

Telephone: 01394 282086
Fax: 01394 285920
email: enquiries@felixstowe.gov.uk

9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)

Cllr A Smith (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr M Jepson

Cllr M Morris

Cllr D Savage

Cllr S Wiles

Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 8 March 2023** at **9.15am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.



The Council kindly asks that anyone planning to attend the meeting in-person to consider car-sharing or low-carbon modes of transport to the Town Hall.

Ash Tadjrishi
Town Clerk
1 March 2023

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 22 February 2023 as a true record. **(Pages 4-6)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/23/0539/VOC** | Variation of Condition No. 11 of DC/21/0541/FUL (Hybrid Application - Full Application for the construction of 45 apartments and maisonettes and 16 houses in buildings ranging in height from 2 to 3 storeys, conversion of retained assembly hall to provide 250m² community space, 16 residential car parking spaces, 1 car park space for community hall, 137 cycle parking spaces, highways and public realm works, hard and soft landscaping, access and associated works and Outline application (with all matters reserved except for access, use and scale) for redevelopment and extension of retained sports hall to provide indoor bowls facility and cricket pitch with pavillion, 32 car parking spaces, 24 cycle spaces, landscaping and associated works. All matters reserved except for access, use and building heights) - alter the number of affordable homes.

Former Deben High School Garrison Lane

Applicant: Mr R Taylor

[Link to Documents](#)

- b) **DC/23/0450/ADI** | Illuminated Advertisement Consent - Illuminated office front signage 1.8m x 1.8m displaying LV Logistics.

LV House 7 - 9 Walton Avenue

Applicant: Mr M Vickers, LV Shipping Ltd

[Link to Documents](#)

- c) **DC/23/0580/FUL** | Erection of two dwellings to the rear of a extant consent for 10 No. flats approved under C/05/1593.
Stowe House Cliff Road
Applicant: Mr Steward, Bluestem LLP [Link to Documents](#)
- d) **DC/23/0642/FUL** | Addition of first floor to existing bungalow, two-storey front extension and single storey rear extension. Existing garage to be removed and replaced with a new garage
32 Roman Way
Applicant: Mr D Smith [Link to Documents](#)
- e) **DC/23/0507/FUL** | 5 Insertion of dormer windows to facilitate loft conversion
11 Picketts Road
Applicant: Mr U Bhoola [Link to Documents](#)
- f) **DC/23/0316/FUL** | Single storey rear extensions
10 Chaucer Road
Applicant: Mr & Mrs Tyler [Link to Documents](#)
- g) **DC/23/0585/FUL** | Proposed Single Storey Side Utility Extension
39 Leopold Road
Applicant: Mr D Penn [Link to Documents](#)
- h) **DC/23/0573/FUL** | New Dropped Kerb
28 Roman Way
Applicant: Mr & Mrs Tyler [Link to Documents](#)
- i) **DC/23/0536/TCA** | 6no. mixed species (1-6 on plan) - Fell
Flat 3 91 Ranelagh Road
Applicant: Mr M Coom [Link to Documents](#)
- j) **DC/23/0598/TCA** | 1no. Atlas Cedar (Number 1 on sketch plan) - Fell 1no. Laburnum (Number 2 on sketch plan) – Fell
Conifers 11 High Beach
Applicant: Unnamed [Link to Documents](#)

6. Planning Decisions

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 22nd March 2023 at 9.15am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES
MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at
TOWN HALL, Felixstowe, on Wednesday 22 February 2023 at 9.15am

PRESENT: Cllr S Bird (Chairman)
 Cllr A Smith (Vice-Chairman) Cllr M Jepson
 Cllr S Bennett Cllr M Morris
 Cllr S Gallant Cllr D Savage

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 members of the public (via Zoom).

404. PUBLIC QUESTION TIME

None.

405. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Wiles** and **Cllr K Williams**.

406. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr M Jepson	All	Other registerable interests (as Members of East Suffolk Council)
Cllr S Bird	All	Other registerable interests (as a Members of Suffolk County Council)

407. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 8 February 2023 be confirmed as a true record.

408. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

A	DC/23/0422/ARM Approval of Reserved Matter of Planning Permission DC/20/3658/OUT - Outline Application (Some Matters Reserved) - Residential development consisting of a pair of 3 bedroom semi-detached houses and 2no. 2 bedroom bungalows. Formation of upgraded vehicular access onto high street. - Appearance, Landscaping, Layout & Scale Details Land To The Rear Of 361-377 High Street
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Committee recommended APPROVAL.

B	DC/23/0460/RG3 Extension & alterations to public toilet block facility to provide improved male & female toilets. Together with accessible toilet/operatives rest area & improved access. Public Toilet Block Adjacent Town Hall Undercliff Road West
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Committee recommended APPROVAL.

C	DC/23/0389/FUL Construction of single storey front extension 4 Barons Close
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Committee recommended APPROVAL.

D	DC/23/0043/FUL A metal replacement of the exterior wooden fire escape stairs 34 Beach Station Road
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Committee recommended APPROVAL.

E	DC/23/0534/ADN Non Illuminated Advertisement - Erection of fourteen non-illuminated billboards, replacing existing fencing along the northern boundary of a retail site (currently occupied by a company trading as Homebase) that adjoins Felixstowe railway, sited opposite Felixstowe station platform. Homebase Great Eastern Square
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Committee recommended APPROVAL.

F	DC/23/0433/TCA 1no. Tree of heaven (T1 on plan) - Fell 1no. Group of Holm oak (T2 on plan) - Crown thin by 20% Marden House Martello Lane
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Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.

G	DC/23/0424/TCA 1no. Conifer (T1 on plan) - Fell 1no. Rowan (T2 on plan) - Fell 1no. Bay (T3 on plan) - Fell 37 Ranelagh Road
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Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.

409. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

410. DRAFT COASTAL ADAPTATION SUPPLEMENTARY PLANNING DOCUMENT

Committee RESOLVED to submit the following response:

Committee welcomed sight of the Draft Coastal Adaptation Supplementary Planning Document, found it easy to read with well-laid out clear and precise language. However, it was surprising to note that this document, dealing with coastal adaption, does not detail the impact and relevance of flood risk, given the local plan policy SCLP 9.3 (Erosion Risk) and its companion piece SCLP 9.5 (Flood Risk).

411. DRAFT RURAL DEVELOPMENT SUPPLEMENTARY PLANNING DOCUMENT – INITIAL CONSULTATION

Committee considered the initial consultation on the Draft Rural Development Supplementary Planning Document.

RESOLVED that the Town Clerk respond to state that we welcome the document but do not feel able to add any further comment.

412. CORRESPONDENCE

Committee NOTED the following Correspondence:

- i. Custom and Self-Build Housing Supplementary Planning Document.
It was agreed that the Town Clerk respond to state that the Committee felt the scope to be thorough and comprehensive. That it was easy to read and most importantly covers all possible areas that a potential reader would expect to see. Committee very much welcomed the potential SPD as it deals with an important aspect of the Local Plan.
- ii. Letter from UKPN on proposed alterations to the electricity network at Felixstowe Ferry Common.
Committee welcomed the proposal to move the existing overhead power cables underground.

413. CLOSURE

The meeting was closed at 10.33am. It was noted that the next meeting was scheduled to take place on Wednesday 8 March 2023 at 9.15am.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/22/4181/FUL | Conversion of existing dwelling to five residential apartments, including external alterations and extension and formation of new access.

Tehidy House 65 Orwell Road

DC/23/0008/FUL | Single storey rear extension

15 Gainsborough Road

DC/21/5467/FUL | Change of use from current retail use (old A1 designation we believe) to appropriate usage designation for retail of sales and drink in option. ie shop and wine bar

228 High Street Walton

DC/23/0177/TCA | 1no. Oak (1 on plan) - Crown thin by 30% 2no. Holly (2 and 3 on plan) - Fell

8 Gainsborough Road

Refused (and recommended for Refusal by this Committee): None

Approved (and recommended for Refusal by this Committee):

DC/22/4101/ADN | Non Illuminated Advertisement - New large advertising sign below existing clock feature, positioned on the rear of the clock tower Cotman House (previously Lodge) Care Home, Sign 1750 mm x 1750mm square, formed from 50mm deep aluminium tray powder coated white. Text from 3mm applied acrylic to match PMS 282c, to be fixed to wall on centreline of clock panel

Cotman House Garfield Road

Refused (and recommended for Approval by this Committee): None