

Telephone: 01394 282086
Fax: 01394 285920
email: enquiries@felixstowe.gov.uk

9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE CIVIC & COMMUNITY COMMITTEE

Cllr M Sharman (Chairman)
Cllr C Franklin (Vice Chairman)
Cllr D Aitchison
Cllr N Barber
Cllr J Candy

Cllr A Folley
Cllr S Harkin
Cllr M Morris
Cllr B Price

You are hereby summoned to attend a meeting of the **CIVIC & COMMUNITY COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 12 June 2024** at **7.30pm** for the transaction of the following business:

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/89465860989>

Alternatively, you may join via the meeting ID 894 6586 0989 or over the telephone by calling 0131 460 1196.

Our online meeting guidance can be found here: <https://www.felixstowe.gov.uk/wp-content/uploads/2020/05/Remote-Meeting-Guidelines.pdf>

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.

Ash Tadjrishi
Town Clerk
7 June 2024

For information (via email):

All Town Councillors
Local Press



A G E N D A

- 1. Public Question Time**
Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.
- 2. Apologies for Absence**
To receive any apologies for absence.
- 3. Declarations of Interest**
To receive any declarations of interest and to consider any requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.
- 4. Confirmation of Minutes**
To confirm the Minutes of Civic & Community Committee meeting held on 10 April 2024 as a true record. **(Pages 3-7)**
- 5. Civic & Community Budget Report**
To receive the Civic & Community Budget report to 7 June 2024 and consider any actions deemed necessary. **(Page 8 & Appendix A)**
- 6. 80th Anniversary of the Crashing of Lancaster Bomber LM258**
To consider marking the 80th Anniversary of the crashing of the Lancaster Bomber LM258 into the sea. **(Page 9)**
- 7. Occasional Grants: Round 1 2024/25**
To consider occasional grant applications submitted for the first round of Occasional Grants 2024/25. **(Pages 10-11)**
- 8. Suffolk Day 2024**
To receive a report regarding arrangements for Suffolk Day. **(Page 11)**
- 9. CCTV Update**
To receive a report on CCTV. **(Page 12 & Appendix B)**
- 10. Felixstowe in Flower**
To receive an update report on Felixstowe in Flower **(Page 13)**
- 11. Twinning: Wesel 50 / Salzwedel 30**
To consider a report on Twinning activities in this anniversary year. **(Page 14)**
- 12. Charities' Summit**
To consider a proposal for the Town Council to host a summit to facilitate networking and support for local charities. **(Pages 15-16)**
- 13. Closure**
To close proceedings and confirm the date of the next meeting scheduled for Wednesday 10 April 2024 at 7.30pm.

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of a **CIVIC & COMMUNITY COMMITTEE MEETING** held at
TOWN HALL, Felixstowe, on Wednesday 10 April 2024 at 7.30pm

PRESENT: Cllr M Sharman (Chairman) Cllr S Harkin
Cllr C Franklin (Vice Chairman) Cllr M Morris
Cllr A Folley Cllr B Price

OFFICERS: Mrs D Frost (Deputy Town Clerk)
Mrs S Faversham (Civic Events Officer)
Miss H Miles (Communications Officer) via Zoom

IN ATTENDANCE: 1 Member of the Public (*via Zoom*)

215. PUBLIC QUESTION TIME

None.

216. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr D Aitchison, Cllr N Barber** and **Cllr J Candy**.

217. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Harkin	All	Other registerable interests (as an employee of East Suffolk Council)

The following Other Registerable Interests, to which matters on the agenda were directly related, but no further decisions on the agenda were to be made, were also noted:

Member(s)	Minute No.	Nature of Interest
Cllr A Folley	508	Other registerable interests (as a previously employed to provide event services to the Felixstowe BID)

Cllr M Sharman	512	Other registerable interest (as Chairman of Felixstowe and District Council for Sport and Recreation)
Cllr M Sharman	512	Other registerable interest (as a subscriber of FACTS)
Cllr A Folley Cllr M Morris Cllr M Sharman	512	Other registerable interests (as members of the Wesel Association)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

218. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Civic & Community Committee meeting held on 14 February 2024 be confirmed as a true record.

