

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 6 September 2023 at 9.15am**

PRESENT: Cllr S Bird (Chairman)
Cllr M Morris (Vice-Chairman) Cllr A Folley
Cllr S Bennett Cllr C Franklin
Cllr J Candy Cllr S Wiles (*to item #146f*)

OFFICERS: Mr A Tadjirishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: Mr N Newton ESC Principal Landscape and Arboricultural Officer
Two members of the public (*via Zoom*)

Prior to the start of the meeting, the Chairman referred to the passing of fellow Town Councillor David Underwood on 17th August 2023.

Members and Officers stood and a minute's silence was observed for Cllr Underwood.

141. PUBLIC QUESTION TIME

None.

142. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber**.

Cllr S Wiles gave apologies in advance of having to leave the meeting at 11.30am to attend to other business.

143. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr S Bennett Cllr J Candy Cllr A Folley	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bird Cllr S Bennett Cllr S Wiles	All	Other registerable interests (as Members of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

144. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 16 August 2023 be confirmed as a true record.

145. TPOs and TCAs

The Chairman welcomed Mr Nick Newton ESC Principal Landscape and Arboricultural Officer who was invited to address the Committee.

Mr Newton gave a presentation on Tree Protection Orders (TPOs) and Trees in a Conservation Area (TCA) and the local planning authority's role in the process of administering and reviewing applications and notices for works to such trees.

Mr Newton took questions from Members and outlined some of interesting national and local cases in respect of works to trees.

Committee noted the presentation and thanked Mr Newton for his attendance.

146. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to East Suffolk Council.

A	DC/23/2928/FUL Construction of 4 x No.3 bed dwellings, the provision of off-street parking, private gardens and the relocation and upgrading of play equipment. Land At Adastral Close
Committee recommended APPROVAL. We recognise that this provision of four additional affordable units meets the need for additional housing in Felixstowe. We welcome the provision of PV panels on these new properties. We note that the Planning Officer has given pre-application advice stating that this application would be contrary to SCLP 8.2 due to the loss of public open space, however we would refute this by noting that Adastral Close has large portions of public open space. However, we do recognise that this application will result in the loss of some of that open space and would therefore ask that the applicant, in addition to relocating some pieces of play equipment, would further enhance the play facilities at this site.	
B	DC/23/3132/FUL Rear extensions over three floors to create additional consulting rooms, display spaces, workshops, stores, laboratories and staff facilities within one accessible building. 90 Hamilton Road
Committee recommended APPROVAL.	

C	DC/23/2962/FUL Construction of a detached dwelling (revised scheme to that refused under DC/21/2214/FUL) 193 Maidstone Road
Committee recommended REFUSAL. We recognise that this application has been revised, from the previous plan which was refused, in that it is reduced in height and realigned on the plot. However, we still feel that the proposal would constitute unacceptable harm to the amenity of neighbouring properties at Maidstone Road and James Boden Close. We also feel that the proposed access to the new dwelling via the narrow entrance on Margaret Street would be unacceptable in safety terms. We therefore feel that this application is contrary to SCLP5.7 paras (b) and (c).	

D	DC/23/3039/FUL Installation of 14No. Solar Panels to the Southeast and Southwest roof pitches of Landguard Bungalow. Office Wardens House View Point Road
Committee recommended APPROVAL.	

E	DC/23/2476/FUL Change of Use from Shop with Maisonette Flat (which included Photography Studio Space), to create/maintain 1 x Live Work Unit at Ground Floor Level, 2 x 1 Bedroom Flats at First Floor Level and 1 x 2 Bedroom Flat at second floor level. 8 And 8A Orwell Road
Committee recommended APPROVAL.	

At this point, 11.30am, Cllr Wiles left the meeting.

F	DC/23/3084/FUL Erection of new open car port, rear glass sun room and renovation of external facade. Hard and soft landscaping including additional parking and turning head to front garden. Stonesthrow 16 Thornley Road
Committee recommended APPROVAL.	

G	DC/23/2871/FUL Installation of an air source heat pump within property boundary under MCS guidelines at house dwelling. 96 Maidstone Road
Committee recommended APPROVAL.	

H	DC/23/3310/FUL Rear extension. 48 Kings Fleet Road
Committee recommended APPROVAL.	

I	DC/23/2878/FUL Ground floor rear extension. 2 Lynwood Avenue
Committee recommended APPROVAL.	
J	DC/23/3294/FUL Conversion of garage to bedroom plus new roof. 35 Westmorland Road
Committee recommended APPROVAL.	
K	DC/23/2570/FUL Single storey porch to front of existing two storey semi-detached dwelling. 60 Orwell Road
Committee recommended APPROVAL.	
L	DC/23/3120/FUL Change the existing 7 wooden single glazed windows like for like to wooden double glazed windows and change the existing 3 wooden single glazed balcony doors like for like to wooden double glazed balcony doors. Flat 2, 2 Beach Road East
Committee recommended APPROVAL, subject to it be conditioned that the finish colour of the new glazing casements match the original which they will be replacing.	
M	DC/23/3313/TPO T1 of TPO No. 205 / 2006 1no. Beech (T1 on plan) - Crown reduce the top 30% of the main canopy by 2 metres all round. 1A Brook Lane
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

147. **PLANNING DECISIONS**

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

148. **CORRESPONDENCE**

Committee NOTED the following correspondence:

- i) ESC consultation on a Custom and Self-Build Supplementary Planning Document (SPD).

Committee noted the SPD consultation, which was running until 18 October 2023 and which would be on the agenda for the next meeting.

149. CLOSURE

The meeting was closed at 12.15am. It was noted that the next meeting was scheduled to take place on Wednesday 20 September 2023 at 9.15am.

Date: _____

Chairman: _____