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9 am to 4 pm Mondays to Fridays



TOWN HALL  
FELIXSTOWE  
SUFFOLK  
IP11 2AG

**TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE**

Cllr S Bird (Chairman)

Cllr A Smith (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr M Jepson

Cllr M Morris

Cllr D Savage

Cllr S Wiles

Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 7 September 2022** at **9.15am**.

**Public Attendance**

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

*There is a limit to the number of public attending in-person, which may be further affected by coronavirus guidance. If you wish to attend in person, please email [townclerk@felixstowe.gov.uk](mailto:townclerk@felixstowe.gov.uk) to confirm capacity.*

**Public are very welcome join via Zoom using the following link:**

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

*Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.*



*The Council kindly asks that anyone planning to attend the meeting in-person to consider car-sharing or low-carbon modes of transport to the Town Hall.*

**Ash Tadjrishi**

**Town Clerk**

**31 August 2022**

For information (via email):

All Town Councillors

Local Press

Felixstowe Chamber of Trade & Commerce



## A G E N D A

### 1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

*Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.*

### 2. **Apologies for Absence**

To receive any apologies for absence.

### 3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

### 4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 17 August 2022 as a true record. **(Pages 5-6)**

### 5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/22/3182/ARM** | Approval of Reserved Matters of DC/15/1128/OUT - Application for Outline Planning Permission for up to 560 dwellings, including a Local Community Centre, a 60 Bedroom extra Care Home and 50 assisted Assisted Living Units, 2 small Business Units and open space provision with associated Infrastructure –  
**Land North Of Candlet Road, Phase 2**  
Applicant: Persimmon Homes [Link to Documents](#)
  
- b) **DC/22/2930/FUL** | Erection of new Office Accommodation Building (for a temporary period of two years)  
**Land Off Walton Avenue**  
Applicant: Melstar Ltd [Link to Documents](#)
  
- c) **DC/22/2379/FUL** | Proposed installation of Photo Volatic Arrays on the existing roof  
**Felixstowe Mega Distribution Centre Land At Clickett Hill Road**  
Applicant: Uniserve Holdings Ltd and the Master fellows & Scholars of Trinity College [Link to Documents](#)

- d) **DC/22/2963/ADN** | Non Illuminated Advertisement - Totem pole sign 5.300m high approx..  
**Beach Village Sea Road**  
Applicant: Ms L Hack, ESC [Link to Documents](#)
- e) **DC/22/3266/VOC** | Variation of Condition No. 3 of DC/22/1996/FUL - Replacement beach side kiosk adjacent to promenade - Operational hours  
**Kiosk Site Near Bent Hill The Promenade Undercliff Road West**  
Applicant: Mr J Newman [Link to Documents](#)
- f) **DC/22/3001/FUL** | Internal changes to form 2 dwellings  
**9 Manor Road**  
Applicant: Ms N Owen [Link to Documents](#)
- g) **DC/22/2962/FUL** | Rear first floor extension. Alteration to consented position of two windows to side elevations  
**41 Westmorland Road**  
Applicant: Mr Begg & Ms Sheppard [Link to Documents](#)
- h) **DC/22/3028/FUL** | Demolition of utility and walls to kitchen and dining area and extend to form kitchen/family room with utility room and toilet  
**67 Gainsborough Road**  
Applicant: Ms M Gordon [Link to Documents](#)
- i) **DC/22/3133/FUL** | Re-submission to create 30m2 office extension and conversion of one large flat to two smaller flats (scheme previously approved 2018 - ref: DC/18/1446/FUL)  
**156 - 158 Hamilton Road**  
Applicant: Mr R Cobb, Wainwrights [Link to Documents](#)
- j) **DC/22/2952/FUL** | A joint application between 175 & 177 to erect an adjoined front porch.  
**177 Maidstone Road**  
Applicant: Mr J Rodwell [Link to Documents](#)
- k) **DC/22/3151/FUL** | Retrospective Application - Retention of cladding  
**19 Kemsley Road**  
Applicant: Mr C Hopkins, Huson Construction Ltd [Link to Documents](#)
- l) **DC/22/3022/FUL** | To change windows and door to front of property to upvc. styles like for like.  
**14 Red Hall Court**  
Applicant: Mrs N Cazeay [Link to Documents](#)

m) **DC/22/3024/FUL** | To Replace Existing Wooded Front Door With UPVC  
**12 Red Hall Court**

Applicant: Mrs N Cazez

[Link to Documents](#)

n) **DC/22/2606/TPO** | 1 no. Copper beech (T1 on plan) Lateral reduction to  
create a clearance of 3 metres from the dwelling of no.19 Picketts Road  
**The Picketts 15 Picketts Road**

Applicant: Mr Whitley

[Link to Documents](#)

## 6. **Planning Decisions**

To note the decisions received from East Suffolk Council since the date of the  
previous agenda and up until the date of this agenda. **(Page 7)**

## 7. **Correspondence**

To note any items of correspondence.

## 8. **Closure**

To close proceedings and confirm the date of the next meeting as scheduled  
for Wednesday 21<sup>st</sup> September 2022 at 9.15am.