219. CIVIC & COMMUNITY BUDGET REPORT

The Committee considered a summary and detailed report showing income and expenditure against budget to 31 March 2024.

The Deputy Town Clerk explained this was not the final year end figures as adjustments were still to be made, but it is very close to where the year 2023/24 will finish at.

The debt for the Orwell Hotel was considered by members and committee agreed that an application should be made to the small claims court for the recovery of this debt. The Deputy Town Clerk explained that Council had previously recovered a debt via this route a few years ago, there is a small cost involved in the application which gets paid back if successful.

It was RESOLVED that :

- i. the Budget Report to 31 March 2024 be received and noted as presented; and,**
- ii. an application to the small Claims Court should be made against the Orwell Hotel for the debts amounting to £1,256.67.**

220. LOVE GREEN FELIXSTOWE LAUNCH

Committee considered the report on the Love Green Felixstowe launch. Members were pleased that the initiative, which came from Council's Climate Emergency Working Group and the Felixstowe Climate Action Group, was coming to fruition with the launch and a larger event 30 August – 2 September 2024. Love Green

Felixstowe was also part of Council's draft Business Plan, so Members were pleased to support it.

Committee agreed to help fund the Love Green Felixstowe launch on 20 April with a contribution of £1,500, conditional that any profits made from the sale of the T-shirts should be put towards the Love Green Felixstowe weekend and that Council's support is acknowledged in all publicity and at the event with Felixstowe Town Council banners. Members approved funding via the Community Support Earmarked Reserve.

Members discussed whether accounts should be sought, but it was clarified that this is not a grant but a contribution to an event that Felixstowe Town Council is involved in. A Member asked if Committee could review its Annual Grants, and other payments and create an overall grants policy. This would be in addition to the Occasional Grants Policy. The Deputy Town Clerk confirmed that this could be discussed at a future meeting, before reviewing Annual grants and payments for the following year, which takes place at the September Civic & Community Committee meeting.

It was RESOLVED that:

- i. £1,500 be made as a contribution to the Love Green Felixstowe Launch; using the remaining funds in the grant budgets for the year 2023/24 and the balance of £840 from the Community Support Earmarked Reserve; and,**
- ii. a report be brought back to committee to re-consider the application criteria for all grants including any annual payments to organisations; and,**
- iii. an invitation be sent for the Love Green Felixstowe Launch to all members of the wider Climate Action Group.**

221. ANNUAL TOWN MEETING AND CIVIC AWARDS 2024

Committee discussed the report on the Town Meeting and Civic Awards 2024 due to take place on Wednesday 8th May.

RESOLVED that the report on the Annual Town Meeting and Civic Awards be noted.

222. FELIXSTOWE IN FLOWER 2024

Members received the Felixstowe in Flower report from the Civic Events Officer, who spoke regarding using Felixstowe Ferry Golf Club as a hosting venue for the Award ceremony. Initial investigations revealed that the venue could accommodate 80 seated around tables or 100 seated in rows. Once numbers have been calculated then a decision will be made as to whether the venue will be suitable.

RESOLVED that the report on Felixstowe in Flower 2024 be noted.

223. CCTV UPDATE

Committee received an update from the Deputy Town Clerk regarding a meeting that was due to take place with Synectics the chosen maintenance contractor and provider of the CCTV with East Suffolk Council. This meeting, due to take place in the next couple of weeks, will help to provide cost details of the maintenance contract required for the CCTV cameras alongside monitoring costs via the 24/7 monitoring centre ran by East Suffolk Services in Lowestoft.

Members discussed the fact that East Suffolk Council have given notice to cease the maintenance contract on their 6 cameras located in the Seafront Gardens. Committee agreed that it was important that visitors and residents feel safe and that Felixstowe Town Council should continue their part of the maintenance agreement which is renewed on a quarterly basis requiring one month's notice.

RESOLVED that the CCTV update report be noted and updates will be forwarded to committee as soon as they are available.

