

MINUTES of a CIVIC & COMMUNITY COMMITTEE MEETING held at TOWN HALL, Felixstowe, on Wednesday 14 June 2023 at 7.30pm

PRESENT: Cllr M Sharman (Chairman) Cllr S Harkin
Cllr C Franklin (Vice Chairman) Cllr M Morris
Cllr N Barber Cllr B Price

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs D Frost (Deputy Town Clerk)
Mrs S Faversham (Civic Events Officer)
Ms H Miles (Communications Apprentice)

IN ATTENDANCE: 1 Member of the public

48. PUBLIC QUESTION TIME

None.

49. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr D Aitchison, Cllr J Candy and Cllr A Folley.**

50. DECLARATIONS OF INTEREST

Cllr M Sharman declared an Other Registerable Interest in the grant applications from Felixstowe Museum (as a Trustee of Landguard Trust) and Ipswich Skating Club (as Chairman of the Felixstowe & District Council of Sports and Recreation).

As the matter for consideration directly related to his Other Registerable Interest, Cllr Sharman advised that he would leave the meeting prior to any debate and decision on these items.

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

51. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Civic & Community Committee meeting held on 12 April 2023 be confirmed as a true record.

52. CIVIC & COMMUNITY BUDGET REPORT

The Committee considered a summary and detailed report showing income and expenditure against budget to 9 June 2023.

RESOLVED that the Budget Report to 9 June 2023 be received and noted as presented with no other action required at this time.

53. OCCASIONAL GRANTS ROUND 1 2023/24

Committee considered completed applications for funding received prior to the 31 May 2023 deadline for the first round of Occasional Grants. The total of grant funding requested in this first round being £15,650.

Members noted the number of organisations that were responding to community need in the current financial climate.

At this point in the meeting, having declared an Other-Registerable Interest in the following two items, Cllr M Sharman left the meeting.

RESOLVED that the following Occasional Grants be awarded:

- i. Felixstowe Museum
£900 for poster printer (on confirmation of the cost of the equipment).**
- ii. Ipswich Skating Club
£1,000 for the Back to Skate at Felixstowe project.**

Cllr Sharman returned.

RESOLVED that the following Occasional Grants be awarded:

- iii. Air Cadets 356 Sqn
£1,300 for the Get Active project and Life Saving Skills for cadets.**
- iv. Dora Brown
£2,000 for the Felixstowe Families Project (on confirmation of recipient families being identified).**
- v. Emmaus
£1,030 towards the Felixstowe Wellbeing Hub held at Felixstowe Library.**
- vi. Felixstowe and Villages Carers Group
£400 for activities for the group and white board/flip chart**
- vii. Felixstowe Opportunity Group
£500 towards the Energy Efficiency Project.**
- viii. Old Felixstowe Nursery
£500 towards play equipment and activity sets.**
- ix. WAMFest
£2,000 for WAMFest 2023 – series of art events in Felixstowe**

It was therefore RESOLVED that for the first round of Occasional Grants for 2023/24 a total of £9,630 be awarded and approved for payment based on the schedule above.

54. ANNUAL GRANTS UPDATE

The Deputy Town Clerk updated Members on the Annual Grant which had been approved for Art on the Prom but which had been retained whilst confirmation had been sought on whether the event would be taking place in 2023.

Members noted that the organiser was working with Art Eats and the event would be going ahead in the same way as in previous years. Members also commented on the increased costs associated with delivering the event.

It was RESOLVED that the £2,000 Annual Grant for Art on the Prom be released and authorised for payment to the event organiser.

55. SUFFOLK DAY 2023

Members noted the report and received a verbal update from the Civic Events Officer. Local residential homes and schools had been invited. Members noted that Morrisons would be supporting the event and supplying refreshments.

It was noted that the event would be promoted on social media and all Councillors would be reminded of the details.

RESOLVED that the update report on Suffolk Day 2023 be noted.

56. FLAG FLYING ARRANGEMENTS

Committee received the report detailing designated days when the Union Flag should be flown on government buildings and other flag flying occasions.

RESOLVED that the Flay Flying policy be approved as presented.

57. TWINNING POLICY

Members noted the report on Town Twinning and received an update from the Clerk on current arrangements.

RESOLVED that the Twinning Policy be approved as presented.

58. CCTV UPDATE

The Deputy Town Clerk presented a report on the CCTV Working Group. Following a discussion it was agreed that the Working Group should report back to Committee in September with its recommendations. Committee understood that the current maintenance contract was due to expire on 30th June and agreed that the agreement should renew for a quarter and be reviewed at the September meeting.

RESOLVED that the CCTV update report be noted.

59. CLOSURE

The meeting was closed at 9.11pm. It was noted that the next meeting was scheduled to take place on Wednesday 13 September 2023 at 7.30pm.

Date: _____

Chairman: _____