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9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)

Cllr A Smith (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr M Jepson

Cllr M Morris

Cllr D Savage

Cllr S Wiles

Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 2 November 2022** at **9.15am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person, which may be further affected by coronavirus guidance. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.



The Council kindly asks that anyone planning to attend the meeting in-person to consider car-sharing or low-carbon modes of transport to the Town Hall.

Ash Tadjrishi

Town Clerk

26 October 2022

For information (via email):

All Town Councillors

Local Press

Felixstowe Chamber of Trade & Commerce



A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 19 October 2022 as a true record. **(Pages 4-6)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/22/3980/FUL** | Commercial and Leisure spaces at ground floor and 14 flats on upper floors

Adventure Golf Sea Road

Applicant: Mr R Allerton

[Link to Documents](#)

- b) **DC/22/4027/FUL** | Single storey rear extension, loft conversion, and associated works

125 Colneis Road

Applicant: Mr B Lucas

[Link to Documents](#)

- c) **DC/22/3931/FUL** | Retrospective Application for a previously built ancillary annex adjoined to applicants workshop.

Journeys End Marsh Lane

Applicant: Mr T Davey

[Link to Documents](#)

- d) **DC/22/3151/FUL** | Retrospective Application - Retention of cladding and rear single storey extension and dormer

19 Kemsley Road

Applicant: Mr C Hopkins

[Link to Documents](#)

- e) **DC/22/4071/TCA** | 1no. Silver birch (marked '1' on plan) – Fell
Belgrove 3 Ranelagh Road
Applicant: Mrs S Stevenson

[Link to Documents](#)

6. Planning Decisions

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 16th November 2022 at 9.15am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at **TOWN HALL, Felixstowe**, on **Wednesday 19 October 2022** at **9.15am**

PRESENT: Cllr S Bird (Chairman) Cllr M Jepson
 Cllr A Smith Cllr D Savage

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 2 members of the public (*via Zoom*)

234. PUBLIC QUESTION TIME

None

235. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Bennett, Cllr S Gallant, Cllr M Morris, Cllr S Wiles** and **Cllr K Williams**.

236. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr M Jepson	All	Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird	All	Non-Pecuniary (as a Member of Suffolk County Council)

237. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee meeting held on 5 October 2022** be confirmed as a true record.

238. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

A	DC/22/3743/VOC Variation of Condition 2 and 3 of DC/19/0042/FUL - Substitute approved drawing 4470-PL1 Rev A with proposed drawing 4470-PL1 Rev B to accommodate site connectivity with site immediately adjacent to the north-west. Former Routemaster Hotel And Offices Walton Avenue
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Committee recommended APPROVAL.

B	DC/22/3693/FUL Placement of a shipping container into the corner of our car park, still allowing for parking 17 cars, with the requirement to be at least 15. This is to provide additional storage facilities for our fortnightly pop up food bank that is run in the main church building. The food bank provides essential supplies and food to approx 80 - 100 people in the local area of limited means. A container has been purchased and donated to the church for this use. Christ Church Felixstowe Grange Farm Avenue
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Committee recommended APPROVAL.

C	DC/22/3565/FUL Engineering works to form earth banked, concrete lined open silage clamps with ancillary hard standings Gulpher Farm Gulpher Road
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Committee welcomes this investment in the farm, demonstrating faith in the future of the town. Additionally we endorse the comment of ESC Landscaping that a condition be imposed that the new clamp is screened along its western edge by suitable hedge planting.
Committee recommended APPROVAL.

D	DC/22/3593/FUL Erection of new agricultural dairy cattle building (CALVES) and erection of a new feed store building Gulpher Farm Gulpher Road
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Committee welcomes this investment in the farm, demonstrating faith in the future of the town. Committee recommended APPROVAL.

E	DC/22/3616/FUL Erection of new agricultural dairy cattle building following demolition of existing open silage clamp Gulpher Farm Gulpher Road
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Committee welcomes this investment in the farm, demonstrating faith in the future of the town. Committee recommended APPROVAL.

F	DC/22/3617/FUL Erection of new agricultural dairy cattle building following demolition of existing cubicle housing Gulpher Farm Gulpher Road
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Committee welcomes this investment in the farm, demonstrating faith in the future of the town. Committee recommended APPROVAL.

G	DC/22/3788/FUL Existing flat roof converted to pitched roof on the side of the main dwelling, Front door reinstated to central location on dwelling
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	with canopy over the top, existing garage demolished and new one erected further back. All windows replaced and various other internal changes. 40 St Georges Road
Committee recommended APPROVAL.	

H	DC/22/3858/FUL Detached gym and storage building. June Cottage 72 Brook Lane
Committee strongly recommended APPROVAL. Committee welcomes this extremely well-designed outbuilding that sympathetically complements this attractive dwelling in the Conservation Area.	

239. PLANNING DECISIONS

RESOLVED that the decisions on planning applications by East Suffolk Council notified to the Town Council since the previous meeting be noted.

240. CORRESPONDENCE

Committee NOTED the following correspondence:

- i. Information on a public consultation and invitation to provide feedback on the current proposals for North Falls Offshore Wind Farm.**
Members noted the consultation.
- ii. An update from the Chairman on East Suffolk Council strategic planning matters.**
The Chairman would circulate further details to Members in due course.

241. CLOSURE

The meeting was closed at 10.10am. It was noted that the next meeting was scheduled to take place on Wednesday 2 November 2022 at 9.15am.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/22/2930/FUL Erection of new Office Accommodation Building (for a temporary period of two years) Land Off Walton Avenue
DC/22/3141/FUL Change of Use from Waste Land to Residential 26 The Downs
DC/22/2952/FUL A joint application between 175 & 177 to erect an adjoined front porch. 177 Maidstone Road
DC/22/3022/FUL To change windows and door to front of property to upvc. styles like for like. 14 Red Hall Court

Refused (and recommended for Refusal by this Committee):

DC/22/1659/FUL Dormer loft conversion including Juliet balcony and metal railings, installation of 2 no. roof windows to the front elevation and 2 no. windows to the rear elevation. 6 Orford Road
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Approved (and recommended for Refusal by this Committee): None

Refused (and recommended for Approval by this Committee): None

Withdrawn

DC/22/3520/TCA 1no. Acacia (T1 on plan) - Fell Drift Wood Martello Lane
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