

**MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at  
TOWN HALL, Felixstowe, on Wednesday 25 May 2022 at 9.15am**

**PRESENT:** Cllr S Bird (Chairman) Cllr M Morris  
Cllr A Smith (Vice-Chairman) Cllr D Savage  
Cllr S Bennett

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs S Morrison (Planning Administration Assistant) (*via Zoom*)

**IN ATTENDANCE:** Two members of the public (*via Zoom*)

**18. PUBLIC QUESTION TIME**

The Chairman advised that he would invite members of the public to make their representations on item

**19. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr S Gallant, Cllr M Jepson, Cllr S Wiles** and **Cllr K Williams**.

**20. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird	All	Local Non-Pecuniary (as Members of Suffolk County Council)
Cllr D Savage	22E	Local Non-Pecuniary (as the applicant property is a near neighbour)

**21. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 4 May 2022 be confirmed as a true record.

**22. PLANNING APPLICATIONS**

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

<b>A</b>	<b>DC/22/1659/FUL</b>   Dormer loft conversion including Juliet balcony and metal railings, installation of 2 no. roof windows to the front elevation and 2 no. windows to the rear elevation. <b>6 Orford Road</b>
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**Committee recommended REFUSAL. We recognise that this property is part of the wider Martello Park housing development that was designed uniformly and, in particular, with the concept of symmetry – both within each block and as a whole. Furthermore, in the original planning consent Permitted Development rights for the entire development were removed with the intention of “retaining control over this particular form of development in the interests of amenity and the protection of the local environment” (condition 29 of C/12/0068). The applicant refers to a revised application in 2013 which allowed for the inclusion of additional dormers. However, this amendment was prior to the construction of the development and was designed to maintain the symmetry within each block. If this application were to be permitted the symmetrical appearance of this block – on both the front and rear elevations would be compromised. We therefore feel that this application contravenes SCLP11.1(b) (c)i, ii, and iv, and (e).**

<b>B</b>	<p><b>DC/22/1849/FUL</b>   Existing redundant letter box / metal plate cover to be removed. Existing aperture to be infilled by brickwork to match existing. Existing night safe to be removed. Existing aperture to be infilled by brickwork to match existing. Existing CCTV camera to be removed and make good. Existing ATM to be removed. Existing aperture to be infilled by brickwork to match existing. Existing lighting for ATM to be removed and make good. Existing branch nameplate/opening hours to be removed and make good. Existing heritage signage to be removed and make good. Existing heritage projecting sign to be removed and make good. Existing redundant letter box. Sign to be removed and to be sealed closed.</p> <p><b>18 Hamilton Road</b></p>
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**Committee recommended APPROVAL and we welcome the attention given to the quality of this building by the current owner. We would request that the ESC Conservation Officer check the quality of the replacement brickwork so as to maintain the visual appearance of this prominent building in the Felixstowe Conservation Area.**

<b>C</b>	<p><b>DC/22/1809/FUL</b>   Construction of a substation in association with an outline planning permission (DC/21/0670/VOC). This substation is required in order to feed electricity to the business units and school attached to the outline permission</p> <p><b>Land At Candlet Road</b></p>
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**Committee recommended APPROVAL. Committee welcomes the sympathetic design and the landscaping elements included in this application.**

<b>D</b>	<p><b>DC/22/1651/FUL</b>   Demolition of rear conservatory. Construct single storey rear extension to kitchen/dining. Enlarge rear bedroom with dormer construction.</p> <p><b>132 Grange Road</b></p>
<p><b>Committee recommended APPROVAL.</b></p>	
<b>E</b>	<p><b>DC/22/1536/FUL</b>   Replacement Garage, outbuilding and works to boundary wall including new entrance.</p> <p><b>Conifers 11 High Beach</b></p>
<p><b>Committee recommended APPROVAL. We welcome this sympathetically designed proposal which Committee believe will enhance the appearance of this property in the Conservation Area.</b></p>	
<b>F</b>	<p><b>DC/22/1772/FUL</b>   Relocation of UKPN sub-station</p> <p><b>Electricity Sub Station Clifflands Car Park Cliff Road</b></p>
<p><b>Committee recommended REFUSAL of this application. Firstly, we see no reason why this cannot be located in a more recessive position within the application site, as the current substation is. The proposed location will be in the most prominent position and therefore visually intrusive. Additionally, the utilitarian design, with no screening fence or landscaping, will be out of keeping with the street scene. We therefore feel that this proposal will be contrary to SCLP 11.1 (b) and (d). We have further concerns that the proposed location, immediately adjacent to the car park access, will compromise visibility and therefore safety for road users.</b></p>	
<b>G</b>	<p><b>DC/22/1371/FUL</b>   The property is a 2nd floor flat. It is proposed to replace all 3 existing brown stained softwood windows and one bay window with brown UPVC windows and bay windows to similar opening pattern and style</p> <p><b>79 Capel Drive</b></p>
<p><b>Committee recommended APPROVAL.</b></p>	
<b>H</b>	<p><b>DC/22/1755/TCA</b>   1no. Group of mixed species (9 on plan) - Side reduce by up to 2 metres on south side; 1no. Laburnum (10 on plan) - fell; 2no. Prunus (11 and 12 on plan) - fell; 1no. Holm oak (13 on plan) - Overall crown reduction by up to 2metres</p> <p><b>59 Orwell Road</b></p>
<p><b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b></p>	

<b>I</b>	<b>DC/22/1675/TPO</b>   TPO No. SCDC/04/0176 8 x Sycamore (1-8 on plan) - Re-pollard <b>St John The Baptist Church Orwell Road</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	
<b>J</b>	<b>DC/22/2004/TCA</b>   3no. Holm oak (marked on plan) - Fell, 8no. Holm oak (marked on plan) - Re-pollard <b>Martello Place Golf Road</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

**23. PLANNING DECISIONS**

**RESOLVED** that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

**24. MEETING REQUEST FROM PERSIMMON HOMES**

Committee considered a request from Persimmon Homes for a meeting with the Town Council to discuss their proposals for the Phase 2 development off Candlet Road, in advance of the developer submitting a further reserved matters application later in the year.

**RESOLVED** that Persimmon be invited to provide a briefing to Councillors on a Wednesday morning that would not clash with a Planning & Environment Committee.

**25. CORRESPONDENCE**

**Committee NOTED** the following correspondence:

- i. Adoption of Historic Buildings Supplementary Plan Document.**  
East Suffolk Council had adopted a new Affordable Housing Supplementary Planning Document (SPD) on 3<sup>rd</sup> May 2022, replacing the July 2004 Supplementary Planning Guidance 2 Affordable Housing for the former Suffolk Coastal area.
- ii. Invitation from Bloor Homes to suggest street names for the development at Walton High Street, Felixstowe.**  
Bloor were seeking 20 names for the 16 roads within the development. Committee agreed that this should be included on the agenda for formal consideration at the next meeting.

**26. CLOSURE**

The meeting was closed at 10.55am. It was noted that the next meeting was scheduled to take place on Wednesday 8 June 2022 at 9.15am.

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_