

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 24 May 2023 at 9.15am**

PRESENT: Cllr S Bird (Chairman) Cllr A Folley (*from item 23a*)
Cllr M Morris (Vice Chairman) Cllr C Franklin
Cllr N Barber Cllr D Underwood (*to item 23c*)
Cllr S Bennett (*to item 23i*) Cllr S Wiles (*to item 23h*)
Cllr J Candy

OFFICERS: Mr A Tadjirishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 2 Members of the public (*in person*)
3 Members of the public (*via Zoom*)

19. PUBLIC QUESTION TIME

The Chairman advised that he would invite representations from members of the public immediately prior to debate on specific applications.

20. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber**.

Cllr D Underwood gave apologies in advance of needing to leave the meeting at 9.45am to attend to other business.

Cllr S Wiles gave apologies in advance of needing to leave the meeting at 10.40am to attend to other business.

Cllr S Bennett gave apologies in advance of needing to leave the meeting at 10.45am to attend to other business.

21. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bennett Cllr S Bird Cllr S Wiles	All	Other registerable interests (as a Members of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

22. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 3 May 2023 be confirmed as a true record.

23. PLANNING APPLICATIONS

At direction of the Chairman, item C below was moved up the agenda to be considered first.

Committee noted concerns from a member of the public in respect of item C below on potential loss of amenity and the impact on access from the proposals.

At this point, 9.45am, Cllr Underwood left the meeting.

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

C	DC/23/1635/FUL New single storey side and rear extensions. New porch and extension to the front of the property. New dropped kerb and vehicle crossing. 91 Western Avenue
Committee recommended APPROVAL, subject to ESC Planning Officers being content with regard to the effect of the proposed side utility room and the consequential impact on the adjoining neighbour.	

Cllr Folley joined the meeting at this point.

A	DC/23/1804/ADI Illuminated Advertisement Consent - Sign 1: New Isuzu Fascia with built up illuminated letters, Sign 2: New Isuzu Fascia with built up illuminated letters and Sign 3: New Isuzu Fascia with built up illuminated letters 8 - 10 Bryon Avenue The Docks
Committee recommended APPROVAL.	
B	DC/23/1725/FUL Front extension and deck extension. Alexandra Cottage Undercliff Road
Committee recommended APPROVAL.	
D	DC/23/1901/FUL Extension to replace balcony 14 Western Avenue
Committee recommended APPROVAL.	

E	DC/23/1683/FUL 2no. external window awnings 22 - 24 Hamilton Road
Committee recommended APPROVAL.	

F	DC/23/1773/FUL Alterations to Garage Outbuilding (reconstruction of roof to form storage / workshop area). Brandeston Golf Road
Committee recommended APPROVAL. However, we would ask that the new side window at the top of the internal stairs be of obscured glass to prevent potential overlooking to the neighbouring property's rear garden.	

G	DC/23/1524/FUL Retrospective Application - Outbuilding for social use 52 Seaton Road
Committee recommended APPROVAL.	

At this point, 10.40am, Cllr Wiles left the meeting.

H	DC/22/4774/FUL Two storey maisonette over existing retail unit. 27 Beach Station Road
Committee recommended APPROVAL.	

At this point, 10.45am, Cllr Bennett left the meeting.

I	DC/23/1624/TPO G1 of TPO No. 112 / 1973 2no. Holm oak (T1 and T2 on plan) - Fell Replace with 2no. Silver birch planted to the front left hand corner of the front garden 30 Maybush Lane
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

24. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

25. CORRESPONDENCE

Committee NOTED the following correspondence:

- i. Persimmon Homes were seeking a further meeting with Councillors to outline their plans for the drainage of the site off Candlet Road, the detail of

the proposed equipped play areas and information on a Tree Planting Event they were looking to host in October this year with a local school.

Agreed that the Clerk would invite Persimmon to provide an informal briefing to Members following the next Committee meeting.

- ii. The Clerk advised that an application DC/23/1612/P3MA, giving prior notification of an application to be considered as Permitted Development under the Use Classes Order 2015 Schedule 2, Part 3, for a change of use from commercial to residential 109a Hamilton Road, had been responded to under delegated authority, in consultation with the Committee Chairman, (Recommend Approval) as this would have been out of time for Committee to consider.

The action taken under Delegated Authority was noted.

26. CLOSURE

The meeting was closed at 11.09am. It was noted that the next meeting was scheduled to take place on Wednesday 7 June 2023 at 9.15am.

Date: _____

Chairman: _____