

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 13 December 2023 at 9.15am**

PRESENT: Cllr S Bird (Chairman) Cllr J Candy
Cllr M Morris (Vice-Chairman) Cllr A Folley
Cllr S Bennett Cllr C Franklin

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 2 members of the public (*via Zoom*)

327. PUBLIC QUESTION TIME

None.

328. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr S Wiles**.

329. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bird	All	Other registerable interests (as a Member of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

330. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 29 November 2023 be confirmed as a true record.

331. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	<p>DC/23/4648/P3MA Prior Notification - Extension and conversion of existing commercial building to accommodate 8No residential apartment dwellings across Ground, First and Second floor. Proposed extension to second floor extends capacity of existing floor area. Demolition of ground floor back-of-house area to allow for provision of ground floor residential communal courtyard amenity space. New commercial unit entrance proposed to ground floor on the intersection of Victoria Street and Hamilton Road.</p> <p>18 Hamilton Road</p>
<p>Committee recommended APPROVAL. We welcome the conversion being done under Prior Notification and, in particular, eight well-needed residential units and a retention of a commercial element. We do also note the structural changes within the Felixstowe Conservation Area. However, these proposed changes we believe will enhance the building and will therefore be compliant with SCLP11.5</p>	
B	<p>DC/23/4478/FUL Proposed single and two-storey extension to rear of existing two-storey detached dwelling</p> <p>44 Garrison Lane</p>
<p>Committee recommended REFUSAL. Whilst we are not against the concept of a rear extension on this property in principle, we have concerns that this large, 5.4m deep, two-storey extension will have severe impact on the loss of daylight amenity and outlook to the neighbour at no. 46. We therefore feel that this application is contrary to SCLP11.2 para. b, c, and e.</p>	
C	<p>DC/23/4430/FUL Single storey rear extension for private use.</p> <p>38 Lynwood Avenue</p>
<p>Committee recommended APPROVAL.</p>	
D	<p>DC/23/4336/FUL Retrospective Application - Changing the current extraction unit which the council deemed not sufficient to a slightly larger unit with carbon filters fitted to combat cooking smells</p> <p>Ferry Boat Inn The Ferry</p>
<p>Committee recommended APPROVAL, subject to confirmation from ESC Environmental Protection that the unit complies with odour and noise controls.</p>	

E	DC/23/3524/FUL Demolish cycle / motorcycle garage. Erect two storey side extension for utility room, shower, toilet, coats and cycle /motorcycle garage with bedroom and ensuite over. 2 Queens Road
Committee recommended APPROVAL.	
F	DC/23/4463/FUL Installation of air source heat pump to rear of 12 King Street. Heat pump to be installed is Daikin Model EDLA09D3V3, dimensions 870h x 1380w x 460d. 12 King Street
Committee recommended APPROVAL, subject to ESC Environmental Protection being satisfied that the unit complies with noise emissions.	
G	DC/23/4170/FUL Retrospective Application - Siting of In Post Parcel Locker 221 High Street Walton
<p>Committee note the revised drawings presented. However, we remain of the same view as to the serious highways and pedestrian obstruction on this very busy road where this facility has been located, in an area where loading is not permitted and its use is obstructing the bus stop.</p> <p>We are already aware of the unacceptable impact due to the traffic movements relating to its use, both in terms of deliveries and customer collections. Committee therefore recommend REFUSAL and feel that this application is contrary to NPPF para. 111 and SCLP11.1 para. f.</p>	
H	DC/23/4002/LBC Listed Building Consent - Install insulation to the inside of external walls in the living room, bedroom 1 and bedroom 2 to enable the replacement of storage heaters and upgrading of the thermal performance of the external walls. To also take advantage of an Eco 4 Grant 8 Harvest House Cobbold Road
Committee recommended APPROVAL.	
I	DC/23/4514/TCA 4no. Lime (marked on plan) - Fell 33A & 35A Quilter Road
Committee OBJECT to this proposed felling of four lime trees. Whilst we recognise that it is not a requirement to provide a reason for such work within a TCA notification, we feel that there are inadequate reasons for felling. We believe that tree management would be an acceptable alternative to felling. Furthermore, we recognise that these four trees provide clear amenity value. We would therefore ask East Suffolk Council's Arboricultural Officer to review the notification.	

J	DC/23/4525/TPO 1no. Holm oak (marked on plan) - Undertake tree works detailed in 'Tree Cutting' document. Saville Court Victoria Road
Committee NOTED the proposed work to this tree and are concerned that any pruning be minimal in nature to preserve the health and stature of this protected Holm Oak.	

332. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

333. DELEGATED AUTHORITY

RESOLVED that authority be delegated to the Town Clerk in consultation with the Chairman and/or Vice-Chairman, to respond to any planning matters that would otherwise be out of time for a response by the next scheduled meeting.

334. CORRESPONDENCE

None.

335. CLOSURE

The meeting was closed at 10.58am It was noted that the next meeting was scheduled to take place on Wednesday 10 January 2024 at 9.15am.

Date: _____

Chairman: _____