224. ANNUAL GRANTS AND OTHER PAYMENTS

Committee noted a report from the Lion Club of Felixstowe, and that the following had been allocated funds from the budget agreed at the ordinary council meeting of 10 January 2024 (*Minute #173 & #223 ii 2023/24 refers*).

It was RESOLVED that payment of the following Annual Grants and other payments for the year 2024/25 be approved:

i. £8,000 towards the provision of the 2024 Christmas lights to the Lions Club of Felixstowe

ii. Annual Grants

Art on the Prom	£3,000
Citizen's Advice	£3,000
FACTS	£2,500
Felixstowe Book Festival	£2,000
Felixstowe Carnival	£3,500
Felixstowe Council for Sport and Recreation	£300
Felixstowe Coast Patrol	£2,000
Landguard Fort	£1,000
Royal British Legion	£250
Salzwedel Twinning Association	£200
WAMFest	£2,000
Wesel Twinning Assoc.	£200

Total	£19,950
--------------	----------------

iii. **As Partnership Projects:**

Level Two	£10,000
Harwich Harbour Ferry Services Partnership	£1,000
<hr/>	
Total	£11,000

225. THE COMMEMORATION OF THE REIGN OF QUEEN ELIZABETH II AND CORONATION OF KING CHARLES III

Committee considered the report on the proposal of using two of the recently planted trees as a way of commemorating the reign of Queen Elizabeth II and of the coronation of King Charles III. There are two trees recently planted in Gosford Way Park which were ideally situated and would just need two plaques engraved.

It was RESOLVED that:

- i. two plaques are purchased, to be erected by the two new trees in Gosford Way Park to commemorate the reign of Queen Elizabeth II and the Coronation of King Charles III; and,**
- ii. the Mayor be invited to officiate at a small ceremony erecting the plaques, an article be written for the Council magazine and details posted on social media.**

226. SIGNAGE TO COMMUNITY ASSETS

Committee discussed signage to some of the main Town Council assets such as Allenby Park and the Flood Memorial. Although signage can be useful, it was agreed that the majority of people will look online for the location of facilities such as parks and also for the Flood Memorial. Parks and the Flood Memorial are regular features of the Quarterly magazine.

For visitors it would be useful to have Allenby Park listed on the Visit Felixstowe website as well as Seaton Road Park and Walton Rec as they are due for refurbishment this year.

It was RESOLVED that:

- i. signage would not be sought at this time;**
- ii. Visit Felixstowe be asked to include a page on their website which encapsulates all parks; and,**
- iii. Articles continue to be published regarding Town Council owned community assets.**

514. COMMUNITY ENGAGEMENT STRATEGY 2024-25

Committee reviewed the Council's Community Engagement Strategy as presented for the year 2024-25.

A Member suggested that there is reference made to the Business Plan as a further method of engagement with the community.

A Member also suggested several minor typographical changes to the document. These changes would be made and sent by email to all Members of the Committee for review with 'tracked changes'.

RESOLVED that the Community Engagement Strategy be recommended to Council for adoption for 2024-25, subject to the minor changes being incorporated.

227. CLOSURE

The meeting was closed at 8.31pm. It was noted that the next meeting was scheduled to take place on Wednesday 12 June 2024 at 7.30pm.

AGENDA ITEM 5: CIVIC & COMMUNITY BUDGET REPORT

Committee is to regularly receive reports on the Civic & Community element of Council's budget. A summary of the position to 7 June 2024 is provided below with a detailed report at **Appendix A**.

1 April - 7 June 2024 (2024 - 2025)

Felixstowe Town Council Summary of Receipts and Payments Summary - Civic & Community

Cost Centre	Receipts				Payments			
	Budgeted	Actual	Variance	% Received	Budgeted	Actual	Variance	% Spent
301 Civic & Community	4,191.00		4,191	0.00%	38,578.00	12,570.27	26,008	32.58%
302 Grants				N/A	44,950.00	15,610.00	29,340	34.73%
303 Felixstowe in Flower	6,000.00	525.01	5,475	8.75%	9,250.00	0.00	9,250	0.00%
304 Communication	8,000.00	995.00	7,005	12.44%	21,000.00	0.00	21,000	0.00%
305 Community Projects & Partne	8,000.00			N/A	11,000.00	11,000.00	0	100.00%
NET TOTAL	26,191.00	1,520.01	16,670.99	5.80%	124,778.00	39,180.27	85,597.73	31.40%

Created by  Scribe

Committee is requested to consider the budget report to 7 June 2024 and decide any action it deems necessary.

