

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 16 November 2022 at 9.15am**

PRESENT: Cllr S Bird (Chairman) Cllr S Gallant
 Cllr A Smith (Vice-Chairman) Cllr M Morris
 Cllr S Bennett

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: Cllr K Williams (via Zoom)
 1 member of the public.

282. PUBLIC QUESTION TIME

None.

283. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr M Jepson, Cllr D Savage, Cllr S Wiles** and **Cllr K Williams**. **Cllr K Williams** attended via Zoom.

284. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant	All	Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird	All	Non-Pecuniary (as a Member of Suffolk County Council)

285. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 2 November 2022 be confirmed as a true record.

286. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

A	DC/22/3983/FUL Two storey side extension, single storey rear extension & first floor front extension. New detached garage. New front and side boundary walls. Render to front elevation. 68 Links Avenue
Committee recommended APPROVAL. Committee noted the comments of Suffolk Highways PROW requesting that free and unhindered access to the bridleway should be maintained at all times, and also we would support Suffolk County Council Highways in their request for a detailed drawing of the visibility splay.	

B	DC/22/4122/FUL Part single storey/part two storey rear extension and alterations 5 Links Avenue
Committee recommended APPROVAL.	
C	DC/22/4322/FUL Two storey rear extension, single side/front infill extension and construction of a front porch York Cottage 17 Lansdowne Road
Committee recommended APPROVAL.	
D	DC/22/4181/FUL Conversion of existing dwelling to five residential apartments, including external alterations and extension and formation of new access. Tehidy House 65 Orwell Road
Committee recommended APPROVAL. We welcome this sensitive conversion within the Conservation Area.	
E	DC/22/4101/ADN Non Illuminated Advertisement - New large advertising sign below existing clock feature, positioned on the rear of the clock tower Cotman House (previously Lodge) Care Home, Sign 1750 mm x 1750mm square, formed from 50mm deep aluminium tray powder coated white. Text from 3mm applied acrylic to match PMS 282c, to be fixed to wall on centreline of clock panel Cotman House Garfield Road
Committee recommended REFUSAL. Whilst we recognise that advertising displays can be allowed on commercial buildings within the Conservation Area, we feel that this application in this particular location should be refused. It will be particularly noticeable from the public realm. We feel that the application is contrary to NPPF para. 191, and SCLP 11.5 para. b) in that this proposal would neither preserve nor enhance the character of the Conservation Area and SCLP para. c) as its excessive size and scale would be detrimental to the Conservation Area. Committee was also concerned that the colour contrasts starkly with the brickwork surround.	

287. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

288. CORRESPONDENCE

Committee NOTED the following correspondence:

- i. **Notification from Historic England that the Roman Catholic Church of St Felix on Gainsborough Road was given Grade II listing on 8th November and subsequently added onto the list of buildings of special architectural or historic interest.**
- ii. **Notification from East Suffolk Council of the recently adopted East Suffolk Cycling & Walking Strategy.**
- iii. **Information that SERCO were seeking further accommodation within East Anglia for asylum seekers.**

The Clerk had circulated further information to Committee Members via email.

289. CLOSURE

The meeting was closed at 10.37am. It was noted that the next meeting was scheduled to take place on Wednesday 30 November 2022 at 9.15am.

Date: _____

Chairman: _____