

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 16 August 2023 at 9.15am**

PRESENT: Cllr S Bird (Chairman)
Cllr M Morris Cllr S Bennett
Cllr C Franklin Cllr A Folley

OFFICERS: Mrs D Frost (Deputy Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: One member of the public (*via Zoom*)

132. PUBLIC QUESTION TIME

The Chairman advised that he would invite representations from members of the public immediately prior to debate on specific applications.

133. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber**, **Cllr J Candy**, **Cllr D Underwood** and **Cllr S Wiles**

134. DECLARATIONS OF INTEREST

The following Other Registerable Interests, to which no matters on the agenda were directly related, were noted:

Member(s)	Minute No.	Nature of Interest
Cllr A Folley Cllr S Bennett	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bird Cllr S Bennett	All	Other registerable interests (as a Member of Suffolk County Council)

Members were advised that, should any matters arise in the meeting that directly relate to any of their interests, they should make appropriate declarations at that time.

135. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee meeting held on 2 August 2023 be confirmed as a true record.

136. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to East Suffolk Council.

A	DC/23/3025/TCA Cherry tree in front garden - reduce in height by 1.2m. and crown width by up to 1m. Small cherry tree in rear garden - reduce height. 85 Ranelagh Road
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	
B	DC/23/3073/TCA 2no. Lime (T1 and T2 on plan) - Crown raise to 3 metres above ground level and to 5.5 metres above road 18-20 Hamilton Road
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

137. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

138. THE LICENSING ACT 2003 – CONSULTATION ON REVISED STATEMENT OF LICENSING POLICY

Committee considered the revised ESC Statement of Licensing Policy as drafted.

RESOLVED that feedback be sent to East Suffolk Council to say that Committee found the document to be very comprehensive and easy to read. It was felt, however, that it would be helpful to view a document that showed how it has been amended from its predecessor.

139. CORRESPONDENCE

None.

140. CLOSURE

The meeting was closed at 9.40 am. It was noted that the next meeting was scheduled to take place on Wednesday 6 September 2023 at 9.15am.

Date: _____

Chairman: _____