

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 24 January 2024 at 9.30am**

PRESENT: Cllr S Bird (Chairman)
 Cllr M Morris (Vice-Chairman) Cllr A Folley
 Cllr N Barber Cllr C Franklin
 Cllr S Bennett Cllr B Price
 Cllr J Candy Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 4 members of the public (*via Zoom*)

384. PUBLIC QUESTION TIME

None.

385. APOLOGIES FOR ABSENCE

None.

386. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird Cllr S Wiles	All	Other registerable interests (as Members of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

387. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 10 January 2024 be confirmed as a true record.

388. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:

A	DC/23/4805/FUL Proposed ongoing seasonal erection of the Observation Wheel attraction From February to October. The Promenade Sea Road
<p>Committee recommended APPROVAL. We welcome this application for the observation wheel on a permanent basis. However, Committee had the following concerns:</p> <p>We would ask for a more efficient queuing system to be introduced to avoid obstruction to the promenade.</p> <p>We also believe that the proposed finish time of 23:30 is excessive and we would ask for a condition that its use on Friday, Saturday, Sundays and Bank Holidays finish at 23:00.</p>	
B	DC/23/4536/FUL Retrospective Application - Erection of two sheds Kiosks 4 And 5 Forum Centre Sea Road
<p>Committee recommended APPROVAL.</p>	
C	DC/23/4858/ADI Illuminated Advertisement Consent - Replace 1no. Projecting signage with new 500mm. Retain existing brackets. - Existing Projecting sign brackets to be painted blue to match new fascia. - Replace 1no. Fascia and 1no. Logo with 1no. New blue fascia & 1no. New 185mm logo height. Omit 1no. Icon logo. - Replace 1no. ATM tablet and decals with new. - Replace statutory signage with new. - Replace safety manifestation with new. - Window message not deployed. 72 Hamilton Road
<p>Committee recommended APPROVAL.</p>	
D	DC/23/4806/FUL Installation of canopy over the main entrance door to the property. Howard House Orwell Road
<p>Committee recommended APPROVAL.</p>	
E	DC/23/0553/FUL Proposal to carefully demolish existing timber clad bungalow and erect a new 3 bedroom property with 2No. parking spaces 38 Berners Road
<p>Committee recommended APPROVAL.</p>	
F	DC/23/4912/FUL Raising the roof on the existing rear extension to match that of the rest of the building. External works to replace plastic UPVC cladding and improve buildings thermal performance. 1A Bent Hill
<p>Committee recommended APPROVAL.</p>	

G	<p>DC/23/4504/FUL Existing casement and sash windows to be replaced with like for like casement and sash windows. Glazing and material to match existing. Timber front and rear entrance doors to be replaced with like for like doors</p> <p>The Old Vicarage 90 Grange Road</p>
Committee recommended APPROVAL.	
H	<p>DC/23/4505/LBC Listed Building Consent - Existing casement and sash windows to be replaced with like for like casement and sash windows. Glazing and material to match existing. Timber front and rear entrance doors to be replaced with like for like doors.</p> <p>The Old Vicarage 90 Grange Road</p>
Committee recommended APPROVAL.	
I	<p>DC/23/4839/FUL Erection of porch and rear extension</p> <p>53 Westmorland Road</p>
Committee recommended APPROVAL.	
J	<p>DC/24/0003/FUL Retrospective householder planning application for a 1st floor balustrade and fire escape</p> <p>7 Western Avenue</p>
Committee recommended APPROVAL.	
K	<p>DC/24/0058/TPO 1no. Holm oak (T1 on plan) - Removed (fallen tree) 1no. Holm oak (T2 on plan) - Reduce in height to 6 metres above ground 1no. Holm oak (T3 on plan) - Fell 1no. Holm oak (T4 on plan) - Reduce crown by 3 metres to 8 metres finished height and 3.5 metres in crown radius 1no. Holm oak (T5 on plan) - Coppice 1no. Holm oak (T6 on plan) - Reduce crown by 3 metres to 9 metres finished height and 4 metres in crown radius 1no. Lime (T7 on plan) - Remove epicormic growth 2no. Horse Chestnut (T8 on plan) - Fell (dead) 1no. London Plane (T10 on plan) - Overall crown reduction by 2 metres to 15 metres finished height and 5.5 metres in crown radius 1no. Holm oak (T12 on plan) - Pollard to 6 metres above ground 1no. Holm oak (T22 on plan) - Coppice Replacement planting of 2no. Holm Oak (1.5-2 metres) and 2no. Chanticleer Pear (1.5-2 metres)</p> <p>Maynell House Residential Home High Road East</p>
Committee recognise the importance of the trees at this particular location and had NO OBJECTION to the work proposed but would ask that the East Suffolk Council's Arboricultural Officer examine T3, which is proposed to be felled due to damage to the wall.	

389. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

390. CORRESPONDENCE

None.

391. CLOSURE

The meeting was closed at 11.15am It was noted that the next meeting was scheduled to take place on Wednesday 7 February 2024 at 9.30am.

Date: _____

Chairman: _____