

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 2 April 2025 at 9.30am**

PRESENT: Cllr S Bird (Chairman)
Cllr M Morris
Cllr S Bennett
Cllr J Candy
Cllr C Franklin (*from #478C*)
Cllr B Price
Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public (via Zoom)

474. PUBLIC QUESTION TIME

None.

475. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr A Folley**.

Apologies for lateness were received from **Cllr C Franklin**.

476. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird Cllr S Wiles	All	Other registerable interests (as Members of Suffolk County Council)

477. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 19 March 2025 be confirmed as a true record.

478. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/24/1710/FUL Conversion and extension of the existing building to create nine residential units (retaining the existing one residential unit) and two commercial units on part of ground floor level and basement including retention of existing gym following demolition of store building and removal of dormer window at rear, changing window to door on corner of southern and eastern elevation and replacement windows, together with associated works and landscaping. 18 Hamilton Road
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Committee recommended APPROVAL. As per our previous comments, we are content with the proposed design of this building in the Conservation Area. Furthermore, we note the report which indicates that the new structure will have minimal effect on the PV panels of the neighbouring property. We therefore recommend approval of this application, subject to the ESC Arboricultural Officer being content with the potential impact on the two lime trees, which are to be preserved.

B	DC/24/2048/ARM Approval of Reserved Matters for Outline Planning Permission granted under DC/23/0539/VOC (Variation of Condition No. 11 of Hybrid Permission DC/21/0541/FUL) - Appearance, Landscaping, Layout & Scale of the redevelopment and extension of retained sports hall to provide an indoor bowls facility and cricket pitch with pavilion, parking, landscaping and associated works. Former Felixstowe International College Garrison Lane
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Committee recommended APPROVAL. We have considered the lighting provision on the proposed pathway at the boundary and consider that the low level LED lighting bollards are appropriate. We have also had regard to the report submitted that indicates minimal or no effect on daylight to residential windows as a result of the new proposed roof on the bowls facility.

At this point, 9.54am, Cllr C Franklin joined.

C	DC/25/0272/FUL Alterations to car park including removal of existing trolley parks and signposts and existing trolley shelters and replacement new trolley shelters. East Of England Co-op Supermarket 189 Hamilton Road
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Committee recommended APPROVAL and welcome the provision of covered cycle shelters. However, in noting the proposed changes to the parking arrangements and new 2 hour time limit, we would welcome comment from the Planning Authority on any correspondence had between Greater Anglia and the relevant landowners and Sainsbury's with reference to commuter parking, whether paid or unpaid.

D	DC/25/0291/FUL Installation of new external plant, scissor lift, security fence and gates and the construction of an external canopy within the service yard. East Of England Co-Op Supermarket 189 Hamilton Road
Committee recommended APPROVAL.	
E	DC/25/0871/FUL Erection of a single storey side extension (following demolition of outbuilding) removal of chimney stack and part cladding of front elevation. 67 Ferry Road
Committee recommended APPROVAL.	
F	DC/25/1192/FUL Construction of a single storey rear extension 6 Garden Field
Committee recommended APPROVAL subject to the ESC Planning Officer being content that this proposal would pass the SPG16 45 degree test in relation to the effect on the neighbouring property's window.	
G	DC/25/1164/TCA 2no. Sycamore (marked on plan) - Pollard to previous pollard points 18 Barton Road
Committee had no OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

479. PLANNING DECISIONS

RESOLVED the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

480. CORRESPONDENCE

i. DC/25/0142/FUL 2 Queens Road.

Committee noted that this application was to be referred to the Planning South Committee as the Planning Officer was minded to refuse the application contrary to Committee's recommendation of approval.

481. CLOSURE

The meeting was closed at 11.28am. It was noted that the next meeting was scheduled to take place on Wednesday 16th April 2025 at 9.30am.

Date: _____

Chairman: _____