cllr C Franklin
Cllr B Price
Cllr S Wiles

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 30 October 2024** at **9.30am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Our online meeting guidance can be found here: <https://felixstowe.gov.uk/wp-content/uploads/2022/02/Remote-Meeting-Guidelines.pdf>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.



The Council kindly asks that anyone planning to attend the meeting in-person to consider car-sharing or low-carbon modes of transport to the Town Hall.

Ash Tadjrishi
Town Clerk
23 October 2024

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 16th October 2024 as a true record. **(Pages 4-6)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/24/1822/FUL** | Detached bungalow on severed garden plot
4 Yeoman Road
Applicant: Mr P Bryanton [Link to Documents](#)

- b) **DC/24/3519/ADI** - Illuminated Advertisement Consent - Replacement shopfront signage
90 Hamilton Road
Applicant: Specsavers [Link to Documents](#)

- c) **DC/24/3248/FUL** | Window and door replacements
Montague Road Nursing Home 14 Montague Road
Applicant: C/o Ron Greatorex, Sanctuary Group [Link to Documents](#)

- d) **DC/24/3349/FUL** | Remove existing roof covering and supply new coverings of ply board decking 150mm of insulation and a single skin rubber membrane.
1 Dock Road The Docks
Applicant: Mr S White, Steve White Ind.Roofing Ltd [Link to Documents](#)

- e) **DC/24/3362/FUL** | Demolition of wall
Colbourn Court 11 Ranelagh Road
Applicant: Dominion Property C/o Mr P Cobbold [Link to Documents](#)

- 6. Consultation - Local Transport Plan for Suffolk to 2040**
To consider any response to the consultation which encompasses fifteen Area Transport Plans and the Local Cycling and Walking Infrastructure Plan by the consultation deadline of 25th November 2024. **(Page 7 & Appendix A)**

- 7. Planning Decisions**
To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 8)**

- 8. Correspondence**
To note any items of correspondence.

- 9. Closure**
To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 13th November 2024 at 9.30am.

231. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/24/2510/FUL Alterations & Extensions - Single storey rear extension in lieu of approved two storey rear extension 12 Dellwood Avenue
Committee recommended APPROVAL.	

B	DC/24/3316/FUL Erection of cart lodge and extension of driveway 30 High Road East
Committee recommended APPROVAL.	

At this point in the meeting at 9.50am, having declared an interested in the following item, Cllr Folley left the Chamber.

C	DC/24/2716/FUL Part Retrospective Application - Continued siting of 5 no. static mobile homes to provide contract worker/holiday accommodation (to address breach of conditions 2 and 3 of Planning Permissions C/11/2201 and C/13/1134); provision of 1 no. outbuilding for laundry and storage and 1 no. outbuilding for storage of maintenance equipment and garden tools (following demolition of existing outbuilding); provision of timber fence with trellis, biodiversity enhancement features, and bin storage. Dooley Inn Ferry Lane
Committee recommended APPROVAL.	

Cllr Folley returned at 10.04am.

D	DC/24/3260/FUL Installation of air source heat pump 6 Red Hall Court
Committee recommended REFUSAL. Whilst we are in favour of air source heat pumps in principle, we are concerned that, in this case the proposal will lead to unacceptable detrimental noise impact on residential amenity of neighbours. We are concerned that the usual noise emission and maximum possible noise emission from this unit will be considerably above background noise levels. We therefore feel that this proposal is contrary to SCLP 11.2 para. (d).	

Committee asked that East Suffolk Council's Environmental Protection team provide some guidance on effective consideration of noise-related issues. The Planning Administration Assistant would contact the District Council to achieve this.

E	DC/24/3189/FUL Erection of a modular platform (1.2m x 1.2m) and ramp (0.9m x 1.8m) with galvanised steel handrails at front of Flat 2. Flat 2 91 Ranelagh Road
Committee recommended APPROVAL.	
F	DC/24/3363/FUL Replacement PVCu windows and doors to bay window (1st floor flat) 30B Holland Road
Committee recommended APPROVAL.	

232. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

233. CORRESPONDENCE

The Clerk reported the following items:

- i) Welcome to National Landscape' Highway Signs. **Committee noted that, following the previous correspondence on this matter, the National Landscapes team had been in touch to advise that Waldringfield was due to have a sign installed in the next 6 months.**
- ii) Consultation - Local Transport Plan for Suffolk to 2040. This covered fifteen Area Transport Plans and the Local Cycling and Walking Infrastructure Plan and was available on Suffolk's Local Transport Plan website. **As feedback on the consultation was requested by 25th of November 2024, the Clerk would put this on the agenda for the next meeting and refer the consultation to Felixstowe Travel Watch.**
- iii) Pavement Licence Renewal Application for Nutshells-By-The-Sea, 1b Hamilton Road. The application was for a seating area in front of the premises 4.8m x 0.8m for 2 tables each with 2 chairs, Sunday to Tuesday & Thursday to Saturday 08:00 to 16:30. **Committee supported the application.**
- iv) Commencement of King Charles III England Coast Path: Shotley Gate to Felixstowe Ferry. **Committee noted details of the commencement order and that new public access rights on this section of coast would be in effect from 16th October 2024.**

234. CLOSURE

The meeting was closed at 11.00am. It was noted that the next meeting was scheduled to take place on Wednesday 30th October 2024 at 9.30am.

AGENDA ITEM 6: CONSULTATION - LOCAL TRANSPORT PLAN FOR SUFFOLK TO 2040

Suffolk County Council is conducting a consultation on its updated Local Transport Plan, which sets out a vision and objectives for improving the county's transport network through to 2040. This plan encompasses policies to enhance travel options across Suffolk, and includes a Local Cycling & Walking Infrastructure Plan, along with fifteen distinct Area Transport Plans. Felixstowe is one of the key areas covered.

The Felixstowe Area Transport Plan forms part of this broader consultation, providing an opportunity for the local community and stakeholders to shape the future of transportation in the town. This is shown at **Appendix A**. Any significant developments proposed within the Felixstowe area would undergo further consultation with the community before being implemented.

Suffolk County Council is seeking feedback on both the Local Transport Plan and its associated Area Transport Plans, as well as the Local Cycling & Walking Infrastructure Plan. The consultation will remain open until Monday 25 November 2024, and all views gathered will inform the final version of the plans, set to be presented to Suffolk County Council's Cabinet in early 2025. Full details on the consultation, as supporting documents are available on the Suffolk County Council website here: [Suffolk's Local Transport Plan webpage](#)

The Transport Plan will guide future investment in transport infrastructure and services for Felixstowe and across Suffolk. Felixstowe residents, businesses, and other stakeholders are encouraged to participate in this consultation to ensure their views are considered in shaping local transport priorities, particularly in relation to traffic management, public transport improvements, and the promotion of cycling and walking.

The Committee is requested to note the Suffolk County Council consultation on the Local Transport Plan and consider submitting a formal response on behalf of the Town Council.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/24/2820/FUL | New walls and house access, creation of ramped access to aid access due to raised level of house, cladding the host dwelling and a side extension.]

48A Brook Lane

DC/24/3174/TCA | 1no. Holm oak (T1 on plan) - Remove 3 lower branches
1no. Holm oak (T2 on plan) - Coppice 2no. Scots pine (T3 and T4 on plan) - Fell

Ridley House Maybush Lane

Refused (and recommended for Refusal by this Committee): None

Approved (and recommended for Refusal by this Committee):

DC/24/3034/TCA | 1no. Beech (T029 on plan) - Crown reduce by 2 metres 1no. Sycamore (T024 on plan) - Monolith to 4 metres

St Johns Court Princes Road

Refused (and recommended for Approval by this Committee): None

Withdrawn - Seen by Committee 4 April 2023

DC/22/4418/FUL | Placement of 14 beach huts seaward side of the tidal barrier southeast of Martello Park playground, with two areas of beach located seaward side of the tidal barrier east of Martello Tower P maintained for biodiversity mitigation.

Felixstowe Sea Front Martello Park