AGENDA ITEM 6: 80TH ANNIVERSARY OF THE CRASHING OF THE LANCASTER BOMBER LM258 INTO THE SEA

On August 25th, we will commemorate 80 years since the Lancaster Bomber LM258 tragically crashed at sea, sacrificing the lives of its seven crew members to save the people of Felixstowe. The plaque at the Town Hall reads, "For that noble action we shall ever be indebted," reminding us of their heroic sacrifice.



Proposed Commemorative Event
Felixstowe Museum has expressed a desire to partner with the Town Hall to mark this significant occasion. A previous commemorative event was held at the Town Hall, setting a precedent for such an event.

Grant Application

Felixstowe Museum has submitted an application for an occasional grant, which can be considered under item 7 of the meeting agenda. The Museum is also willing to host the commemoration on their premises if necessary. The funding requirements may vary depending on the host and format of the event.

Next Steps

To ensure a fitting tribute, Committee is asked to consider the details of the commemorative event as follows:

- **Event Format:** Determine the nature of the event, whether it will be a formal ceremony, a public gathering, or a combination of both.
- **Venue:** Decide whether the event will be held at the Town Hall, the Felixstowe Museum, or another suitable location.
- **Funding:** Assess the grant application from the Museum under item 7 and determine the necessary funding for the event.
- **Partnership:** Coordinate with Felixstowe Museum to align efforts and resources for a successful commemoration.
- **Public Engagement:** Plan ways to involve the community and publicize the event to ensure broad participation.

Committee is requested to receive the report on the 80th Anniversary of the crashing of the Lancaster Bomber LM258 into the sea and decide on any action it deems necessary.

AGENDA ITEM 7: OCCASSIONAL GRANTS ROUND 1 2024/25

Committee is to consider the applications received for an Occasional Grant from the Town Council at this first round of the awards as follows:

(Members have been provided the full application details under separate cover)

Name of Organisation	Grant Project	Amount Requested	Previous Grant given by FTC
Felixstowe Allotment Association	Duel Fuel generator so the community building can be used all year round.	£750	CIL £10,000
Breast Friends	Surgery kits, publicity material and refreshments for breast cancer survivor events	£1,500	-
Dora Brown	Waste disposal, furniture and self-care equipment for 3 Felixstowe families	£4,000	£2,000 (May 2023)
Felixstowe Fairtrade Forum	Visit of Patrick Kaberia	£200	-
Felixstowe Harmonies	Across the Borders project. Hosting 20 singers from Seattle	£2,000	-
Felixstowe Opportunities Group	Refurbishment of the building including relocation of the sensory room	£2,000	£1500 (Dec 2017) £600 (Dec 2018) £500 (May 2023)
Felixstowe Museum	Commemoration of Lancaster Bomber LM258	£500	£2,450 (May 2021) £1,500 (Dec 2021) £900 (May 2023)
Save the Children Fund	Repairs to trailer and sweets for distribution to children for Santa and Rudolph Collections	£191.75	£373.82 (Dec 2019) £606.71 (Dec 2021) £1,893.08 (Dec 2022)
TS Landguard – Felixstowe Sea Cadets	Training room furniture	£2,000	£1,800 (Dec 2022)
Ipswich Skating Club	Coach Training and skates for lending out.	£750	£1,000 (May 2023)
The Felixstowe Society	Heritage Open Day promotion costs	£1,600	-

WAMFest	Multicultural workshops	£1,500	£1,000 (Dec 2020) £1,000 (May 2021) £2,000 (May 2022) £2,000 (May 2023) £2,000 (Annual Grant 2024)
TOTAL		£18,491.75	

There is a total of £25,000 in the Occasional Grants budget available for Committee to award to eligible organisations in 2024/25. As this is the first of two funding rounds Committee is expected to ordinarily limit the total awarded at this stage to £12,500. However, this may be exceeded at the discretion of the Committee should Members feel it is appropriate.

