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9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)

Cllr A Smith (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr M Jepson

Cllr M Morris

Cllr D Savage

Cllr S Wiles

Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 20 April 2022** at **9.15am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person, which may be further affected by coronavirus guidance. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.

Ash Tadjrishi
Town Clerk
13 April 2022

For information (via email):

All Town Councillors
Local Press
Felixstowe Chamber of Trade & Commerce

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 6 April 2022 as a true record. **(Pages 4-5)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a. **DC/22/1031/FUL** | Erection of floodlights for the main rugby union playing pitch at Coronation Park and part of the adjacent training pitch. There is no change of use. Planning permission previously granted in 2008 however has expired. This approval is connected with Felixstowe Rugby Club acquiring a 25 year lease from East Suffolk Council to play rugby at Coronation Park

Felixstowe Rugby Club Mill Lane

Applicant: Mr R Page

[Link to Documents](#)

- b. **DC/22/1376/FUL** | Replacement increased size windows at ground floor with associated works New door replacing ATM with associated works Use as Financial Services

104 Hamilton Road

Applicant: R & P Properties Ltd

[Link to Documents](#)

- c. **DC/22/1213/FUL** | Single storey part side/part front extension, garage conversion and alterations

25 Brook Lane

Applicant: Mr and Mrs Capon and Berry

[Link to Documents](#)

- d. **DC/22/1165/FUL** | Side extension to form a new bedroom and wet room as well as a new front entrance with landing and ramped access.
32 Waveney Road
Applicant: Mr F Camplin [Link to Documents](#)

- e. **DC/22/1277/FUL** | Construction of a single storey dwelling and access
25 Springfield Avenue
Applicant: Mr A Jacobs [Link to Documents](#)

- f. **DC/21/5765/FUL** | Insertion of velux rooflight into front elevation fronting
Sea Road
109 Undercliff Road West
Applicant: Mr Gorst [Link to Documents](#)

- g. **DC/22/1145/FUL** | Replacement of two doors and seven windows.
5 Red Hall Court
Applicant: Mr Soall [Link to Documents](#)

- h. **DC/22/1230/TCA** | Sycamore on rear Brownlow Road boundary - Removal due to poor health of tree (active fungal decay) and damage caused by pavement and water supply pipe. Size of stump and root system will prevent replanting in same place.
The Beacon 7 Hamilton Gardens
Applicant: Ms P Milburn [Link to Documents](#)

- i. **DC/22/1268/TPO** | TPO SCDC 104/1997 T1 Holm Oak: crown reduce by 30% and shape to balance: to clear solar panels and reduce shading.
Beech House 1 Tyndale Gardens
Applicant: Mr Merry [Link to Documents](#)

6. A14 Junction 55 Copdock Interchange Project

To note a verbal update from Cllr S Bird (Chairman) following attendance at the A14 Copdock Interchange Project Parish Engagement Meeting.

7. Planning Decisions

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 6-7)**

8. Correspondence

To note any items of correspondence.

9. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 20th April 2022 at 9.15am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES
MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at TOWN HALL, Felixstowe, on Wednesday 6 April 2022 at 9.15am

PRESENT: Cllr S Bird (Chairman) Cllr M Jepson
 Cllr A Smith (Vice-Chairman) Cllr M Morris
 Cllr S Bennett Cllr D Savage

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant) (*Zoom*)

IN ATTENDANCE: 1 member of the public (*Zoom*)

447. PUBLIC QUESTION TIME

None.

448. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Gallant, Cllr S Wiles** and **Cllr K Williams**.

449. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr M Jepson	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird	All	Local Non-Pecuniary (as Member of Suffolk County Council)

450. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 23 March 2022 be confirmed as a true record.

451. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to **East Suffolk Council**:

A	DC/22/0918/VOC Variation of Condition No.2 of DC/21/4457/FUL - Alterations and roof extensions to form additional 3 flats, with associated parking and vehicular access - The alterations to the rear roof are required to provide sufficient headroom for the communal staircases and circulation spaces. Glenfield Court Glenfield Avenue
Committee recommended APPROVAL but request that the north elevation full height window at the rear stairwell be frosted or obscured.	

B	DC/22/0665/FUL Construction of replacement dwelling following demolition of existing. 29D Quilter Road
Committee recommended APPROVAL. We welcome the fact that the Design and Access Statement recognises that that property is within the Conservation Area.	
C	DC/22/1088/FUL Proposed single storey rear extension and alterations. 56 Upperfield Drive
Committee recommended APPROVAL.	
D	DC/22/0962/FUL To erect first floor extension for ensuite and extended dressing room. Alterations to enlarge existing bathroom White Lodge Marcus Road
Committee recommended APPROVAL.	
E	DC/22/0810/FUL Replacement of all windows and doors to front side and rear elevations Martello Place, Apartment 2 Golf Road
Committee recommended APPROVAL. We have considered this application in light of the property being within the Conservation Area but are satisfied that the proposal is satisfactory.	

452. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

453. CORRESPONDENCE

Committee noted the following correspondence:

- i. Notice of the decision by the Secretary of State granting Development Consent for the East Anglia ONE North and East Anglia Two Offshore Windfarms.

454. CLOSURE

The meeting was closed at 10.27am. It was noted that the next meeting was scheduled to take place on Wednesday 20 April 2022 at 9.15am.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/21/5102/FUL Formation of 18 new beach hut sites for the proposed repositioning of existing beach huts from the spa area, to form a row of huts on the shingle material on the foreshore at Clifflands Area On Beach Materials Seawards In Front Of Prom And Steps At Clifflands Cliff Road
DC/22/0545/FUL Single storey side extension. Chesterley House Golf Road
DC/22/0197/FUL Extensions and alterations 106 Garrison Lane
DC/22/0385/FUL Two storey side extension. 19 William Booth Way
DC/22/0277/FUL Change of use from a Home retail store (Use Class E) to create a Hot Food Takeaway unit (Sui Generis) including associated external alterations. 102A Hamilton Road
DC/22/0336/FUL Change of use of shop to hot food takeaway restaurant with new shop front and flue to rear. 8 Undercliff Road West
DC/21/5715/FUL Garage, revised entrance wall, access and drive Marsh End 283 Ferry Road
DC/21/5144/FUL Rear & side extension. 46 Roman Way
DC/22/0070/FUL Replacement of external stair to Martello Tower U due to existing timber stair being beyond its life span The Martello Tower U The Ferry
DC/22/0336/FUL Change of use of shop to hot food takeaway restaurant with new shop front and flue to rear. 8 Undercliff Road West
DC/22/0578/FUL External window alteration to rear elevation from certificate of lawful use to 1st floor conversion one-bedroom flat First Floor At 84 Hamilton Road
DC/22/0579/FUL Replacement of two front bedroom windows and one rear 3 part bay window to rear. Apartment 1 Martello Place Golf Road
DC/22/0716/TCA 2no. Sycamores on rear NE boundary - previously pollarded, now to be felled to allow more light to property. The Lodge South Hill

Refused (and recommended for Refusal by this Committee): None

Approved (and recommended for Refusal by this Committee):

DC/21/4052/FUL | Retrospective Application for retention of development comprising: cladding along the rear side and back of No27; and a balcony and stair on the 1st floor gable end
Seaside House 27 Bath Road

Refused (and recommended for Approval by this Committee):

DC/21/4756/FUL | Resiting of 16 Existing huts from current location at the Spa Con Prom to permanent site at Manor End - Area between Sea Wall and Promenade.
Beach Hut Area South Seafront Langer Road