

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 1 November 2023 at 9.15am**

PRESENT: Cllr S Bird (Chairman)
Cllr M Morris (Vice-Chairman) Cllr A Folley
Cllr S Bennett Cllr C Franklin
Cllr J Candy Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 2 members of the public (*via Zoom*)

258. PUBLIC QUESTION TIME

None.

259. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber**.

260. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bird Cllr S Bennett	All	Other registerable interests (as Members of Suffolk County Council)

Cllr A Folley declared a Non-Registerable Interest in item 262(E) due to being closely known to those related to the application. Having declared this Non-Registerable Interest, Cllr Folley advised that they would leave the meeting prior to any debate and decision on the item.

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

261. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 18 October 2023 be confirmed as a true record.

262. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

A	DC/23/3858/FUL Conversion of linked garage to a family annex with dormer window to create mezzanine storage level. 29 Buregate Road
Committee recommended APPROVAL. However, we would ask that it be conditioned that its use remain ancillary to the host property.	

B	DC/23/3846/FUL Proposed first floor rear extension to existing single storey. 21 Ferry Lane
Committee recommended REFUSAL. We are conscious of the fact that this property has already been enlarged considerably beyond its original size with a side extension, rear extension and substantial extension on the garage. We believe that this proposed first floor extension, particularly as it will be finished in render with a flat roof, will be contrary to SCLP11.1 (c) i,ii,iii,iv and v.	
We believe that the overall appearance of this, now two storey extension, will be out of keeping with the street scene in its prominent position.	

C	DC/23/3965/FUL Side extension and alterations to garage. 1 Grasmere Avenue
Committee recommended APPROVAL.	

D	DC/23/3828/FUL Installation of 14 replacement windows & 1 replacement door into existing opening apertures Flat 2 The Hermitage Undercliff Road East
Committee recommended APPROVAL.	

At this point, 9.55am, Cllr Folley left the meeting.

E	DC/23/3988/FUL External stainless steel flue 12 Stanley Road
Committee recommended APPROVAL.	

Cllr Folley returned to the meeting.

F	DC/23/4051/FUL Alterations, extensions and erection of new detached garage. Alterations to vehicular access. New front boundary wall. Rowan Lodge 246 Ferry Road
Committee recommended APPROVAL.	
G	DC/23/4054/P3MA Prior Notification - Conversion of redundant offices to residential (1 flat). 61A Cobbold Road
Committee had NO OBJECTION to this proposal.	
H	DC/23/3945/TCA 1no. Liquidambar (marked on plan) - Overall crown reduction by 2 metres. 1 College Green
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

263. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

264. CORRESPONDENCE

None.

265. CLOSURE

The meeting was closed at 10.45. It was noted that the next meeting was scheduled to take place on Wednesday 15 November 2023 at 9.15am.

Date: _____

Chairman: _____