However, Members are to note that the overall total awarded in the full year 2024/25 cannot exceed £25,000 without approval from Council.

Committee is requested to consider the above Round 1 applications for funding from the Felixstowe Town Council Occasional Grants budget and decide on any awards it wishes to make.

AGENDA ITEM 8: SUFFOLK DAY 2024

Since the inception of Suffolk Day in 2016, Felixstowe Town Council has celebrated by raising the Suffolk Flag and, apart from during the pandemic, has hosted tea and cakes for the public. Initially, tea and cake were served outside the Town Hall by Councillors and staff. For the past two years, this has been expanded to include tea and cake in the Town Hall Gardens, with local residential care homes invited and local schoolchildren reading poems.

Invitations have been distributed, and everyone is invited to join the Mayor for the flag raising at 11am on 21 June, followed by light refreshments by the fountain in the Town Hall Gardens, weather permitting.

In the evening, from 9pm to 10pm, St Elizabeth Hospice will host their annual remembrance event, 'Suffolk Remembers,' in the Seafront Gardens. Candles will be displayed by the Spa Pavilion from Friday, 21 June, until 1pm on Monday, 24 June.

Committee is requested to note the arrangements for Suffolk Day.

AGENDA ITEM 9: CCTV

The CCTV Working Group met on Friday 7 June. The following is a summary from the meeting:

- Felixstowe Town Council own 9 of the 15 cameras, East Suffolk Council own the other 6, located in the Sea Front Gardens. Felixstowe Town Council are continuing to renew the maintenance contract on the existing 9 cameras for a cost of £1,571.75 +VAT per quarter.

East Suffolk Council Updates:

- East Suffolk Council is prioritising the acquisition of a deployable camera for the Seashore Beach Village.
- They have expressed a strong interest in partnering with Felixstowe Town Council to reduce costs.

Future Plans and Considerations:

- Six areas had been selected for possible new camera positions, including the addition of one or two deployable cameras. These locations need to be reviewed for feasibility.
- East Suffolk Council is exploring various suppliers and maintenance contractors and considering hiring an independent consultant for advice.
- The Working Group is keen to receive feedback on the performance of the deployable camera before making further decisions on the current CCTV system.
- A quote for monitoring any new CCTV provision from East Suffolk Services is still pending.

A service update report from STC can be found at **Appendix B**.

Committee is requested to receive the report on CCTV and decide any action it deems necessary.

AGENDA ITEM 10: FELIXSTOWE IN FLOWER

The Felixstowe in Flower Awards evening will take place at 6:30pm on Friday, 17th October at the Felixstowe Ferry Golf Club.

Hanging baskets have been erected throughout the town and seafront and will remain up until mid-September. Sponsorship is coming in, and efforts are being made to increase promotional campaigns to attract more sponsors for the baskets.

Our main sponsor this year is David Button Independent Funeral Directors.

This is the second year Felixstowe Town Council has partnered with Katie's Gardens, a local nursery, for the flowers in the baskets and troughs, following the closure of Grange Nurseries. The Grounds Team is very pleased with the new supplier and the quality of the flowers last year.

The Grounds Team is now using Broadleaf p4, a water retention product added to the compost in the baskets. This product, which adds approximately 5% to the cost, has resulted in significant savings in fuel and man-hours by reducing the need for frequent watering. Tubs now only require watering once a week.

Additionally, the Grounds Team is trialling a moisture sensor system. These sensors, placed in some tubs and baskets, send soil moisture information to the BeeKeeper cloud application, accessible via an app. The app provides detailed information on moisture and temperature, using weather data to predict when the planters need watering, further optimising the watering process.

Committee is requested to note the Felixstowe in Flower update report and decide any action it deems necessary.

AGENDA ITEM 11: TOWN TWINNING

2024 marks the 50th Anniversary of twinning with Wesel and the 30th Anniversary of twinning with Salzwedel. In April, Council hosted a visit from the Wesel Association and the Bürgermeisterin, Ulrike Westkamp, and celebrated 50 years of twinning of the weekend.

