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9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)
Cllr M Morris (Vice Chairman)
Cllr N Barber
Cllr S Bennett
Cllr J Candy

Cllr A Folley
Cllr C Franklin
Cllr B Price
Cllr S Wiles

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 2 October 2024** at **9.30am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Our online meeting guidance can be found here: <https://felixstowe.gov.uk/wp-content/uploads/2022/02/Remote-Meeting-Guidelines.pdf>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.



The Council kindly asks that anyone planning to attend the meeting in-person to consider car-sharing or low-carbon modes of transport to the Town Hall.

Ash Tadjrishi
Town Clerk
27 September 2024

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 18 September 2024 as a true record. **(Pages 4-7)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

a) DC/24/3140/FUL | First floor extension on existing ground floor extension

132 Grange Road

Applicant: Mr B Philip

[Link to Documents](#)

b) DC/24/3262/TPO | W1 of TPO No. 195 / 2006 T1 Sycamore - Fell T2 Walnut - Reduce crown by up to 2 metres T3 Sweet Chestnut - Reduce crown by up to 2 metres T4 Strawberry tree - Fell T5 Holm Oak - Pollard to 5 metres (previous pollard points) T6 Sweet Chestnut - Reduce crown by up to 3 metres T7 Lime - Reduce crown by up to 5 metres T8 Lime - Pollard to 5 metres (previous pollard points) T9 Lime - Reduce crown by up to 2 metres

17 Tower Road

Applicant: Home from Home Property Mngmt

[Link to Documents](#)

6. **Planning Decisions**

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 8)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 16th October 2024 at 9.30am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at **TOWN HALL, Felixstowe, on Wednesday 18 September 2024 at 9.30am**

PRESENT: Cllr S Bird (Chairman) Cllr A Folley
 Cllr M Morris (Vice Chairman) Cllr C Franklin
 Cllr S Bennett Cllr B Price
 Cllr J Candy Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public (via Zoom)

184. PUBLIC QUESTION TIME

None.

185. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber**.

186. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as a Member of East Suffolk Council)
Cllr S Bennett Cllr S Bird Cllr S Wiles	All	Other registerable interests (as a Member of Suffolk County Council)

187. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 4 September 2024 be confirmed as a true record.

188. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/24/2863/FUL Erection of double garage and entrance hall. Provide parking and turning area. Construct crossover to roadway. 115 Grange Road
Committee recommended APPROVAL.	

B	DC/24/2722/VOC Variation of Condition No. 2 of DC/23/4912/FUL - Raising the roof on the existing rear extension to match that of the rest of the building. External works to replace plastic UPVC cladding and improve buildings thermal performance. - amendment to two of the window dimensions on the southern façade. 1A Bent Hill
Committee recommended APPROVAL.	

C	DC/24/2939/VOC Variation of Condition No. 1 of C/06/1246 - Retention of decking and seating area & erection of fence - Extend the balcony use from 9am - 6pm. 1 Bent Hill
Committee recommended APPROVAL.	

D	DC/24/3054/FUL Alterations to conservatory to create garden room 14 Kentford Road
Committee recommended APPROVAL.	

E	DC/24/3096/FUL Proposed single storey rear extension 29 Lynwood Avenue
Committee recommended APPROVAL.	

F	DC/24/2747/FUL Retention of development as constructed and installation of 5 self storage containers. Felixstowe Truckstop Walton Avenue
Committee recommended APPROVAL.	

G	DC/24/3068/VOC Variation of Condition No. 12 of C/94/0217 (Erection of petrol filling station and all ancillary works, revised scheme) -Variation to opening hours. Morrison Supermarket Grange Farm Avenue
Committee recommended APPROVAL.	

H	DC/24/2556/ROC Removal of Condition No. 1 of C7637 (Continuation of use of property as two flats together with renovation works) - Removal of occupancy restriction. 39 Highfield Road
Committee recommended APPROVAL.	

I	DC/24/3174/TCA 1no. Holm oak (T1 on plan) - Remove 3 lower branches 1no. Holm oak (T2 on plan) - Coppice 2no. Scots pine (T3 and T4 on plan) – Fell Ridley House Maybush Lane
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council’s Arboricultural Officer.	

J	DC/24/3034/TCA 1no. Beech (T029 on plan) - Crown reduce by 2 metres 1no. Sycamore (T024 on plan) - Monolith to 4 metres St Johns Court Princes Road
Committee OBJECTED to these works. We believe that both of the trees concerned are of significant amenity value within the public realm and visual appeal in the Conservation Area. The proposed ‘monolithing’ of the Sycamore is extreme and would eliminate the tree’s visual amenity. The proposed work on the Beech tree is not substantiated with any valid reason and we further believe that the work would detrimentally affect the visual appearance of that tree as well.	

K	DC/24/3051/TCA 1no. Leylandii (marked on plan) – Fell The Cottage Martello Lane
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council’s Arboricultural Officer.	

189. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

190. CORRESPONDENCE

The Clerk reported the following items:

- i) Notification for Temporary Footpath Closure - Felixstowe FP18 (part) – from 28/10/2024 to 15/11/2024 for resurfacing works to be carried out.
Committee noted the temporary closure.

- ii) Expression of Interest to Install 'Welcome to National Landscape' Highway Signs. Suffolk & Essex Coast and Heaths National Landscapes Team seeking support for a 'Welcome' sign being placed on the Ferry Road near the Golf Course to inform drivers that they are entering the Suffolk & Essex Coast & Heaths National Landscape.
Committee supported the principle of welcome sign. The Clerk advised that any ongoing responsibility for maintenance of the sign would need to be considered by the Assets & Services.

191. CLOSURE

The meeting was closed at 11.18am. It was noted that the next meeting was scheduled to take place on Wednesday 2 October 2024 at 9.30am.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/23/0553/FUL | Proposal to carefully demolish existing timber clad bungalow and erect a new 3 bedroom property with 2No. parking spaces
38 Berners Road

DC/24/2377/FUL | Construction of a two storey rear extension
26 Nayland Road

DC/24/2554/FUL | French doors and side window restricted by condition
1 Park View Langer Road

DC/24/2304/FUL | Alterations to roof including dormer window and rooflights to facilitate loft conversion (revised scheme to DC/23/0507/FUL as amended by DC/24/1247/AME)
11 Picketts Road

DC/24/2622/FUL | Replacement of 1 no. PVCu window
Flat 4 Landguard Court 58 Sea Road

DC/24/2953/TCA | 1 No. Hawthorn tree in the front garden to be sectionally felled and removed as requested by owner. The tree has outgrown its surroundings and the owner is worried about the roots and footings.
20 Cobbold Road

DC/24/2957/TCA | Rear garden - 2x holly trees, one to be felled, the other to be trimmed and reshaped.
42 Victoria Street

Refused (and recommended for Refusal by this Committee): None

Approved (and recommended for Refusal by this Committee):

DC/23/2962/FUL | Construction of a detached dwelling (revised scheme to that refused under DC/21/2214/FUL)
193 Maidstone Road

Refused (and recommended for Approval by this Committee): None