

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at  
TOWN HALL, Felixstowe, on Wednesday 15 November 2023 at 9.15am**

**PRESENT:** Cllr S Bird (Chairman) Cllr J Candy  
Cllr M Morris (Vice-Chairman) Cllr A Folley  
Cllr S Bennett Cllr C Franklin

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs S Morrison (Planning Administration Assistant)

**IN ATTENDANCE:** 3 members of the public (*in person*)  
3 members of the public (*via Zoom*)

**285. PUBLIC QUESTION TIME**

None.

**286. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr N Barber** and **Cllr S Wiles**.

**287. DECLARATIONS OF INTEREST**

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bird Cllr S Bennett	All	Other registerable interests (as Members of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

**288. CONFIRMATION OF MINUTES**

**It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 1 November 2023 be confirmed as a true record.**

**289. PLANNING APPLICATIONS**

**Committee heard from the applicant in respect of application A below, confirming their intended hours of operation.**

**Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following recommendations to East Suffolk Council:**

<b>A</b>	<p><b>DC/23/4205/VOC</b>   Variation of Condition No. 2 of DC/17/2047/COU - Changing a shop usage from A1 to A3 with take out hot drinks and to put tables and chairs to the front of the shop - Alteration to opening hours - The use hereby permitted shall only take place between the hours of 0800am and 0000am on Sun-Thur, and 0800am and 0100am on Fridays and Saturdays</p> <p><b>187 Hamilton Road</b></p>
<p><b>Committee recommended APPROVAL.</b></p>	

<b>B</b>	<p><b>DC/23/4170/FUL</b>   Siting of InPost Parcel Locker</p> <p><b>221 High Street Walton</b></p>
<p><b>Committee recommended REFUSAL. Whilst in principle we understand the merits of this type of facility, Committee had serious concerns relating to highway and pedestrian safety. We recognise that this is a very busy road and that this facility has been located in an area where loading is not permitted and its use will obstruct the bus stop.</b></p> <p><b>We believe that the traffic movements relating to its use, both in terms of deliveries and customer collections, will have an unacceptable impact on highways safety. We also have concerns that, whilst the facility is not located on the pedestrian footway, customers using it will inhibit the use of the footway by pedestrians.</b></p> <p><b>We therefore feel that this application is contrary to NPPF para. 111 and SCLP11.1 para. f.</b></p>	

<b>C</b>	<p><b>DC/23/4140/OUT</b>   Outline Application (All matters reserved) - Construction of 1 No.1 bed dwelling.</p> <p><b>Land Adjacent 130 Mill Lane</b></p>
<p><b>Committee recommended APPROVAL.</b></p>	

<b>D</b>	<p><b>DC/23/4092/OUT</b>   Outline Application (All Matters Reserved) - of garden and erection of detached self-build Subdivision dwelling and creation of new vehicular access.</p> <p><b>Field Cottage Marsh Lane</b></p>
<p><b>Committee recommended APPROVAL in principle, subject to any Reserved Matters application stipulating the minimal loss of vegetation on the site, in creating the vehicular access.</b></p>	

<b>E</b>	<b>DC/23/4262/FUL</b>   Two storey front extension with ground floor rear extension <b>9 Westmorland Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>F</b>	<b>DC/23/4165/FUL</b>   Single storey rear extension <b>20 St Georges Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>G</b>	<b>DC/23/4198/FUL</b>   Rear extension and new garage <b>13 Goyfield Avenue</b>
<b>Committee recommended APPROVAL.</b>	
<b>H</b>	<b>DC/23/3974/FUL</b>   First Floor Rear Extension <b>16 Arwela Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>I</b>	<b>DC/23/4096/FUL</b>   Install conservatory to the rear of the property <b>83 Stables Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>J</b>	<b>DC/23/4132/TCA</b>   1no. Conifer (in back garden of 32 Undercliff Road West) - Fell <b>32 Undercliff Road West</b>
<p><b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council’s Arboricultural Officer.</b></p> <p><b>Committee noted the applicant’s intention to replace the tree with a species more appropriate to the location and would seek assurance that this will be implemented.</b></p>	

## **290. CONSULTATION OF EAST SUFFOLK COUNCIL’S TRADING POLICY**

Committee considered the consultation on East Suffolk Council’s Trading Policy.

Members noted that the proposal was to introduce a policy whereby the district just has prohibited streets where no street trading can take place at all.

**Committee welcomed the proposal.**

## 291. PLANNING DECISIONS

**RESOLVED** that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

## 292. CORRESPONDENCE

**Committee NOTED** the following correspondence:

- i) Appeal in respect of DC/21/1402/FUL - 2 Blyford Way  
**Noted that an appeal had been made to the Secretary of State against the decision of East Suffolk Council to refuse planning permission for the construction of a fence around the front of the property.**
  
- ii) Draft Healthy Environments and Draft Rural Development Supplementary Planning Documents  
**Noted that East Suffolk Council was consulting on the above draft SPDs, with deadline for comments being 10 January 2024. The Clerk advised that these would be brought to the next Committee meeting for formal consideration.**

## 293. CLOSURE

The meeting was closed at 11.18am It was noted that the next meeting was scheduled to take place on Wednesday 29 November 2023 at 9.15am.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_