

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at TOWN HALL, Felixstowe, on Wednesday 23 February 2022 at 9.15am**

**PRESENT:** Cllr S Bird (Chairman) Cllr M Jepson  
Cllr A Smith (Vice-Chairman) Cllr M Morris  
Cllr S Bennett Cllr D Savage

**OFFICERS:** Mrs D Frost (Deputy Town Clerk)  
Mrs S Morrison (Planning Administration Assistant) (*Zoom*)

**IN ATTENDANCE:** Two members of the public (*Zoom*)  
Mr A Tadjirishi, Town Clerk (*Zoom*)

**371. PUBLIC QUESTION TIME**

None.

**372. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr S Gallant**, **Cllr S Wiles** and **Cllr K Williams** needing to attend to other business.

**373. DECLARATIONS OF INTEREST**

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr M Jepson Cllr S Wiles	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Local Non-Pecuniary (as a Member of Suffolk County Council)
Cllr S Bird	375(D)	Local Non-pecuniary (familial connection to neighbour)

**374. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 9 February 2022 be confirmed as a true record.

**375. PLANNING APPLICATIONS**

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

<b>A</b>	<b>DC/22/0103/FUL   Proposed seasonal erection of an Observation Wheel attraction</b> <b>The Promenade Sea Road</b>
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**While we welcome this addition to Felixstowe’s tourist offer, we could only recommend APPROVAL subject to the following matters being satisfactorily addressed**

- a. The proposed removal of the wave wall at the rear of the promenade, would render the site, and hence adjoining grass areas to the north and south vulnerable to shingle and saltwater incursion from wave action during the period of operation of the wheel, from mid-February until mid-October. High tides and storms can occur at any time and are certainly not limited to the depth of winter. Therefore, it will be essential that a suitable structure of similar height is in place at all times along the wheel frontage, other than at any access point to the wheel. In that area, wave boards should be available for insertion on receipt of storm or flood warnings.**
- b. We note that the application site currently has raised grass areas and retaining walls, which will need to be removed in order to site the wheel and its supports. There is no recognition of these in the drawings supplied. We would request that appropriate properly designed transitions to the unchanged adjacent areas form part of this application, and that the central path would be suitably reinstated during the winter period.**
- c. Sunday and Bank Holiday operating hours should finish at 9pm, as already proposed for Monday – Friday.**

**Committee agreed to bring the issue of parking back to Committee at the next meeting, and potentially then to write to East Suffolk Council.**

<b>B</b>	<b>DC/22/0382/FUL  </b> InstaVolt are proposing to install one rapid electric vehicle charging station within the car park of McDonald's, Felixstowe. One existing parking space will become an EV charging bay, along with associated equipment. <b>Mcdonalds Restaurant Walton Avenue</b>
<b>Committee recommended APPROVAL.</b>	

<b>C</b>	<b>DC/22/0070/FUL  </b> Replacement of external stair to Martello Tower U due to existing timber stair being beyond its life span <b>The Martello Tower U The Ferry</b>
<b>Committee recommended APPROVAL.</b>	

<b>D</b>	<b>DC/22/0385/FUL  </b> Two storey Side Extension <b>19 William Booth Way</b>
<b>Committee recommended APPROVAL.</b>	

<b>E</b>	<b>DC/22/0336/FUL</b>   Change of use of shop to hot food takeaway restaurant with new shop front and flue to rear <b>8 Undercliff Road West</b>
<b>Committee recommended APPROVAL but note with concern that there is no mention of this proposal being in a Conservation Area in any of the documentation.</b>	
<b>F</b>	<b>DC/22/0365/FUL</b>   Single storey extension to dwelling and application of decorated render to external brickwork of existing dwelling <b>13 Holland Road</b>
<b>Committee recommended APPROVAL of this application. We understand from the documents that render will only be applied to the rear elevation but we would object to it being applied to the front elevation with this property being in a Conservation Area. We note with concern that the applicant does not refer to the Conservation Area in any document.</b>	
<b>G</b>	<b>DC/22/0474/FUL</b>   The existing dwellings 38-44 Maybush Lane has white wooden windows with a mix of sash and casement styles. Due to the proximity to the sea, the full force of the sea air is peeling the paint off the wooden windows. The upkeep of the windows has become impractical hence the need to change to a UPVC variant. We have selected a some high quality UPVC replacement units which will be sympathetic to the main dwelling. <b>40 Maybush Lane</b>
<b>Committee recommended APPROVAL for replacement UPVC windows, however we are concerned that no design drawings are shown and therefore recommend that the Conservation Officer is satisfied that the design is appropriate to this building.</b>	
<b>H</b>	<b>DC/22/0258/FUL</b>   Remove existing flue serving fish and chip frying range. Replace with new extract system through flat roof. Installation of sound and odour controls. Modify and clean existing extraction system serving kebab cooking range. Installation of sound and odour control system <b>67 Undercliff Road West</b>
<b>Committee recommended APPROVAL.</b>	
<b>I</b>	<b>DC/22/0431/FUL</b>   To remove the existing white timber sliding box sash type windows and replace with White P.v.c.u. casement type frames of different material and design. <b>94A Hamilton Road</b>
<b>Committee recommended APPROVAL.</b>	

<b>J</b>	<b>DC/22/0451/TPO</b>   TPO SCDC 00195:2006 T1 - Sycamore - 30% crown reduction - due to excessive shading and tree close proximity to building. T2 & T3 - Lime - 30% crown reduction - reasons as above. <b>45 Tower Road</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

<b>K</b>	<b>DC/22/0452/TCA</b>   T1 sycamore - crown reduction by 2.5m due to excessive shading and overhang in adjacent properties. G1 silver maple x 3 - reduce to previous points due to excess shading <b>St Johns Court Princes Road</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

### **376. PLANNING DECISIONS**

**RESOLVED** that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

### **377. CORRESPONDENCE**

Committee noted the following correspondence:

- i. Advice from the Chairman that the application for Seaside House, Bath Road had gone to referral and had been put forward for consideration by the ESC Planning Committee.
- ii. Notification on behalf of Bloor Homes that construction work was due to commence at Land North of Walton High Street and that roadworks relating to installation of a new sewer on Walton High Street were due to finish by mid-March. Committee asked that a meeting be set up with Bloor Homes to discuss progress of the works.
- iii. Notification that the East Suffolk Council Planning Committee (South) meeting on 7 March would consider DC/21/1322/ARM, as well as planning applications relating to the relocation of beach huts currently sited by the Spa Pavilion. It was agreed that Cllr A Smith should attend the ESC Planning Committee as a Parish Representative to relay the Town Council's recommendations on this application and to also raise the issue of tree care on the A14 and A154 Roundabout.

### **378. CLOSURE**

The meeting was closed at 11.04am. It was noted that the next meeting was scheduled to take place on Wednesday 9 March 2022 at 9.15am.

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_