Salzwedel

From 19th July to 22nd July, a party from Salzwedel will be visiting Felixstowe to celebrate 30 years of twinning.

The Town Council is asked to consider hosting a reception at the Town Hall on the morning of Saturday 20th July to welcome guests from Salzwedel.

Wesel

An official invitation has been received for the reciprocal civic visit Wesel for the 50th anniversary event. The invitation is for the weekend of the 19th – 23rd September, where the Mayor has been invited to a reception and the opening of the Town Twinning exhibition in the Town Hall of Wesel.

Council's Twinning policy states that:

- Regular (up to once annually) visits may be made to Felixstowe's twin town of Wesel and/or its partnership town of Salzwedel, in Germany, which usually coincides with special events in the town or a notable anniversary.
- The official civic delegation should consist of the Mayor of Felixstowe and Mayoress/Consort, the Deputy Mayor and Deputy Mayoress/Consort plus an officer from the Town Council (ordinarily the Town Clerk, Deputy Town Clerk or Civic Events Officer).
- Travel expenses for this delegation of up to 5 people will be met from the Council's Twinning budget. Economy travel should be used insofar as it may be possible to keep costs to a minimum.
- Where other spouses/partners or Council Members wishing to attend in their own right are accompanying the party each shall be responsible for payment of their own expenses.

Committee is requested to receive the report on Town Twinning and decide on any action it deems necessary.

AGENDA ITEM 12: CHARITIES' SUMMIT

Introduction

Following discussions with the Mayor's Charities for 2024/25, a desire has emerged for greater collaboration among charities in Felixstowe. This could include networking, sharing event information, and supporting each other with challenges that all charities face in relation to back-office functions such as Human Resources, Legal Services, Marketing, Payroll, and Accountancy services.

In response, the Town Clerk and Mayor have discussed how support might be offered to local charities and how the Town Council could host a Charities' Summit to facilitate a support network and encourage closer collaboration among local charities.

Proposal For A Charities Summit

The proposal would be that the Town Council call a Charities Summit inviting all charities and community groups in Felixstowe. The purpose of the summit would be to have a programme of activities that supported charities and provide networking opportunities, with a view to charities working more closely together in future. The role of the Town Council would be to facilitate the initial summit resulting in charities then managing future support and joint working themselves perhaps with some initial support from the Town Council before they became fully self sufficient

How, Where And When

It is proposed that the summit be held in October 2024 at Felixstowe School probably from 10-3.30 to include:

- Keynote speeches from organisations like the Charities Commission and the National or Suffolk Association of Voluntary Services.
- Workshops on topics such as Marketing, Fundraising, Accountancy and Payroll, Human Resources, Employment Law, and Charity Law, provided by local firms.
- An opportunity for local charities and businesses to have stands in the atrium for networking before the event, during breaks, and at lunch.

Town Council Role

As the event facilitator, the Town Council will:

- Organise the summit and manage invitations.
- Have the Mayor open and close the event.
- Cover initial costs, including venue hire and lunch, with potential sponsorship from local companies or fees for business stands.

Measures Of Success

Post-event, the aim is for charities to:

- Develop confidence in working together more closely.
- Share information more effectively.
- Establish a network for continued collaboration.
- Consider how they might benefit from sharing back-office functions such as Human resources, payroll or legal services by connecting with local business

For local businesses, the goals include:

- Gaining a better understanding of the charity sector.
- Tailoring their services to meet charity needs.
- Partnering with charities to offer discounted or free services.
- Encouraging staff to become trustees.

Conclusion

It is believed that the Town Council could make a real difference to charities and community groups by facilitating such an event and play a part in supporting organisations that are very good at providing the direct support to our community that they offer but often struggle with the administrative and office tasks that go with running a charity or community group. The summit aims to connect charities with local businesses, leading to enhanced collaboration, information sharing, and administrative support, ultimately benefiting the wider community.

Committee is therefore requested to consider the proposal for the Town Council to host a summit to facilitate networking and support for local charities.
