# THE FELIXSTOWE RELIEF CHARITY

# Simple guide for help with the Cost of Living

The Felixstowe Relief Charity has been set up to help residents of Felixstowe who are in need.

The following is a guide on who can apply for help, and how to get help to complete the application form.

## Who can apply?

 A person who has been resident in Felixstowe for the last 3 years and who is in need, by reason of youth, age, ill-health, disability, financial or other disadvantage.

For example a resident can apply for help with items such as:

- school uniform
- an educational device
- help towards energy bills
- cooking equipment
- Winter warmth packs which can include hot water bottles, quilts or a heater

This list is not exhaustive, please telephone for advice in how we can help.

- Any properly constituted group, club or organisation based in Felixstowe and/or operating for the benefit of its residents. To be a "properly constituted group" and eligible to apply applicants must have:
  - o Charitable, voluntary or not-for-profit status with a constitution or set of rules.
  - A bank account requiring a minimum of two signatories.

### Who cannot apply?

- Profit-making organisations/groups
- Statutory/other public bodies.

#### What will not be funded?

Grants are not given towards the following:

- Loan repayments
- Retrospective applications where a purchase or activity has already taken place
- Research costs
- Revenue expenditure, such as rent, wages, insurance costs.
- Religious/Political activities unless it can be shown that the event will be open to and for the benefit of the community as a whole.
- Activities that are part of statutory obligations
- Organizations with a business or profit making remit

## How do I apply?

Email <u>trustees.frc@gmail.com</u> for an application form or contact Darren, telephone 07838 215964 or Margaret, telephone 01394 274345.

### When can I apply?

The trustees of the Felixstowe Relief Charity will consider applications for grants throughout the year.

#### **Grant Conditions**

Please see the Felixstowe Relief Charity Grant Policy for full grant conditions.

We may use the information you submit to check the accuracy of information, prevent fraud or detect crime in order to protect public funds. Where this is necessary we will comply with all aspects of the Data Protection Act (DPA).

### Please contact the Felixstowe Relief Charity for any further information:

Felixstowe Relief Charity c/o Felixstowe Town Hall Undercliff Road West Felixstowe IP11 2AG

Email <u>trustees.frc@gmail.com</u> or Telephone Darren on 07838 215964 or Margaret, on 01394 274345