

Telephone: 01394 282086
Fax: 01394 285920
email: enquiries@felixstowe.gov.uk

9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)

Cllr A Smith (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr M Jepson

Cllr M Morris

Cllr D Savage

Cllr S Wiles

Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 23 February 2022** at **9.15am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person, which may be further affected by coronavirus guidance. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.

Ash Tadjrishi
Town Clerk
16 February 2022

For information (via email):

All Town Councillors
Local Press
Felixstowe Chamber of Trade & Commerce

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 9 February 2022 as a true record. **(Pages 5-7)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a. **DC/22/0103/FUL** | Proposed seasonal erection of an Observation Wheel attraction
The Promenade Sea Road
Applicant: Mr P Hedges [Link to Documents](#)

- b. **DC/22/0382/FUL** | InstaVolt are proposing to install one rapid electric vehicle charging station within the car park of McDonald's, Felixstowe. One existing parking space will become an EV charging bay, along with associated equipment.
Mcdonalds Restaurant Walton Avenue
Applicant: Ms R Kendrew, InstaVolt Ltd [Link to Documents](#)

- c. **DC/22/0070/FUL** | Replacement of external stair to Martello Tower U due to existing timber stair being beyond its life span
The Martello Tower U The Ferry
Applicant: Mr R Setchim [Link to Documents](#)

- d. **DC/22/0385/FUL** | Two storey Side Extension
19 William Booth Way
Applicant: Mr & Mrs Livingstone [Link to Documents](#)

- e. **DC/22/0336/FUL** | Change of use of shop to hot food takeaway restaurant with new shop front and flue to rear
8 Undercliff Road West
Applicant: Mr S Kuganesan [Link to Documents](#)
- f. **DC/22/0365/FUL** | Single storey extension to dwelling and application of decorated render to external brickwork of existing dwelling
13 Holland Road
Applicant: Miss A Dossett [Link to Documents](#)
- g. **DC/22/0474/FUL** | The existing dwellings 38-44 Maybush Lane has white wooden windows with a mix of sash and casement styles. Due to the proximity to the sea, the full force of the sea air is peeling the paint off the wooden windows. The upkeep of the windows has become impractical hence the need to change to a UPVC variant. We have a selected a some high quality UPVC replacement units which will be sympathetic to the main dwelling.
40 Maybush Lane
Applicant Mr S Ross-Murphy [Link to Documents](#)
- h. **DC/22/0258/FUL** | Remove existing flue serving fish and chip frying range. Replace with new extract system through flat roof. Installation of sound and odour controls. Modify and clean existing extraction system serving kebab cooking range. Installation of sound and odour control system
67 Undercliff Road West
Applicant: BBQ House Felixstowe [Link to Documents](#)
- i. **DC/22/0431/FUL** | To remove the existing white timber sliding box sash type windows and replace with White P.v.c.u. casement type frames of different material and design.
94A Hamilton Road
Applicant: Mr Gostling [Link to Documents](#)
- j. **DC/22/0451/TPO** | TPO SCDC 00195:2006 T1 - Sycamore - 30% crown reduction - due to excessive shading and tree close proximity to building. T2 & T3 - Lime - 30% crow reduction - reasons as above.
45 Tower Road
Applicant: Mr M Middleton, Garden Care [Link to Documents](#)
- k. **DC/22/0452/TCA** | T1 sycamore - crown reduction by 2.5m due to excessive shading and overhang in adjacent properties. G1 silver maple x 3 - reduce to previous points due to excess shading
St Johns Court Princes Road
Applicant: Mr M Middleton, Garden Care [Link to Documents](#)

6. Planning Decisions

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 8)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 9th March 2022 at 9.15am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held at TOWN HALL, Felixstowe, on Wednesday 9 February 2022 at 9.15am

PRESENT: Cllr S Bird (Chairman) Cllr M Jepson
Cllr A Smith (Vice-Chairman) Cllr D Savage
Cllr S Bennett Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant) (*Zoom*)

IN ATTENDANCE: Cllr M Morris (*Zoom*)
1 member of the public (*Zoom*)

349. PUBLIC QUESTION TIME

The Chairman advised that he would invite any members of the public wishing to make representations on a particular application to do so immediately prior to the application being considered.

350. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Gallant**, **Cllr M Morris** and **Cllr K Williams**.

Cllr M Morris joined the meeting via Zoom.

351. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr M Jepson Cllr S Wiles	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Local Non-Pecuniary (as a Member of Suffolk County Council)
Cllr M Jepson	353A	Local Non-Pecuniary (as a Non-Voting Member of Felixstowe Golf Club)

352. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 26 January 2022 be confirmed as a true record.

353. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to East Suffolk Council:

A	<p>DC/22/0361/VOC Variation of Condition No.2 of DC/19/5049/FUL - Redevelopment of site to provide new clubhouse and new public facilities to include cafe, putting green, toilets and viewing platform, improved access, parking, 5 detached dwellings and associated landscaping, relocation of existing watch tower - existing clubhouse and pro-shop buildings to be demolished - Since planning consent was granted a full design team has been instructed and during the progression of the detailed design (including structural design), some design changes have been implemented to improve the buildability of the proposed dwellings and the clubhouse, include the aligning of structural elements. The clubhouse has now been amended to single storey, with a minimal increase in footprint and a reduction in floor level, whilst the essence of the design has been retained. Other minor fenestration/glazing revisions have also been proposed.</p> <p>Felixstowe Ferry Golf Club Ferry Road</p>
<p>Committee recommended APPROVAL of the variation and welcome the fact that the public facilities remain unchanged.</p>	

B	<p>DC/22/0197/FUL Extensions and alterations 106 Garrison Lane</p>
<p>Committee recommended APPROVAL.</p>	

C	<p>DC/22/0277/FUL Change of use from a Home retail store (Use Class E) to create a Hot Food Takeaway unit (Sui Generis) including associated external alterations. 102A Hamilton Road</p>
<p>Committee recommended APPROVAL.</p>	

D	<p>DC/22/0215/FUL To remove skylights and reposition large light over dining area. Extend at first floor level on side of building for bedroom with ensuite. 18 Lansdowne Road</p>
<p>Committee recommended APPROVAL.</p>	

E	<p>DC/21/5554/FUL Replace all windows in a flat where existing windows are rotten, replacing wood with UPVC but like for like in appearance 67 Capel Drive</p>
<p>Committee recommended APPROVAL.</p>	

F	DC/22/0350/TCA 3 x Sycamore to reduce in height from approximately 30ft to 20ft with laterals by approximately 3ft to balance crown. Marden House Martello Lane
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer. Committee regrets that they were no plans or drawings available with this application allowing identification of the trees.	
G	DC/22/0319/TCA To dismantle holm oak to approximately 10ft. The tree line has a huge amount of decay and rot in the main trunk and also has a large fracture crack present. The tree is heavily weighted towards the bungalow and the residents are concerned the tree may fall 2 Cranmer House Maybush Lane
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

354. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

355. CORRESPONDENCE

Committee noted the following correspondence:

- i. Notification from East Suffolk Council that a Community Governance Review (CGR) covering the East Suffolk district is being undertaken, with suggestions for changes to local governance welcomed by the 1 April deadline.
- ii. Notification of a Traffic Order from Suffolk County Council, with effect from 4th February 2022, which amended the previous 'No Waiting on any school day 8am-9.30am and 3pm-4.30pm' restrictions on Colneis Road to 'No Waiting Mon-Fri 8am-9.30am and 3pm-4.30pm' restrictions, to ensure Traffic Sign Regulations and General Directions compliance.

Committee RESOLVED that the correspondence be noted; and, the CGR referred to the 9 March Council meeting with a recommendation that, as part of its submission, a request be made to adjust the parish boundary, at the north-east of the dock spur roundabout, so that the extent of the North Felixstowe Garden Neighbourhood allocation would be wholly within the civil parish of Felixstowe.

356. CLOSURE

The meeting was closed at 10:47am. It was noted that the next meeting was scheduled to take place on Wednesday 23 February 2022 at 9.15am.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/21/5579/FUL Installation of a new "Folded Roof" concept, comprising of aluminium cladding and associated works. Installation of new and replacement fascia signage. Mcdonalds Restaurant Walton Avenue
DC/21/5580/ADI Illuminated Advertisement Consent - Installation of 5no. fascia signs Mcdonalds Restaurant Walton Avenue
DC/21/5269/FUL Proposed single storey rear extension and alterations 11 Newry Avenue
DC/21/5668/FUL Replacement of two windows and one external door Flat 2 Seagull House 5A Hamilton Gardens
DC/21/5040/FUL To convert roof void into bedroom and ensuite 6 Harbour Villas The Ferry
DC/21/5197/FUL Proposed two storey rear extension 4 Church Road
DC/21/5423/FUL Two Storey rear extension 108 Maidstone Road
DC/21/5627/FUL Replacement of front doors and glazed side panels either side of front doors to main entrance into Christ Church and replacement of a further single door further along the south west elevation of the church with new sealed double glazed aluminium units. Christ Church Felixstowe Grange Farm
DC/21/4715/FUL Change of use from class E to Sui Generis. The unit is to be utilised as a beauticians which will offer :- Manicures, pedicures, waxing, facials, eyelash & brow treatment, nail enhancement & tanning. There will also be a small amount of retailing beauty products. 3 Great Eastern Square

Refused (and recommended for Refusal by this Committee): None

Approved (and recommended for Refusal by this Committee): None

Refused (and recommended for Approval by this Committee): None