

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 18 October 2023 at 9.15am**

PRESENT: Cllr S Bird (Chairman)
Cllr M Morris (Vice-Chairman) Cllr A Folley
Cllr S Bennett Cllr C Franklin
Cllr J Candy (*to item #241a*) Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 2 Members of the public (*in person*)
2 members of the public (*via Zoom*)

237. PUBLIC QUESTION TIME

The Chairman advised that he would invite representations from members of the public immediately prior to debate on specific applications.

238. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber**.

Cllr J Candy gave apologies in advance of needing to leave the meeting at 9.40am.

239. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bird Cllr S Bennett	All	Other registerable interests (as Members of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

240. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 4 October 2023 be confirmed as a true record.

241. PLANNING APPLICATIONS

At the direction of the Chairman, item B was brought forward and considered first.

Committee heard from a member of the public, being a neighbour to item B below, seeking clarification on the proposed cladding materials.

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following recommendations to East Suffolk Council:

B	DC/23/3641/FUL Single storey front extensions (including balcony overlooking sea), reconstruction of single storey pool house (linking to dwelling) and installation of external insulation with render/metal cladding to all elevations High Ridge 16 South Hill
Committee recommended APPROVAL. However, given that the pool house will now be self-contained and providing washing and toilet facilities, we would ask that its use be conditioned to remain ancillary to the host property.	

At this point, 9.42am, Cllr J Candy left the meeting.

A	DC/23/3679/FUL Extension and alteration of the surgery and its existing extension Haven Health Surgery Grange Farm Avenue
Committee recommended APPROVAL.	

C	DC/23/3817/FUL Demolition of side garage and utility room together with rear conservatory. Erect rear two storey extension and single storey side extension. Erect fence to no.7's boundary 5 Chepstow Road
Committee recommended APPROVAL.	

D	DC/23/3737/FUL Installation of 6no replacement windows to first floor flat Flat 7B 7 High Beach
Committee recommended APPROVAL.	

E	DC/23/3835/FUL The works include rendering the lower section of the side elevation following fire damage. 39 Margaret Street
Committee recommended APPROVAL.	

242. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

243. CORRESPONDENCE

Committee NOTED the following correspondence:

- i) Pavement Licence from Rubys, Bent Hill, seeking approval for 4 chairs and 2 tables.
Members welcomed the application.

- ii) Proposed Upgrade to Existing Radio Base Station Installation at Felixstowe Cemetery, Langley Avenue.
Committee had no objection to the proposed replacement equipment.

244. CLOSURE

The meeting was closed at 10.15am. It was noted that the next meeting was scheduled to take place on Wednesday 1 November 2023 at 9.15am.

Date: _____

Chairman: _____