

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 7 February 2024 at 9.30am**

PRESENT: Cllr S Bird (Chairman) Cllr J Candy
Cllr M Morris (Vice-Chairman) Cllr C Franklin
Cllr S Bennett Cllr B Price

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 members of the public (*via Zoom*)

392. PUBLIC QUESTION TIME

None.

393. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber, Cllr A Folley and Cllr S Wiles.**

394. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird	All	Other registerable interests (as Members of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

395. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 24 January 2024 be confirmed as a true record.

396. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:

A	DC/23/4679/FUL Demolition of existing detached dwelling and erection of a pair of semi-detached dwellings 5 Rosebery Road
Committee recommended APPROVAL.	
B	DC/23/4826/FUL Proposed Outdoor Swimming Pool & Associated Plant Cabinet. Chesterley House Golf Road
Committee recommended APPROVAL.	
C	DC/24/0159/VOC Variation of Condition No.2 of DC/23/3679/FUL - Extension and alteration of the surgery and its existing extension Haven Health Surgery Grange Farm Avenue
Committee recommended APPROVAL.	
D	DC/24/0197/P14J Prior Approval - Installation of Photovoltaic Solar generating equipment to the flat roof area of WMS supermarket Felixstowe. Equipment installed will be no higher than existing plant and materials. Roof is surrounded by a parapet. Morrison Supermarket Grange Farm Avenue
Committee recommended APPROVAL.	
E	DC/23/3508/FUL Proposed alterations, 2 storey rear extension plus single storey rear extension 5 Priory Road
Committee recommended APPROVAL. However we do note that the submitted drawings indicate a residential garage, rather than a currently operating business.	
F	DC/24/0175/P3MA Conversion of rear of office to residential. Front section of office to remain. 284 High Street Walton
Committee had NO OBJECTIONS.	
G	DC/23/3477/RG3 Resurfacing and extension of existing car park Land Adjacent The Ferry Boat Inn The Ferry
Committee recommended APPROVAL.	

H	<p>DC/24/0233/VOC Variation of Condition(s) 1, 8, 13 & 14 of Planning Permission DC/19/1923/VOC - Variation of Condition No 4 of C05/1593 - Use of land for construction of ten flats, new vehicular access and demolition of existing dwelling. Conditions(s) Removal: To improve the overall elevational treatment and to bring this in line with recent contemporary designs along Cliff Road. Second floor improvements to top floor apartments for improved marketability and viability of development.</p> <p>Amendments include: Proposed amendments to second floor flats (infilling of flat roof between units). Proposed amendments to elevations including fenestration and materials. Condition to list the following drawings as approved plans: 5289 PA22A Proposed Second Floor Plan, 5289 PA30 Proposed Elevations. In lieu of 4479/AL102 Second Floor Plans; 4479/AL105 Elevational Treatment (As approved under non-material amendment dated 20th July 2011)</p> <p>Stowe House (Former) Cliff Road</p>
Committee recommended APPROVAL.	
I	<p>DC/24/0201/VOC Variation of Condition 2 of DC/21/5715/FUL - Garage, revised entrance wall, access and drive - Revised roof Design to better suit other buildings on site - 2805.21.07A Submitted.</p> <p>Marsh End 283 Ferry Road</p>
Committee recommended APPROVAL.	
J	<p>DC/24/0111/TCA 1no. Horse Chestnut (T1 on plan) - Overall crown reduction by 3 metres 1no. Beech (T2 on plan) - Overall crown reduction by 3 metres 1no. Field Maple (T3 on plan) - Repollard to previous pollard points - Remove overhang (by 2 metres) 1no. T5 Sycamore - Repollard to previous pollard points 1no. Lime (T6 on plan) - Repollard to previous pollard points 1no. Yew (T7 on plan) - Lateral reduction over footpath by 1.5 metres 1no. Group of Sycamore (G1 on plan) - Repollard to previous pollard points 1no. Group of Lime (G2 on plan) - Repollard to previous pollard points</p> <p>The Old Rectory 52 Princes Road</p>
Committee had NO OBJECTION to the work proposed. However, we would ask East Suffolk Council's Arboricultural Officer to confirm whether G1 Sycamores have previously been pollarded.	

397. STREETNAMES FOR PHASE 2 OF CANDLET ROAD

Committee considered various themes and names for the new site. The Clerk would forward these names to East Suffolk Council for their consideration.

398. REVIEW OF STREET TRADING POLICY

Committee considered the consultation on ESC's updated Street Trading Policy.

It was agreed the BID and Felixstowe Chamber of Trade should be asked to consider whether any streets should be designated as prohibited from street trading and this item be reconsidered at the 6 March meeting.

It was RESOLVED the Clerk would request views from BID and the Chamber of Trade before Committee considered this item again at the 6 March Committee meeting.

399. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

400. CORRESPONDENCE

Committee NOTED the following correspondence:

i. New Planning Committee Member Call-In Process

There was discussion about the procedure. Cllr Candy commented that as there was confusion about the process, they would seek clarification from ESC and this could then be circulated to all Committee members.

401. CLOSURE

The meeting was closed at 12.03pm It was noted that the next meeting was scheduled to take place on Wednesday 21 February 2024 at 9.30am.

Date: _____

Chairman: _____