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9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)

Cllr A Smith (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr M Jepson

Cllr M Morris

Cllr D Savage

Cllr S Wiles

Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 30 November 2022** at **9.15am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person, which may be further affected by coronavirus guidance. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.



The Council kindly asks that anyone planning to attend the meeting in-person to consider car-sharing or low-carbon modes of transport to the Town Hall.

Ash Tadjrishi

Town Clerk

23 November 2022

For information (via email):

All Town Councillors

Local Press

Felixstowe Chamber of Trade & Commerce



A G E N D A

1. Public Question Time

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 16 November 2022 as a true record. **(Pages 4-6)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/22/4502/VOC** | Variation of Condition No 2 of DC/21/4185/FUL -
(Alterations and extensions to form additional 6 flats on ground and first floor, with associated parking and vehicular access) - to rearrange car parking spaces, cycle spaces and bin stores on the site
Police Station 32 High Road West
Applicant: Pinn Homes Ltd [Link to Documents](#)

- b) **DC/22/4350/FUL** | Two storey rear extension, single storey rear extension, clad frontage in hardi-plank, remove front projected window to lounge and replace with window flush to wall, render both gable elevations, remove side windows to east elevation and one to west elevation.
5 Cliff Road
Applicant: C Bore and S Lindsay [Link to Documents](#)

- c) **DC/22/4259/FUL** | Ramped access with galvanised rails
28 Stour Avenue
Applicant: Mrs V Bundy [Link to Documents](#)

d) **DC/22/4281/FUL** | New dropped kerb and access

51 High Road East

Applicant: Mr & Mrs N Butcher

[Link to Documents](#)

e) **DC/22/4447/TCA** | 1no. Palm (P1 on plan) - Remove branch on left hand side. 1no. Holm oak (Ho2 on plan) - Lateral reduction by 1 metre. 1no. Sycamore (S3 on plan) - Lateral reduction by 1 metre. 1no. Sycamore (S4 on plan) - Remove small lower branches back to main stem. 2no. Pine (P5 and P6 on plan) - Lateral reduction on building side by 1 metre.

Beach Place Undercliff Road East

Applicant: Mr M Shute, Beach Place Mgmt Ltd

[Link to Documents](#)

f) **DC/22/4375/TCA** | 1no. Cherry (T1 on plan) - Crown reduce in height by 1.5 metres and lateral spread by 2 metres

45 Bath Road

Applicant Mrs Spencer

[Link to Documents](#)

6. **Planning Decisions**

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

7. **Renewal of Public Space Protection Orders (PSPOs)**

Council is invited to comment on East Suffolk Council's proposal to renew 13 Public Space Protection Orders (PSPOs) in the East Suffolk district by 5pm on 8th January 2023. **(Page 8)**

8. **Correspondence**

To note any items of correspondence.

9. **Closure**

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 14th December 2022 at 9.15am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES
MINUTES of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at
TOWN HALL, Felixstowe, on Wednesday 16 November 2022 at 9.15am

PRESENT: Cllr S Bird (Chairman) Cllr S Gallant
 Cllr A Smith (Vice-Chairman) Cllr M Morris
 Cllr S Bennett

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: Cllr K Williams (via Zoom)
 1 member of the public.

282. PUBLIC QUESTION TIME

None.

283. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr M Jepson, Cllr D Savage, Cllr S Wiles** and **Cllr K Williams**. **Cllr K Williams** attended via Zoom.

284. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant	All	Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird	All	Non-Pecuniary (as a Member of Suffolk County Council)

285. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 2 November 2022 be confirmed as a true record.

286. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

A	DC/22/3983/FUL Two storey side extension, single storey rear extension & first floor front extension. New detached garage. New front and side boundary walls. Render to front elevation. 68 Links Avenue
Committee recommended APPROVAL. Committee noted the comments of Suffolk Highways PROW requesting that free and unhindered access to the bridleway should be maintained at all times,	

and also we would support Suffolk County Council Highways in their request for a detailed drawing of the visibility splay.

B	DC/22/4122/FUL Part single storey/part two storey rear extension and alterations 5 Links Avenue
Committee recommended APPROVAL.	

C	DC/22/4322/FUL Two storey rear extension, single side/front infill extension and construction of a front porch York Cottage 17 Lansdowne Road
Committee recommended APPROVAL.	

D	DC/22/4181/FUL Conversion of existing dwelling to five residential apartments, including external alterations and extension and formation of new access. Tehidy House 65 Orwell Road
Committee recommended APPROVAL. We welcome this sensitive conversion within the Conservation Area.	