## **AGENDA ITEM 4: CONFIRMATION OF MINUTES**

**MINUTES** of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at **TOWN HALL, Felixstowe**, on **Wednesday 17 August 2022** at **9.15am**

**PRESENT:** Cllr S Bird (Chairman) Cllr D Savage  
Cllr M Jepson Cllr S Wiles  
Cllr M Morris

**OFFICERS:** Mrs D Frost (Deputy Town Clerk)  
Mrs S Morrison (Planning Administration Assistant)

**IN ATTENDANCE:** 2 members of the public (*via Zoom*)

### **143. PUBLIC QUESTION TIME**

None.

### **144. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr S Bennett, Cllr S Gallant, Cllr A Smith** and **Cllr K Williams**

### **145. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird Cllr M Jepson Cllr S Wiles	All	Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Non-Pecuniary (as Members of Suffolk County Council)
Cllr M Jepson	<i>Item 147a</i>	Other Registerable Interest (Representative of BID)

### **146. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 3 August 2022 be confirmed as a true record.

### **147. PLANNING APPLICATIONS**

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

<b>A</b>	<b>DC/22/2159/FUL</b>   Placement of a beach hut beneath the old station canopy at Great Eastern Square, Felixstowe. The hut will be used as a tourist information centre for visitors arriving by train. The aim is to promote Felixstowe and help visitors discover the town's shops, seafront and other attractions and amenities.
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	<b>Great Eastern Square</b>
<b>Committee recommended APPROVAL. We welcome this further addition to tourist information facilities to Felixstowe, therefore, we would ask in terms of the precise location and orientation of the proposed hut, that it is sited so that it doesn't impede on the continuous pedestrian use of the thoroughfare.</b>	
<b>B</b>	<b>DC/22/2913/VOC   Variation of Conditions 2 of DC/21/4185/FUL - (Alterations and extensions to form additional 6 flats on ground and first floor, with associated parking and vehicular access) - To utilise available space within existing loft above Flat 8. Police Station 32 High Road West</b>
<b>Committee recommended APPROVAL.</b>	
<b>C</b>	<b>DC/21/3988/FUL   Retrospective Application - Rear roof dormer 101 Undercliff Road West</b>
<b>Committee recommended APPROVAL.</b>	
<b>D</b>	<b>DC/22/2848/FUL   Single storey and first floor rear extension. 21 Grange Road</b>
<b>Committee recommended APPROVAL.</b>	
<b>E</b>	<b>DC/22/2723/FUL   Clad the external walls with "Arctic White" Hardie Plank The Chase 31 Manor Terrace</b>
<b>Committee recommended APPROVAL.</b>	

**148. PLANNING DECISIONS**

**RESOLVED** that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

**149. CORRESPONDENCE**

**Committee NOTED** the following correspondence:

- i. DC/22/2082/FUL – Moonfleet, The Ferry. The Chairman approved the revised plans which replaced the mansard roof with a gabled roof, being more in keeping with the local style. Committee saw earlier plans which it approved and the deadline for the revised plans required comment by 11 August.**

**150. CLOSURE**

The meeting was closed at 10.02am. It was noted that the next meeting was scheduled to take place on Wednesday 7 September 2022 at 9.15am.

## **AGENDA ITEM 6: PLANNING DECISIONS**

**Approved by ESC (and recommended for Approval by this Committee):**

<b>DC/22/2470/FUL</b>   Single storey rear extension <b>43 Exeter Road</b>
<b>DC/22/1849/FUL</b>   Existing redundant letter box / metal plate cover to be removed. Existing aperture to be infilled by brickwork to match existing. Existing night safe to be removed. Existing aperture to be infilled by brickwork to match existing. Existing CCTV camera to be removed and make good. Existing ATM to be removed. Existing aperture to be infilled by brickwork to match existing. Existing lighting for ATM to be removed and make good. Existing branch nameplate/opening hours to be removed and make good. Existing heritage signage to be removed and make good. Existing heritage projecting sign to be removed and make good. Existing redundant letter box. Sign to be removed and to be sealed closed. <b>18 Hamilton Road</b>
<b>DC/22/2507/FUL</b>   Single storey rear extension <b>2 Sunningdale Drive</b>
<b>DC/22/2351/FUL</b>   Change of use from 7-8 bed house in multiple occupation (HMO) (staff accommodation) (sui generis) to 7-8 bed house in multiple occupation (HMO) (sui generis) <b>Kerensa 20 Manning Road</b>
<b>DC/22/2668/FUL</b>   Single storey flat roof rear extension <b>4 Fairfield Avenue</b>
<b>DC/22/2536/FUL</b>   Change of use from Class C3 (residential dwelling house) to Class C2 (residential children's home for 2 children) <b>6 York Road</b>
<b>DC/22/2898/TCA</b>   1no. Eucalyptus Tree in the rear garden to be re-pollarded. Pruning cuts made above previous. <b>30 Berners Road</b>

**Refused (and recommended for Refusal by this Committee):** None

**Approved (and recommended for Refusal by this Committee):** None

**Refused (and recommended for Approval by this Committee):**

<b>DC/22/2494/FUL</b>   Two storey and single storey extensions with attached garage <b>76 Links Avenue</b>
<b>DC/22/0665/FUL</b>   Construction of replacement dwelling following demolition of existing. <b>29D Quilter Road</b>