

Agenda


Felixstowe Town Council / East Suffolk Council Joint Liaison Group

Date: 2nd November 2021 (14:00pm – 16:00pm)

Venue: Teams Call

Attendees:		
Steve Gallant	ESC	Chair
Nick Barber	FTC	
Letitia Smith	ESC	
Sharon Harkin	FTC	Apologies
Craig Rivett	ESC	Apologies

Officer Representatives:		
Andrew Jarvis	ESC	
Ash Tadjrishi	FTC	
Laura Hack	ESC	
Sarah Garbutt	ESC	
Neil Cockshaw	ESC	
Tim Snook	ESC	
Chris Phillips	ESC	

	ITEM	Notes	Action
1.	Welcome and apologies	As noted above. Sarah Garbutt was welcomed in the new role of Resort Manager, responsible for resorts in East Suffolk, including Felixstowe.	
2.	Minutes of the last meeting - 27 July 2021	 Felixstowe Joint Liaison Group Notes ; These were agreed as a correct record	
3.	Programme Updates: Deben School site South Seafront (Martello café, Beach Village, Martello	The demolition aspect of the development is still ongoing until mind December. The main buildings are all now down and currently, the slab is being removed. The Assembly Hall has been made watertight when disconnected from the other buildings. The Society have now taken all the items they requested and have provided some history of the site for hoarding boards, which are being developed to showcase the project on Garrison Lane. The third phase – the housing development will commence in the new year. Martello Café The operators lease has now been completed and they hope to open in Spring 2022. It has	

Agenda

Felixstowe Town Council / East Suffolk Council Joint Liaison Group

	<p>North Felixstowe / Leisure</p>	<p>management. She noted that she welcomed being part of this meeting to learn more about the key projects in the town and would be making introductions with Felixstowe Town Council in the near future.</p> <p>Spa Beach Hut sites It was noted that a series of planning applications had been submitted by ESC as potential sites to move the huts currently on the Prom at the Spa end. A decision on the outcome of these applications is not yet known. FTC have been approached by Spa hut owners to ask for their support in staying on the Prom for the future. It was noted that ESC's position and proposed solution has been well documented.</p> <p>Works are still progressing on the North Felixstowe Urban Village concept and new leisure centre. Discussions are currently being had with SCC on the location of a new primary school. The main focus for the new leisure centre currently is on the external plans and how the site will be powered, to ensure that it is sustainable for the future.</p>	<p>SG</p>
<p>4</p>	<p>Assets and Capital Projects</p>	<p>Hamilton Road Alleyway SCC have sent the application ESC made to their Highways External Works Board and the decision has been positive. ESC will pay for the surveying works required to upgrade the alleyway and once a scheme is known, further discussions can be had about funding the works.</p> <p>Langer Park Work to develop the masterplan is progressing for the park, but unfortunately, the designer has had long-COVID. Plans are expected to be released imminently and can be shared with the Town Council. This will include plans for a resilience memorial and the planting of the Queen's Platinum Jubilee Trees – which will be on the 11 March in Felixstowe. There has been some query as to</p>	

Agenda

Felixstowe Town Council / East Suffolk Council Joint Liaison Group

		<p>ownership of the strip of land near Lidl, which has now been determined to be theirs.</p> <p>Use of spill out land for cafes on seafront The tender for the development went out a second time through procurement and only one bidder has come forward. This was a sum of money much higher than expected. There are further implications from the businesses, which are currently being discussed. Further details will be brought to the next meeting.</p> <p>Ramp and Fishing Hut Both of these received planning permission and work is taking place to tender for a contractor. The ramp requires permission from the Environment Agency to build and ESC are in the process of trying to secure a licence.</p> <p>Assets Update Felixstowe Ferry toilets are technically complete at the end of this week and then Assets are waiting for the lease to be formally signed off. There is discussion taking place on the ownership of the land in front of the Ferry Boat Inn and this is being looked at by Legal at the current time. Discussions are also being had with the Landguard Trust on land ownership and leases, although this is very much in the early stages.</p>	<p><i>LH / CP</i></p> <p><i>LH</i></p>
5.	Update on work of Town Council	<p>AT noted that there has been agreement that the traffic scheme on Hamilton Road will now be formally adopted going forward. These means that new signage is required for the TRO and a joined up approach with SCC is needed to ensure signage is in the right places. LH to contact SCC Highways to discuss location of heritage boards. FTC are also discussing the location of the current planters to turn these into tree planters going forward.</p> <p>FTC will be taking the decision for the formal transfer of Allenby Park and Gosford Way</p>	<p><i>LH</i></p>

Agenda

Felixstowe Town Council / East Suffolk Council Joint Liaison Group

		<p>from ESC to FTC in January. It was agreed that FTC would undertake any required tree planting prior to this date.</p> <p>The TC recently met with SCC about Langley Playing Fields and the possibility of taking over the lease for this area. It was agreed that TS and AT will meet to discuss the best uses for the field.</p> <p>The CCTV working group are seeking to upgrade the current CCTV provision in the town, which includes ESC cameras. A new contract for CCTV provision is being reviewed and discussions would take place between FTC and ESC officers to establish the possibility of centrally monitoring these.</p> <p>It was note that the Blue Flag award, administered by Felixstowe Forward, would now revert to ESC to apply for. This would now sit with SG.</p> <p>AT noted that FTC would be discussing with ESC officers how to ensure continuity of applications for the Felixstowe Blue Flag in conjunction with East Suffolk Council's Seaside Awards applications process.</p> <p>Concerns had been raised about the works being completed by ESN on the war memorial and having this completed in time for Remembrance Sunday. It was noted that the issue will be raised at the next Board meeting in November.</p>	<p><i>TS / AT</i></p> <p><i>AT to send email to SG and Paul Wood</i></p> <p><i>AJ</i></p>
6.	Discussion on Management of Volunteer Point	A meeting of stakeholders has been planned for the 10 November, which includes ESC, the BID and FTC, along with volunteer representatives, to look at how this service can be supported after the end of Felixstowe Forward. It is confident that a solution will be found.	
7	AOB	The SCDC noticeboards have been booked in to be removed imminently from around the town.	
8	Date of next meeting	15 February 2022 2-4pm	