E	DC/22/4101/ADN Non Illuminated Advertisement - New large advertising sign below existing clock feature, positioned on the rear of the clock tower Cotman House (previously Lodge) Care Home, Sign 1750 mm x 1750mm square, formed from 50mm deep aluminium tray powder coated white. Text from 3mm applied acrylic to match PMS 282c, to be fixed to wall on centreline of clock panel Cotman House Garfield Road
Committee recommended REFUSAL. Whilst we recognise that advertising displays can be allowed on commercial buildings within the Conservation Area, we feel that this application in this particular location should be refused. It will be particularly noticeable from the public realm. We feel that the application is contrary to NPPF para. 191, and SCLP 11.5 para. b) in that this proposal would neither preserve nor enhance the character of the Conservation Area and SCLP para. c) as its excessive size and scale would be detrimental to the Conservation Area. Committee was also concerned that the colour contrasts starkly with the brickwork surround.	

287. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

288. CORRESPONDENCE

Committee NOTED the following correspondence:

- i. Notification from Historic England that the Roman Catholic Church of St Felix on Gainsborough Road was given Grade II listing on 8th November and subsequently added onto the list of buildings of special architectural or historic interest.**
- ii. Notification from East Suffolk Council of the recently adopted East Suffolk Cycling & Walking Strategy.**
- iii. Information that SERCO were seeking further accommodation within East Anglia for asylum seekers.**

The Clerk had circulated further information to Committee Members via email.

289. CLOSURE

The meeting was closed at 10.37am. It was noted that the next meeting was scheduled to take place on Wednesday 30 November 2022 at 9.15am.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/22/3374/VOC Variation of Condition No. 2 of DC/21/2329/FUL - Erection of new veterinary surgery and 3 residential units in two phases - Minor changes to site layout & changes to fenestration during detailed design of the new vets. Land At Junction Of Garrison Lane And High Road West
DC/22/3372/FUL Alterations & extensions - (re-submission of previous application DC/17/2617/FUL) Friarscroft Marcus Road
DC/22/3693/FUL Placement of a shipping container into the corner of our car park, still allowing for parking 17 cars, with the requirement to be at least 15. This is to provide additional storage facilities for our fortnightly pop up food bank that is run in the main church building. The food bank provides essential supplies and food to approx 80 - 100 people in the local area of limited means. A container has been purchased and donated to the church for this use. Christ Church Felixstowe Grange Farm Avenue
DC/22/3491/FUL Cart Lodge in the grounds. Replacement French Doors and Windows to Garden Room (garden room is 1950's extension) The Priory 2 Cliff Road
DC/22/3492/LBC Listed Building Consent - Cart Lodge in the grounds. Replacement French Doors and Windows to Garden Room (garden room is 1950's extension) The Priory 2 Cliff Road
DC/22/3384/FUL Balustrading to existing second floor dormer folding windows (reinstatement of that previously approved under C10/ 1735) 6 Kiligarth Court Wolsey Gardens
DC/22/3646/TPO W1 of TPO No. 195 / 2006 2no. Sweet chestnut (T1 and T2 on plan) - Reduce in height to half of existing height 71 Tower Road

Refused (and recommended for Refusal by this Committee): None

Approved (and recommended for Refusal by this Committee):

DC/22/3028/FUL Demolition of utility and walls to kitchen and dining area and extend to form kitchen/family room with utility room and toilet. 67 Gainsborough Road
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Refused (and recommended for Approval by this Committee): None

AGENDA ITEM 7: RENEWAL OF 13 PUBLIC SPACE PROTECTION ORDERS (PSPOs)

The Town Council is invited to give its views on a proposal to renew 13 Public Space Protection Orders (PSPOs) in the East Suffolk district.

The PSPOs relate to:

12 Public Space Protection Orders (PSPOs) which were adopted in April 2020

- Exclusion of dogs from Southwold beach
- Dogs on leads on Southwold Promenade
- Dog Fouling
- Dog Exclusion from land at Carlton Marshes Nature Reserve
- Dogs on Leads at Carlton Marshes Nature Reserve
- Exclusion of Dogs from Lowestoft Beach
- Dogs on Leads on Lowestoft Promenade
- Dogs in Children's Play Areas
- Dogs on Corton Beach
- Dogs on Leads at Charsfield Churchyard
- Dogs on Leads at Lound Lakes Nature reserve
- Dogs on Leads at Herringfleet Hills

1 Public Space Protection Order (PSPO) which was adopted in January 2020:

- Exclusion of dogs from Felixstowe Beach

Summary:

- a PSPO lasts for 3 years
- the 13 PSPOs listed above were made in 2020 and are due to expire in the new year
- the existing PSPOs, may be viewed at <https://www.eastsuffolk.gov.uk/environment/environmental-protection/animals/dog-control/public-space-protection-orders/>
- maps setting out the boundaries of the areas to which these PSPOs apply are provided in the existing documents at the link given above
- these proposals do not involve any alterations to the existing restrictions other than extending them by three years

Any comment from the Council should be submitted by 5pm on 8th January 2023.

Consultation responses will be considered prior to making a decision on renewal of each of these PSPOs.

Committee is requested to consider any comment it wishes to make on East Suffolk Council's proposal to renew 13 Public Space Protection Orders (PSPOs) in the East Suffolk district by 5pm on 8th January 2023.

