

Telephone: 01394 282086
Fax: 01394 285920
email: enquiries@felixstowe.gov.uk

9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)
Cllr M Morris (Vice Chairman)
Cllr N Barber
Cllr S Bennett
Cllr J Candy

Cllr A Folley
Cllr C Franklin
Cllr B Price
Cllr S Wiles

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 16 October 2024** at **9.30am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Our online meeting guidance can be found here: <https://felixstowe.gov.uk/wp-content/uploads/2022/02/Remote-Meeting-Guidelines.pdf>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.



The Council kindly asks that anyone planning to attend the meeting in-person to consider car-sharing or low-carbon modes of transport to the Town Hall.

Ash Tadjrishi
Town Clerk
9 October 2024

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 2nd October 2024 as a true record. **(Pages 4-6)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/24/2510/FUL** | Alterations & Extensions - Single storey rear extension in lieu of approved two storey rear extension
12 Dellwood Avenue
Applicant: Mr & Mrs Pilcher [Link to Documents](#)

- b) **DC/24/3316/FUL** | Erection of cart lodge and extension of driveway
30 High Road East
Applicant: Mr L Lotterul [Link to Documents](#)

- c) **DC/24/2716/FUL** | Part Retrospective Application - Continued siting of 5 no. static mobile homes to provide contract worker/holiday accommodation (to address breach of conditions 2 and 3 of Planning Permissions C/11/2201 and C/13/1134); provision of 1 no. outbuilding for laundry and storage and 1 no. outbuilding for storage of maintenance equipment and garden tools (following demolition of existing outbuilding); provision of timber fence with trellis, biodiversity enhancement features, and bin storage.
Dooley Inn Ferry Lane
Applicant: Mr M Munson, B3 Ventures Ltd [Link to Documents](#)

- d) **DC/24/3260/FUL** | Installation of air source heat pump
6 Red Hall Court
Applicant: Ms J Saltmarsh [Link to Documents](#)

- e) **DC/24/3189/FUL** | Erection of a modular platform (1.2m x 1.2m) and ramp (0.9m x 1.8m) with galvanised steel handrails at front of Flat 2.
Flat 2 91 Ranelagh Road
Applicant: Mrs M Harman [Link to Documents](#)

- f) **DC/24/3363/FUL** | Replacement PVCu windows and doors to bay window (1st floor flat)
30B Holland Road
Applicant: Mr Smithers [Link to Documents](#)

6. Planning Decisions

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 30th October 2024 at 9.30am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES
**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 2 October 2024 at 9.30am**

PRESENT: Cllr S Bird (Chairman) Cllr A Folley
 Cllr M Morris (Vice Chairman) Cllr C Franklin
 Cllr S Bennett Cllr B Price
 Cllr J Candy Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public (via Zoom)

203. PUBLIC QUESTION TIME

None.

204. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber**.

205. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as a Member of East Suffolk Council)
Cllr S Bennett Cllr S Bird Cllr S Wiles	All	Other registerable interests (as a Member of Suffolk County Council)

206. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 18 September 2024 be confirmed as a true record.

207. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/24/3140/FUL First floor extension on existing ground floor extension 132 Grange Road
<p>Committee recommended REFUSAL. We feel that this proposal is wholly inadequate and detrimental to the amenity of the adjoining neighbour at number 130. Firstly, the height and massing of the development is overly large and imposing, and is therefore contrary to SCLP 11.1 para. (c) iii. The neighbour at no. 134 will have a first floor wall approximately 8m in length situated only 0.7m from the boundary this will have an imposing and detrimental effect. Firstly, it will impair their outlook, contrary to SCLP11.2 para. (b). Furthermore the proposed extension will severely impact the light to their rear amenity space and the windows of habitable rooms and is therefore contrary to SCLP 11.2 paras. (c) and (e).</p>	

B	DC/24/3262/TPO W1 of TPO No. 195 / 2006 T1 Sycamore - Fell T2 Walnut - Reduce crown by up to 2 metres T3 Sweet Chestnut - Reduce crown by up to 2 metres T4 Strawberry tree - Fell T5 Holm Oak - Pollard to 5 metres (previous pollard points) T6 Sweet Chestnut - Reduce crown by up to 3 metres T7 Lime - Reduce crown by up to 5 metres T8 Lime - Pollard to 5 metres (previous pollard points) T9 Lime - Reduce crown by up to 2 metres 17 Tower Road
<p>Committee OBJECTED to this application.</p> <p>We object to the felling of the two trees proposed. We feel that sufficient reason for their felling has not been given and would ask that sympathetic management is conducted instead. With regard to the proposed work to the other seven trees, we would ask the East Suffolk Council's Arboricultural Officer to diligently check whether the work proposed is adequate or excessive, as we consider these trees to be of significant amenity value.</p>	

208. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

209. CORRESPONDENCE

The Clerk reported the following items:

- i) Consultation – Gambling Act 2005 Statement of Principles. The revision, in draft form for consultation was available via the East Suffolk website with a deadline for comment is 14th October, 2024.
Committee noted the consultation.**

- ii) Pavement Licence Renewal Application for Costa Coffee, 74-76 Hamilton Road. This application was for 5 tables and 12 chairs with the opening hours Monday to Saturday 7.30am-6pm, Sunday 10am to 4pm.
Committee supported the application.

210. CLOSURE

The meeting was closed at 10.28am. It was noted that the next meeting was scheduled to take place on Wednesday 16th October 2024 at 9.30am.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/24/2696/VOC | Variation of Condition No. 2 of DC/22/3983/FUL - Two storey side extension, single storey rear extension & first floor front extension. New detached garage. Render to front elevation. Front wall. - Garage Design
68 Links Avenue

DC/24/3051/TCA | 1no. Leylandii (marked on plan) - Fell
The Cottage Martello Lane

Refused (and recommended for Refusal by this Committee): None

Approved (and recommended for Refusal by this Committee):

DC/24/1068/VOC | Variation of Condition Nos. 2, 6 and 7 of DC/22/1292/FUL (Demolition of existing building; Replacement building to be used for commercial use at ground floor and two residential units above). Retrospective alterations to previously approved drawings (condition 2), and discharge of conditions 6 and 7.
2 Hamilton Road

DC/24/1820/FUL | Garden building comprising home office, store and snug, front first floor extension to bedroom, render to house, alterations to front facade and rear extension.
12 Western Avenue

DC/24/2505/VOC | Variation of Condition No. 2 of DC/23/4051/FUL (Alterations, extensions and erection of new detached garage. Alterations to vehicular access. New front boundary wall.) - Amended internal layout, amended access location, revised boundary wall design, amended windows, and addition of covered bin store adjacent to garage.
Rowan Lodge 246 Ferry Road

DC/24/1913/FUL | Garage and workshop
15 Bath Road

Refused (and recommended for Approval by this Committee): None