MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at TOWN HALL, Felixstowe, on Wednesday 21 February 2024 at 9.30am

PRESENT: Cllr S Bird (Chairman) Cllr J Candy

Cllr M Morris (Vice-Chairman) Cllr C Franklin
Cllr A Folley Cllr B Price
Cllr S Bennett Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)

Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 members of the public (*via Zoom*)

415. PUBLIC QUESTION TIME

None.

416. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Clir N Barber**.

417. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird Cllr S Wiles	All	Other registerable interests (as Members of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

418. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 7 February 2024 be confirmed as a true record.

419. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council: DC/24/0215/FUL | Change of use from C1 Hotel to Sui generis (House of Multiple Occupation)

The Norfolk Guest House 1 - 3 Holland Road

Committee recommended APPROVAL. We do recognise that this proposed 14-bedroom HMO will not comply with the SCC parking guidance, however, we recognise the urgent need for this form of accommodation and also that the building under its current use as a 15-bedroom hotel also does not have parking provision. We also recognise that this building is in the Conservation Area and would ask that, as part of this refurbishment, the front elevation be altered to improve its appearance in the Conservation Area.

B DC/24/0408/FUL | Rear extensions and revised porch.
7 Foxgrove Gardens

Committee recommended APPROVAL.

DC/24/0386/FUL | Single storey front extension, new outbuilding to the rear garden, raise garden level.

7 Rosebery Road

Committee recommended APPROVAL.

DC/24/0281/FUL | Demolition of side garage and utility room together with conservatory. Erect rear two storey extension and single storey side extension. Erect fence to No 7's boundary. Connect new foul drainage to No 7's I.C. form secret gutter with No 3's roof.

5 Chepstow Road

Committee recommended APPROVAL.

E DC/24/0435/TCA | Proposal: 1no. Silver birch (marked on plan) - Fell 2 Quilter Road

Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.

420. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

421. CORRESPONDENCE

Committee NOTED the following correspondence:

i. SCC Local Transport Plan Consultation.

The Clerk reported that the third local transport plan had been adopted in 2011 running to 2031. This consultation, which commenced on 12 February 2024 for eight weeks, was seeking to take account of significant changes such as increased housing growth, the pandemic and changes to the way people commute and frequency of their travels. Responses are requested through a survey.

422. CLOSURE

The meeting was closed at 10.34am It was noted that the next meeting was scheduled to take place on Wednesday 6 March 2024 at 9.30am.			
		_	
Date:	Chairman:		